**NOTIFICATION OF INTENTION TO SUBMIT FORM**

|  |  |
| --- | --- |
| Student Name: | Click here to enter text. |
| Student ID: | Click here to enter text. |
| College/Discipline: | Click here to enter text. |
| Programme: | Click here to enter text. |
| Email: | Click here to enter text. |

I am a student in (programme):

|  |  |  |
| --- | --- | --- |
| PhD | Masters by Research |  |

I am an international student:

|  |  |
| --- | --- |
| Yes | No |

|  |
| --- |
| **NOTIFICATION OF INTENTION TO SUBMIT** |

I ………………………………………………….. (name of the candidate ) hereby give notice that I intend to submit my thesis for examination and request the Research Office to facilitate the examination of the thesis

Relevant details and the abstract of the thesis that is to be examined are attached with this application.

|  |
| --- |
| Please enter text and attach relevant documents |

|  |
| --- |
| **CONFIDENTIALITY** |

The candidate shall notify RO and HDRC if an embargo on the thesis has been placed and approval for an embargo has been attained. The information on the approved embargo will be disseminated to the HDRC, the examination panel including the examiners to effect strict confidentiality of the thesis and shall not be made available to any party that has not been consented by the candidate

When a greater level of confidentiality is required by the candidate with approval attained from relevant authorities, and where an embargo is deemed to be inadequate, examiners will be informed of signing a legal confidentiality deed. It is the responsibility of the candidate to organise this with their supervisors and project sponsors through the Research Office for HDRC approval.

Candidates should also organise the approval for a legal confidentiality deed with the supervisor, project sponsor, and the university’s legal representative if the thesis is subject to a legal confidentiality deed.

|  |
| --- |
| **APPOINTMENT OF POTENTIAL EXAMINERS** |

I agree and have no objection to the Higher Degrees by Research Committee’s (HDRC) decision on the appointment of any particular examiner to examine my thesis that is guided by FNU Nomination of Examiners Guidelines and FNU Higher Degrees by Research Policy and Procedure.

OR

I object to the appointment of a particular examiner(s), and I enclose a statement detailing my objection. \*

The final decision to appoint a particular examiner rests with the HDRC.

|  |
| --- |
| **CERTIFICATION** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| Student Name |  | Signature |  | Date |
| I confirm that the thesis titled:  Completed by:  Is ready for examination. |  |  |  |  |
|  |  |  |  |  |
| Principal Supervisor (Name) |  | Signature |  | Date |

|  |  |
| --- | --- |
| **FOR RESEARCH OFFICE USE ONLY** | |
| Candidature Expiry  Minimum Submission Date    Date: Click here to enter a date. | Comment: Click here to enter a date. |