

College of Engineering, Science & Technology Quarter 2 2021 Online Enrolment

Dear Students,

We hope you all are safe during this COVID-19 pandemic. The Office of Registrar is also working towards enrolling you safely so that you can continue with your studies in Quarter 2, 2021. This can be done via online enrolment or you can email your enrolment forms to the Office of Registrar.

Please note **Quarter 2 2021 Enrolment is open from 26th April 2021 to 07th May 2021**. Enrolment without Penalty will continue from 10th May 2021 till 21st May 2021.

Either of the following options can be utilized for Quarter 2 Enrolment:

Option 1

All students enrolled in Quarter 1, 2021 are requested to visit Online Student Services via link <https://services.fnu.ac.fj/sms/> and enroll into Quarter 2 units. Please follow correct programme structure while enrolling into units. Programme structures are available online: <https://www.fnu.ac.fj/student/programmes/> If you are facing difficulty to do online enrolment, please follow Option 2 as stated below.

Option 2

Fill the enrolment form which can be accessed via link: <https://www.fnu.ac.fj/wp-content/uploads/2020/08/Student-Enrolment-Form.pdf> and forward to: admission@fnu.ac.fj. Please write to karisma.kumar@fnu.ac.fj if you do not receive any feedback regarding your enrolment within 3 days.

If you are still facing difficulty, text to 857, your Student ID, Name, Programme and "Q2 Enrolment".

Students will be emailed their Quarter 2, 2021 invoice on their email addresses and can pay their **non-refundable enrolment fees, tuition fees** or any **other fees** by direct deposit in any BSP bank either via electronic transfer or using the deposit slip available in banks or deposit slip attached to invoice. If you do not receive your invoice within 2 days after enrolment, please enquire on RevenueQueries@fnu.ac.fj Students can also pay their fees through Vodafone M-PAISA.

Students are encouraged to email their deposit slip on RevenueQueries@fnu.ac.fj. Once the payment will be updated, the updated invoice and receipt will be sent via email.

Students are encouraged to utilize the student official email or keep visiting the FNU webpage for important updates from FNU Vice-Chancellor, Professor Toby Wilkinson on online learning and pending assessments. Call or email your College teaching staff for any other queries as well. Please follow all the announcements by the Fijian Government on COVID 19 prevention measures and restrictions. Stay safe and we look forward to resolving all your issues regarding enrolment.

Please email to:

1. admission@fnu.ac.fj for enrolment enquiries
2. RevenueQueries@fnu.ac.fj for finance enquiries
3. exams@fnu.ac.fj for exam enquiries
4. icthelpdesk@fnu.ac.fj for password, Moodle and ICT enquiries

Authorized by: Ms. Sarita Devi
University Registrar
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