

## FUNDED PROJECT EXIT FORM

1.0 Documents that should be attached with this Exit Form

1.1. Acquittals with Receipts

SECTION 1: PROJECT DETAILS			
1.1 Title of the Project			
1.2 Project Code			
1.3 General Area of the Research Project			
1.4 Project Time Frame			
Start Date	End Date	Duration of project	
SECTION 2: PROJECT TEAM DETAILS			
<i>Principal Investigator/Higher Degree by Research Candidate Details:</i>			
2.1 Name			
2.2 Employment/Student Number			
2.3 Position			
2.4 Department			
2.5 College			
2.6 Email			
Name	College	Employment Number	Email Address
<i>Co – Investigator(s) – Internal</i>			
<i>Co – Investigator(s) – External</i>			

<i>Higher Degree by Research Senior Supervisor(s)</i>			
<b>SECTION 3: PROJECT STATUS</b>			
3.1 Partially Completed	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
3.2 Not Commenced	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>SECTION 4: REASONS FOR WITHDRAWAL</b> <i>(100-250 words):</i>			
4.1 Please state reasons for withdrawal:			
<b>SECTION 5: FINANCIAL STATUS</b>			
5.1 Detailed expenditure of the funds utilised:			
<b>SECTION 6: DECLARATION BY THE RESEARCH TEAM</b>			
<b>Name</b>	<b>Signature</b>	<b>Date</b>	
6.1 Principal Investigator(s)			
6.2 Co-Investigator(s)			
6.3 Higher Degree by Research Candidate			

**6.4 Higher Degree by Research Senior Supervisor(s)**

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**SECTION 7: COLLEGE APPROVAL**

**Associate Dean Research Comments:**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**College Deans Comments:**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR OFFICE OF THE PRO VICE CHANCELLOR RESEARCH USE ONLY**

**Comments:**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_