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|   |  | **SAS 01D** |
|  [**www.fnu.ac.fj**](http://www.fnu.ac.fj/) |
| **HIGHER DEGREE BY RESEARCH APPLICATION FORM** |
|  **PLEASE USE BLOCK LETTERS TICK BOXES WHERE APPLICABLE** |
| **A** | **APPLICANT DETAILS** |
|  |  |
| Title: [ ]  Mr [ ]  Mrs [ ]  Miss [ ]  Ms Other  | Gender: [ ]  Male [ ]  Female [ ]  Prefer not to say |
| First Name |  | Country of Citizenship |  |
| Surname |  | Place of Birth |  |
| Other Names |  | Province (Fiji)  |  |
| Father’s / Mother’s Name |  | Tax Identification Number |  |
| Birth Registration Number |  | Passport Number:(Regional/International) |  |
| Date of Birth: |  |  |  |
|  |  *[DD/MM/YYYY]* |  |  |
| Postal Address: |  | Residential Address |  |
| **Phone Contact** |  | **Email** |  |
| Work |  | Official |  |
| Mobile |  | Personal |  |
| **Contact Person in case of Emergency** |  |  |
| Name |  | Residential Address |  |
| Relationship |  |  |
| Telephone |  |  |
| Email |  |  |  |
|  |  |  |  |
| **B** | **PROGRAMME OF STUDY** |
|  |
|  |  |  |  |
| Year of Study: |   |  Month: (HDR programmes are annual) |
| Mode of Study: |  [ ]  Full Time [ ]  Part Time |
| Programme: |  [ ]  Masters by Research [ ]  Doctor of Philosophy |
|  |  |
| State your proposed research topic: |
|  |
|  |
|  |
| Attach your research interest and/or plan (up to 1,000 words)  |
| Select the College in which you wish to undertake your research: |
| [ ]  College of Agriculture, Fisheries and Forestry[ ]  College of Business, Hospitality, and Tourism Studies[ ]  College of Engineering, Science and Technology | [ ]  College of Humanities and Education[ ]  College of Medicine, Nursing and Health Sciences |
|  |  |
| **C** | **SCHOLARSHIP / SPONSORSHIP DETAILS** |
|  |  |
| [ ]  Private [ ]  Sponsored | Sponsors name if sponsored: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  *[Note: Please attach Sponsor Letter if sponsored]* |
|  |
| **D** | **ACADEMIC QUALIFICATIONS** |
|  |  |  |  |  |
| **TERTIARY QUALIFICATIONS ATTAINED** |
| Qualification Name | Institution | Majors | Duration | GPA / Grade |
| Bachelors degree/s |  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Masters Degree/s |  |  |  |  |  |
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| Other Qualifications |  |  |  |  |  |
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| **E** | **EMPLOYMENT EXPERIENCE(S) \*Details are required to assess admission eligibility in absence of appropriate academic background** |
|  |
| **Date of Employment** | **Position** | **Name of Organisation** |
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| **F** | **SPECIAL NEED OR SUPPORT REQUIRED AS A CONSEQUENCE OF ANY DISABILITY OR MEDICAL CONDITION** |
|  |
| [ ]  No | [ ]  Yes – please indicate below with medical evidence |
|  | [ ]  Vision [ ]  Hearing [ ]  Learning [ ]  Medical |
|  | [ ]  Mental Health [ ]  Physical [ ]  Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  |
| Please contact the Academic Office at FNU to discuss reasonable adjustments to support your studies. |
| **G** | **CHECKLIST** |
| Please submit certified true copies of the following:  |
| [ ]  Birth Certificate | [ ]  Passport Size Photo |
| [ ]  Tertiary Qualification Transcripts | [ ]  Copy of Biodata page of passport *(for Regional / International applicant)* |
| [ ]  Tax Identification Number (TIN) | [ ]  Research Interest (no more than 1,000 words) |
|  |  |
| **H** | **APPLICANT DECLARATION** |
| I declare that to the best of my knowledge all information supplied with this application form is true and complete. I undertake to comply with the rules and regulations of the Fiji National University and I fully understand that making a false declaration is an offense under the law.**Applicant’s Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  |
| If you are a current FNU staff member please include your staff ID number: |
| If you have previously studied at FNU please provide your student ID number:  |
|  |
| **I** | **FOR OFFICE OF THE PRO VICE CHANCELLOR USE ONLY**  |
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| --- | --- |
| [ ]  Minimum Entry Requirement Met  | [ ]  Application vetted for the required details  |
| Supervisors Allocated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | College: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_College: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
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| **J** | **APPROVAL** |
| **Dean’s Comment:** |
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|  |
| Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
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| **PVCR Comment:**  |
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| Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **K** | **FOR ACADEMIC OFFICE USE ONLY**  |
| [ ]  Data Entered into the University Academic Management System [ ]  Student Notified [ ]  Document Filed |
|  |  |
| Processed by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *Name Signature (DD/MM/YYYY)* |
| **L** | **COMPLETED APPLICATION FORMS** |
| Completed application form(s) are to be mailed to the address below or dropped off at the nearest FNU Campus listed below:**Student Academic Services (Admissions)****Fiji National University****P.O. Box 7222****Nasinu****Or** **Email:** **admission@fnu.ac.fj** |
|  |
| **FNU CAMPUSES** |
| Ba Campus| Derrick Campus, Samabula | Fiji Maritime Academy | Hoodless House| Koronivia Campus | Labasa Campus | Nadi Campus | Nasinu Campus | Natabua Campus |