#  **CANDIDATURE CONFIRMATION ASSESSMENT FORM**

**Doctor of Philosophy / Masters by Research**

# **INSTRUCTIONS**

# This form is to be used by the panel of four members, including one external who will all be independent of the supervisory team.

# Supervisors and College ADR will nominate panel members to the OPVCR, who will then obtain HDRC approval for the panel membership.

1. Candidature Confirmation conforms to the FNU Higher Degree by Research Policy and Procedures.
2. Candidature Confirmation report submitted by the candidate to the panel must not exceed 6,000 words.
3. In addition, candidates are required to attach their proposal, draft chapters (if any), and any other material relevant to the study outcomes.

**DETAILS**

**HDR Candidates Name**: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Student ID No**: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Programme**: [ ]  Doctor of Philosophy [ ]  Masters by Research

**Mode of Study**: [ ]  Part-time [ ]  Full-time

**College**:  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Senior Supervisor**: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Co-Supervisor** (if applicable): **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Secondary Supervisor**: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Advisor** (if applicable): **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Thesis Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**CANDIDATURE CONFIRMATION ASSESSMENT: WRITTEN WORK AND ORAL PRESENTATION ASSESSMENT**

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| **RESEARCH PROPOSAL** | **Proposal Analysis** | **Written Work** | **Oral Presentation** |
|  | **Appropriate/ Inadequate****(comments)** | **How well articulated****(Comments)** | **How well presented****(Comments)** |
| **Candidate clearly explicates:**Title of the Thesis or Research Topic |  |  |  |
| **General Comments:**  |
| Project scope, background and context of the study  |  |  |  |
| **General Comments:**  |
| Research challenge/ problems and justification of its value in the current field and nature of innovation |  |  |  |
| **General Comments:**  |
| Aim/ Objectives |  |  |  |
| **General Comments:**  |
| Hypothesis/ research questions/ sub research questions |  |  |  |
| **General Comments:**  |
| Understanding of theoretical framework/ conceptual framework underpinning the study |  |  |  |
| **General Comments:**  |
| Significance of the study |  |  |  |
| **General Comments:**  |
| **PROGRESS ON THE LITERATURE REVIEW** | **Literature Analysis** | **Written Work** | **Oral Presentation** |
|  | **Appropriate/ Inadequate (Comments)** | **Comments** | **Comments** |
| Detailed literature review and critical analysis (4000-6000 words for PhD and 3000 to 5000 words for Masters) |  |  |  |
| **General Comments:**  |
| Demonstrates an understanding of the research topic |  |  |  |
| **General Comments:**  |
| Presentation of a logical argument on the research topic |  |  |  |
| **General Comments:**  |
| Identifies gap relating to the research problem and provides justification how the gaps relate to a significant issue to be addressed for the research problem |  |  |  |
| **General Comments:**  |
| Ability to link theory to the research problem |  |  |  |
| **General Comments:**  |
| **RESEARCH FRAMEWORK/ DESIGN** | **Research Framework/ Design Analysis** | **Written Work** | **Oral Presentation** |
|  | **Appropriate/ Inadequate****(Comments)** | **Comments** | **Comments** |
| **Candidate details:** Appropriate research design for the study |  |  |  |
| **General Comments:**  |
| Explains and justifies the research methods, techniques and procedures and for data collection and analysis |  |  |  |
| **General Comments:**  |
| Demonstrates skills on triangulation, validity, and reliability of instruments/methods used for data, data collection and analysis |  |  |  |
| **General Comments:**  |

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| --- | --- | --- |
| **REFERENCES** | **Written Work** | **Use of Gantt Chart or an acceptable** |
|  | **Comments**  | **1=least - 10= highest** |
| Candidate provides a list of citations compiled in EndNote  |  |  |
| Candidates’ ability to do in text/ parenthetical referencing |  |  |
| Structure and quality of Research Proposal and presentation of proposal |  |  |

**ASSESSORS WRITTEN REPORT**

The assessor may provide brief additional comments on the status of work completed at the candidature confirmation level:

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**ASSESSORS RECOMMENDATION**

The assessor's recommendation will be used by the ADR to provide a final report to OPVCR for HDRC to endorse the panel’s assessment. *Please* ***Tick*** *one of the three recommendations based on your assessment*.

Based on my assessment:

1. [ ]  The candidate’s programme of work (Research Proposal) is approved, in which case the candidate’s proposal should be registered with the OPVCR and the candidature to be confirmed.
2. [ ]  The candidate’s programme of work (Research Proposal) to be approved, subject to completing amendments to the candidate's progress to date within 2 weeks of the assessment to the satisfaction of the ADR and Director Research. Once the candidate’s research proposal is approved, it should be registered with the OPVCR and candidature to be confirmed.

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1. [ ]  That the candidate’s programme of work (Research Proposal) is not adequate for candidature confirmation. The candidate should be given a second chance within two weeks to improve and present. Comments and suggestions for improvements to be used by the ADR to provide a written report to Director Research and HDRC for the candidate.

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**Assessors Name**: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Title**: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature**: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date**: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**