# Annual Report 2016 Library

Library
Fiji National University

## THE UNIVERSITY LIBRARIAN'S MESSAGE

The Library being the heart of the University stimulates and supports intellectual inquiry by developing collections and delivering quality services in a conducive ambience for the wider user communities of Fiji National University.

In the academic year 2016, the library took some important steps towards articulating its vision of further developing electronic information resource collection and delivering quality services while at the same time continuing to progress on our 2020 Strategic Plan. The Library empowers users by providing access to the broadest range of information. Currently we have 157, 863printed books, 180, 767 electronic books and more than 70,000 electronic journals for teaching, learning and research purposes.

As per our strategic plan, the library worked towards improvement of its online services where a significant highlight was the launch of our Unified Search Platform. By leveraging this platform, a single user interface is offered for searching of the library's entire electronic collection enabling its powerful features to enhance user experience, providing every single information the user needs in one place.

The library has also initiated and implemented Turnitin Moodle Integration with the support of the ICT Department. This service offers a complete web-based service to manage the process of submitting and tracking student papers electronically, providing quality feedback to students. The excellence of the library was also demonstrated by the user feedback and satisfaction survey through which the library was able to gauge the degree of user satisfaction, assess the user needs and discover the user needs for further development.

One of the key aims of the library is to develop a law collection to cater for the users in legal and other related programmes. To address this strategic requirement, the library received 313 new law books from University of Melbourne as a donation initiated by the College of Business in FNU. This initiative by the Law Research Service of the Melbourne Law School has strengthened the ties with Fiji National

University Library. Library has also subscribed to Halsbury's Law of England, which is the premier encyclopedic work for English Law.

Professional development trainings were also conducted for the library staff on 5s and ISO 9001:2015 standards. Since FNU library is ISO 9001:2008 certified, this training was of utmost importance due to the revision of the ISO 9001:2008 standards. The library was also introduced two new ISO procedures to ensure processes are standardized, guided and monitored.

The major challenge for the university library in 2016 was to recover the resources that were damaged during the cyclone Winston. At the same time it was necessary that old and less used materials were moved to allow space for the new materials in the library. Thus, the library conducted a weeding process to remove its out-dated collection and ordered current and up to date material for the users. The library also ensured to be on the track for successful completion of the Nursing and Nasinu library building extension for greater space.

The University library aspires to investigate and implement a preferred model for delivering customized services to all including remote and rural student's, acquiring eContent at best cost. Thus, our communities now have access to information contents in new and emerging formats providing services and more space which encourage our user community to engage with better learning environment.

Thank you.

*Chaminda Jayasundara*

**UNIVERSITY LIBRARIAN**

## OUR VISION

The vision of the FNU library is to be a dynamic, inclusive and competitive world-class library, catalyst to scholarship and excellence to teaching, learning, research and community endeavors of the FNU.

## OUR MISSION

The mission of the FNU library is to stimulate and support intellectual inquiry by developing collection and delivering quality services and conducive ambience for the wider communities of the FNU.

## OUR VALUES

The library supports and delivers the wide values that shape and strengthen the University's mission. In addition, the library values:

- Professional and ethical behavior;
- User-focused resources and services;
- Consultative partnership with stakeholders;
- Individual and team contributions from staff for the creation of cultural excellence;
- Commitment to the personal development of staff;
- Flexibility, innovation and responsiveness;
- Forward thinking and planning and positive energy for success;
- Participation in decision-making;
- Reflection and self-evaluation through SWOT analysis; and
- Diversity as an asset and focused on Pareto (80/20) Law.

## PROFESSIONAL STAFF

**Dr. Chaminda Jayasundara, University Librarian**

BA (Hons.), MSc (Sheffield, UK), DLitt (South Africa)

**Dr. Tanveer Naqvi, Deputy University Librarian**

BSc., BLISc., MLISc., Ph.D., (AMU Aligarh, India)

**Dr. Udya Shukla, Chief Librarian**

B.LISc., M.LISc., MSc. (Kurukshetra, India),M. Phil (Alagappa, India, Ph.D(SV, India)

**Ms. Sushila Lal, Principal Librarian**

*BA,* Diploma in LIS (USP, Fiji), MIMgt. (Curtin, Australia)

**Mr. M.D. Sohail, Principal Librarian**

BA, BLISc, MLISc (AMU Aligarh, India), MBA (JRN-RVU, India)

## Admin & Supervisory Staff

*ADMIN STAFF*

***Ms. Nilma Devi***
*Executive Officer*
*B.Com (Accounting and Management in Public Admin),*
*PGD (Accounting)*

***Mrs. Sandhya Deo***
*Quality Liaison Officer*
*B.Com (Management Public Admin & Industrial Relations),*
*PGD (Management & Public Admin)*

***Mr. Melvin Prasad***
*IT Officer*
*B.Sc (Information Technology)*

***Mrs. G.M. Ashani Premadasa***
*Acquisitions Officer*
*BA (Library Science, IT and Hindi)*

***Ms. Nirupa. D. Lal***
*Office Administrator*
*Diploma in Office Administration*

## CAMPUS LIBRARY SUPERVISORS

***Ms. Roseleen Narayan***
*Ba Campus*
*Certificate in LIS*

***Mr. Jovilisi Davetawalu***
*FSM –Tamavua Campus*
*Certificate in LIS*

***Ms. Luisa Fapiano***
*FSN -Tamavua Campus*
*Diploma in LIS (USP), Cert. in LIS (USP), Cert. in Computer Studies, Cert. in Clerk/Typist (FIT)*

***Ms. Bimla Devi***
*Labasa Campus*
*Diploma in LIS*

***Ms. Sangita Kumar***
*Nadi Campus*
*Diploma in LIS*

***Ms. Eleni Bai***
*NTPC Library, Narere*
*Certificate in LIS*

***Ms. Suman Nand***
*Circulation service -Pasifika Campus*
*Diploma in LIS*

## SUPPORT STAFF

| Ba Campus | |
|---|---|
| Ms. Roseleen Narayan | Ms. Keresi Saro |
| | |
| **FSM Tamavua Campus** | |
| Ms. Nirmala Kumar | Ms. Ashika Nand |
| Ms. Sera Veikoso | |
| **FSN Tamavua Campus** | |
| Ms. Beverly Ratukula | Ms. Kirti Mala |
| Ms. Vasemaca Ravoka | |
| **Koronivia Campus** | |
| Mr. Jone Tuikoro | Ms. Kinisimere Luveniyali |
| Ms. Anju Udjit | Ms. Sanjeevni Kumar |
| Ms. Mehzabeen Bano | Ms. Roshni Devi Lal |
| **Labasa Campus** | |
| Ms. Usha Kanta | Ms. Moveena N Mudaliar |
| Ms. Leela Naidu | |
| **Lautoka Campus** | |
| Ms. Elenoa Cakausese | Ms. Sandhya Singh |
| Mr. Shivneel Krishna Raj | Ms. Subhashni Reddy |
| Mr. Krishneel Prasad | Ms. Sonal Shivanjani Nadan |
| Ms. Anita Prasad | Ms. Ranjeeta Singh |
| Ms. Mousmin Chand | Ms. Eileen Mavis McComber |
| **Nabua Campus** | |
| Ms. Ranjana Singh Nair | Ms. Vandana Kumar |
| **Nadi Campus** | |
| Ms. Sangita Kumar | Ms. Pritika Chand |
| Ms. Poonam Singh | Ms. Shareeta Devi |
| **Nasinu Campus** | |
| Ms. Shaleshni Singh | Ms. Namrata Chand |
| Ms. Asenaca Taufa | Ms. Susana Vedei |
| Ms. Sangeeta Prasad | Ms. Dhan L Kumar |
| Mr. Umer Ghan | Ms. Riteshni Lata Prasad |
| Ms. Arun Lata | |
| **Pasifika Campus** | |
| Ms. Sangeeta Singh | Ms. Sunila Prasad |
| Ms. Salesia Waqanisau | Ms. Nileshni Narayan |
| Ms. Irene Lata | Ms. Ajeshni Devi |
| Ms. Ela Davuilevu | Mr. Luke Valuvou |
| Ms. Sulita Waisese | |
| **Samabula Campus** | |
| Ms. Ema Cagi | Ms. Elenoa Rokonaivalu |
| Ms. Rajani Mala | Ms. Rejieli Tawaketini |
| Ms. Sushila Deo | Ms. Ronika Narayan |

| | |
|---|---|
| Ms. Victoria Hill | Ms. Anisa Hussain |
| Ms. Subashni S Naicker | |
| **Maritime Campus** | |
| Ms. Geeta Narayan | |

| **Nasese Campus** | **Narere Campus** |
|---|---|
| Ms. Eleni Tira | Ms. Eleni Bai |
| | Ms. Shally Devi |
| **Technical Staff** | |
| Mr. Francis Shankar | Ms. Upashna Goundar |
| Ms. Fareena Khan | Ms. Titilia Palako |

# OUR GOAL 1:

**To build a broad range of resources to cater for all disciplines**

## RESOURCE CAPACITY

The Fiji National University Library system serves the informational needs of students, staff, researchers, visitors, alumni and the general public. The FNU Library is the first ISO 9001:2008 certified library in the South Pacific. The University has a total of 15 libraries located in FNU Campuses and Centers throughout Fiji. Different categories of information resources are available in all FNU libraries forming the various collections, specifically; General, Reference, Pacific, Close Reserve, Newspapers, Fictions, Archives, Periodicals, Thesis and Audio Visual.

The Table below indicates the total resource capacity available in the library at the end of 2016.

| *Resources* | *Total* |
|---|---|
| Total number of Printed Books | 157, 863 |
| Electronic and Online Database Subscription | 60 |
| e-Books | 191,179 |
| Full Text Journal Titles | 72,976 |
| OPAC Terminals | 30 |
| Internet Enabled Workstations | 321 |
| Number of Branch Libraries | 15 |

## ELECTRONIC INFORMATION RESOURCE CONTAINS

| *Name of the E-Journal Database* | *No of e-journals* |
|---|---|
| Hinari | 14,000 |
| IMF eLibrary Collection | 13,245 |
| EBSCOHOST Super Package | 9,981 |
| PROQUEST CENTRAL | 7,862 |
| OARE | 6,500 |
| AGORA | 6,100 |
| ARDI | 5,100 |
| Knovel | 4,255 |
| EBSCO Medline | 1,470 |
| Science Direct (Physical Collection) | 1,240 |
| CINAHL Plus | 770 |
| JSTOR | 630 |
| Wiley Online Library | 400 |
| Cambridge Journals | 350 |
| TEEAL – The Essential Electronic Agricultural Library | 325 |
| Oxford Journals | 300 |
| Dentistry and Oral Science Sources | 300 |
| Nature Publishing Group Journals | 118 |
| IOP SCIENCE | 78 |

| | |
|---|---|
| INTELLECT – Performing Arts | 18 |
| OECD iLibrary | 8 |
| The New England Journal of Medicine | 1 |
| Pediatric Neurology Briefs | 1 |
| Access Medicine | 1 |
| LexisNexis – Halsbury's Law of England | 1 |
| **Total** | **73,054** |

The table given below indicates the existing e-book capacity in the library.

| ***Subscribed electronic books*** | ***No of books*** |
|---|---|
| Ebrary | 78,000 |
| Hinari | 46,000 |
| ARDI books | 19,000 |
| OARE books | 18,000 |
| Up to Date Online | 14,000 |
| EBSCO e-books | 6,000 |
| AGORA books | 5,800 |
| Knovel | 3,800 |
| ProQuest E-books | 511 |
| Edward Elgar's EBooks | 67 |
| Cambridge Oxford Dictionary | 1 |
| **Total books** | **191,179** |

## E-RESOURCE TRAIL ACCESS

Following trial access were granted for some prestigious e-resources

| *Database* | *Trial period* |
|---|---|
| INDERSCIENCE Online Journal | 12th Jan, 2016 – 11th Feb, 2016 |
| Elsevier ScienceDirect | 21st January to 20th February, 2016 |
| Routledge Handbooks Online | 1st April 2016 – 30th April 2016 |
| The American Society for Mechanical Engineering (ASME) | May 1st to June 30th, 2016 |
| Taylor & Francis Online Journal | 23rd May, 2016 – 22nd June, 2016 |
| CRCnetBASE Content | 13th June 2016 – 12th July 2016 |
| Routledge Handbooks Online | 13th June 2016 – 12th July 2016 |
| Safety Care Australia | 11th November 2016 – 25th November 2016 |
| The Royal Society Journals | 18th November 2016 – 18th January 2017 |
| ACM Digital Library | 30th December, 2016 – 29th January, 2017 |
| The Royal Society Journals | 18th November, 2016 to 18th January, 2017 |

## MONOGRAPH ACQUISITIONS

Over the year, the library has acquired 710 monographs in all key collecting areas based on all subject disciplines in the University such as Economics, Medicine, Banking, Nursing, Marine sciences, Engineering, Humanities, Education and etc. The table below indicates the number of resources purchased for corresponding campus libraries.

2016 books purchased and received by library

| *Campus Library* | *Books* | *Accompanied CD's* |
|---|---|---|
| Pasifika | 297 | 22 |
| FSN | 41 | |
| Nasinu | 17 | |
| Labasa | 36 | 1 |
| Namaka | 8 | |
| NTPC Naviti | 6 | |
| Nasese | 1 | |
| Lautoka | 35 | 2 |
| Maritime | 29 | 1 |
| Nabua | 11 | 1 |
| Koronivia | 157 | 12 |
| Samabula | 69 | 1 |
| NTPC Narere | 3 | |
| ***Total*** | ***710*** | ***40*** |

## DONATIONS

| *Name of Donor* | *No of items donated* | *Value of the Donations(FJD)* |
|---|---|---|
| Prof.T.K.Jayaraman | 1 | 80.00 |
| Anonymous | 6 | 649.16 |
| Sachin A.K.Sharma | 5 | 491.98 |
| Shalini Singh | 5 | 456.69 |
| Prof.Brij Lal & Dr. Padma Lal | 1402 | 11,2604.97 |
| Prof.Wadan Narsey | 318 | 21,740.16 |
| Pradeep Singh | 31 | 8,031.74 |
| Trish Knight(donation-1) | 78 | 13,221.6 |
| Dolton and Ryota Nishino | 9 | 560.00 |
| Mahesa Abeynayake | 2 | 74.58 |

| | | |
|---|---|---|
| Geeta Rao | 7 | 2,263.12 |
| Dr.Magaret Guthrie | 1 | 80.00 |
| Trish Knight (donation -2) | 15 | 1,276.96 |
| US Embassy | 31 | 145.21 |
| Korean Embassy | 20 | 609.04 |
| Melbourne Law School –donation 1 | 110 | 25,728.98 |
| Melbourne Law School –donation 2 | 203 | 33,204.50 |
| Alexandra Dias | 1 | 80.00 |
| Elena Demidova | 1 | 74.17 |
| Arya Pratinidhi Sabha of Fiji | 8 | 1,735.40 |
| Andrew Murray | 1 | 42.17 |
| Donor Anonymous | 18 | 2,073.54 |
| Sanjay Rohit Kumar | 7 | 656.82 |
| ***Total*** | ***2280*** | ***225,880.75*** |

## DISTRIBUTION OF DONATED ITEMS

All donated items were distributed to our libraries based on their academic disciplines as indicated below.

| *Campus Library* | *Books* | *Accompanied CD's* | *DVD's* | *Thesis* |
|---|---|---|---|---|
| Nasinu | *924* | *5* | *2* | *none* |
| Samabula | *42* | | *1* | |
| Lautoka | *426* | *1* | *12* | |
| Maritime | *9* | | | |
| Koronivia | *193* | *4* | *1* | |
| Nabua | *188* | | *3* | |
| FSN-Tamavua | *12* | | | |
| Pasifika | *50* | | | |
| NTPC - Narere | *9* | | | |
| Nadi | *121* | *2* | | |
| FSM-Tamavua | *10* | | | |
| Labasa | *34* | | | |
| NTPC- Nasese | *7* | | | |
| NTPC- Naviti | *4* | | | |
| Raiwai | *11* | | | |
| Ba | *0* | | | |
| **Total** | ***2,040*** | ***12*** | ***19*** | |

## CURRENT AWARENESS SERVICES

| Year | Books/CDs/DVDs | Print Periodicals | E-Resources and other display | Total |
|---|---|---|---|---|
| 2016 | 41 | 9 | 20 | 70 |

## SUBSCRIPTION TO LEXISNEXIS ONLINE FOR HALSBURY'S LAW OF ENGLAND AND SCIENCEDIRECT - PHYSICAL SCIENCES AND ENGINEERING DATABASE

The FNU Library has subscribed to LexisNexis Online for Halsbury's Law of England and Science Direct - Physical Science and Engineering Collection. Halsbury's Law of England is very important as the premier encyclopedic work for English Law, seeking to provide a complete statement of the Law from all its sources. ScienceDirect is Elsevier's leading information solution which combines authoritative, full-text scientific, technical and health publications with smart, intuitive functionality so that users can stay informed in their field, and can work more effectively and efficiently.

## PROCUREMENT EXPENSES FOR E-RESOURCES IN 2016

The flowing table shows the procurement expenses incurred in 2016 for subscribing electronic information resources.

| *Database* | *Amount USD* | *Amount FJD* |
|---|---|---|
| JSTOR | 6,327.00 | 13,390.67 |
| Up to date | 18,698.00 | 39,533.95 |
| Ebsco Medicine | 48,820.00 | 104,027.30 |
| Ebsco Super Package | 23,150.00 | 47,771.65 |
| TEEAL | 650.00 | 1,403.57 |
| Cambridge University Press | 2,934.00 | 6,267.87 |
| Access Medicine | 33,774.78 | 70,791.83 |
| ProQuest including Bbrary | 16,224 | 35,374.11 |
| Hinari, Agora and Oare | 1,500.00 | 3,300.12 |
| Elsevier (Knovel) | 17,772.29 | 36,991.69 |
| Wiley | 12,220.00 | 26,031.07 |
| science direct | 24,346.92 | 50,354.75 |
| VAT | | 164,366.00 |
| **Total** | **206,416.99** | **599,605.00** |

| Database | NZ currency | Amount FJD |
|---|---|---|
| Lexis and Nexis | 8,400.15 NZ | 11,799.81 |
| Vat | | 3,358.74 |
| **Total** | **8,400.15NZ** | **15,158.55** |

## PROCUREMENT EXPENSES FOR RESEARCH TOOLS IN 2016

| *Research Tools* | *Amount USD* | *Amount FJD* |
|---|---|---|
| Ezy Prxoy | 1,000.00 | 2,182.45 |
| Turnitin | 45,828.26 | 95,356.51 |
| Refworks | 2,163.00 | 4,713.44 |
| Ebsco Discovery Service | 3,090.00 | 5,511.32 |
| Vat | | 30,835.00 |
| **Total** | **52,081.26** | **107,764.00** |

# OUR GOAL 2:

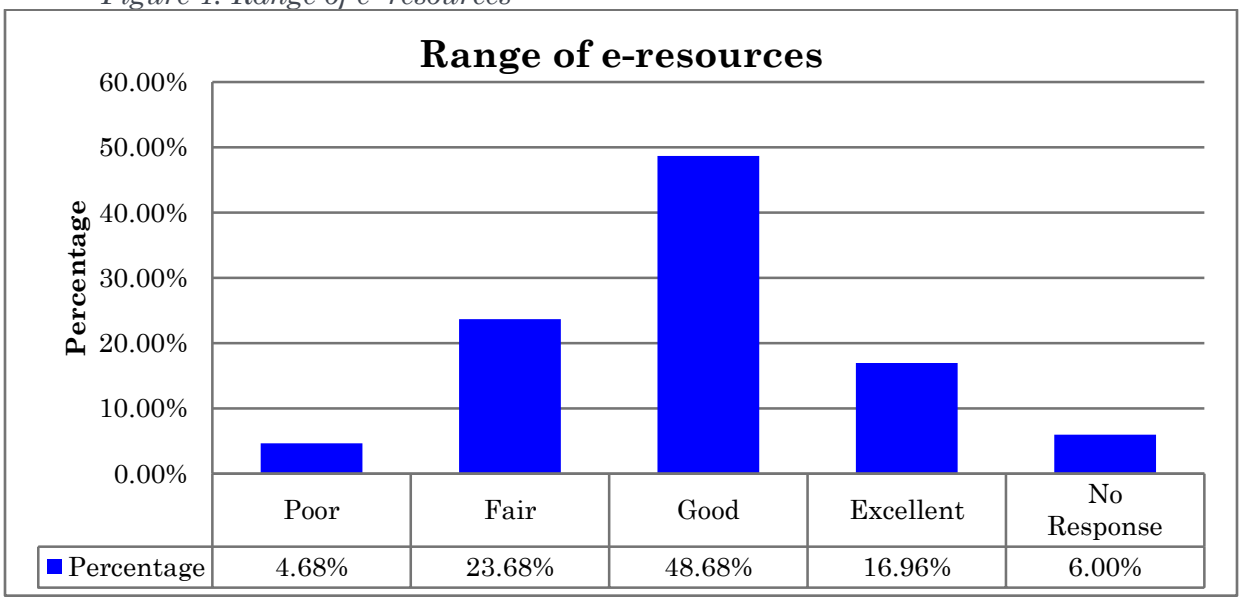
## To adhere the international standards needed for World-Class library status

## USER SURVEY

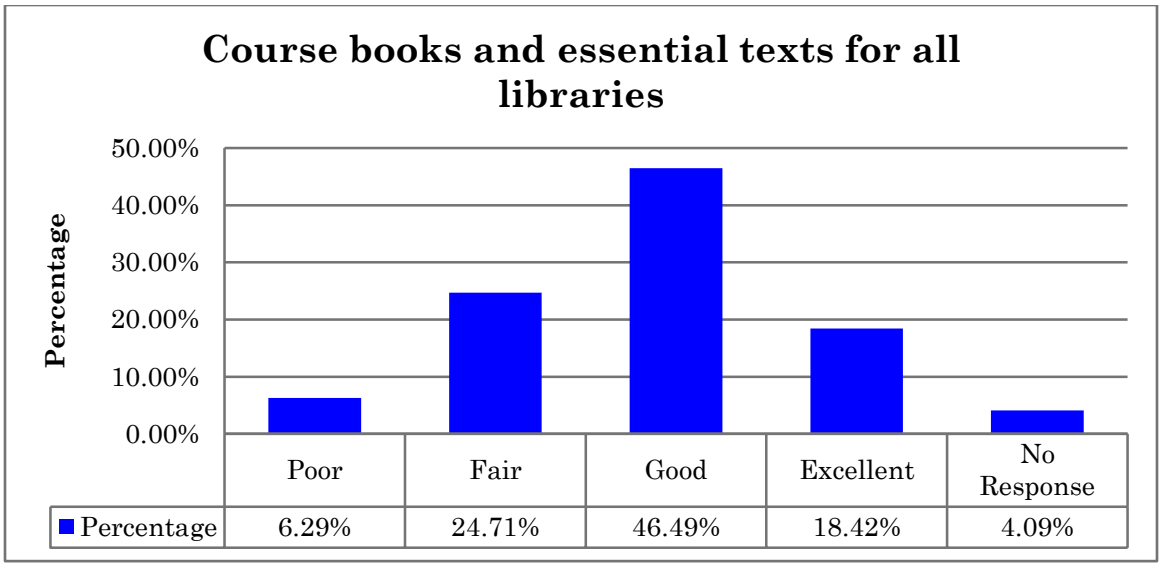
The Library User Satisfaction Survey was conducted from 15 April to 23 September, 2016. The survey sought information on users' views of the Library's collections, resources, equipment, facilities, services and management. Overall, the library has received positive response from the participants. The survey data was analyzed and graphs created for the library services for which there were the greatest scores on satisfaction.

Some significant findings and analysis of the survey is presented below through graphs showing the progressive results of FNU libraries:

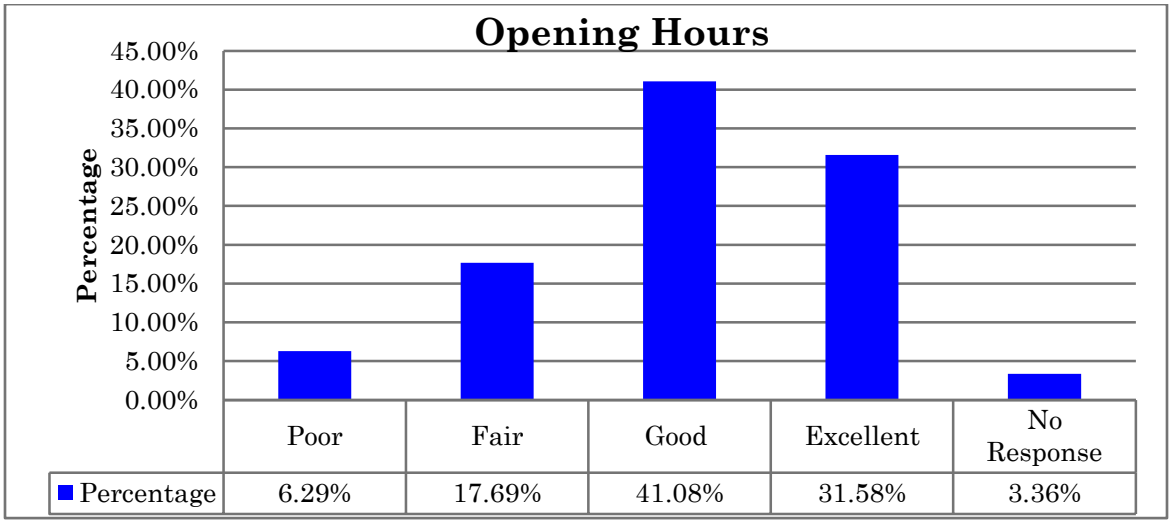
*Figure 1: Range of e- resources*



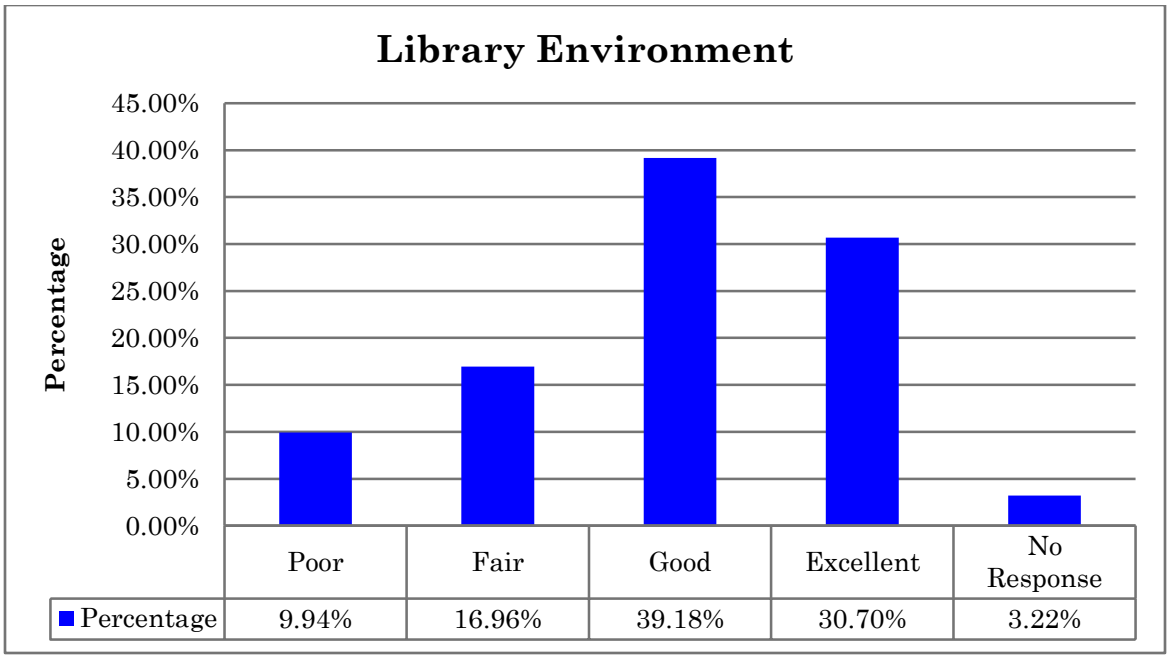

Most of the respondents indicated that range of e- resources was good, there were almost 4.68% of who stated that range of e-resources is poor. Respondents specified that there is a need to increase the collection of resources.



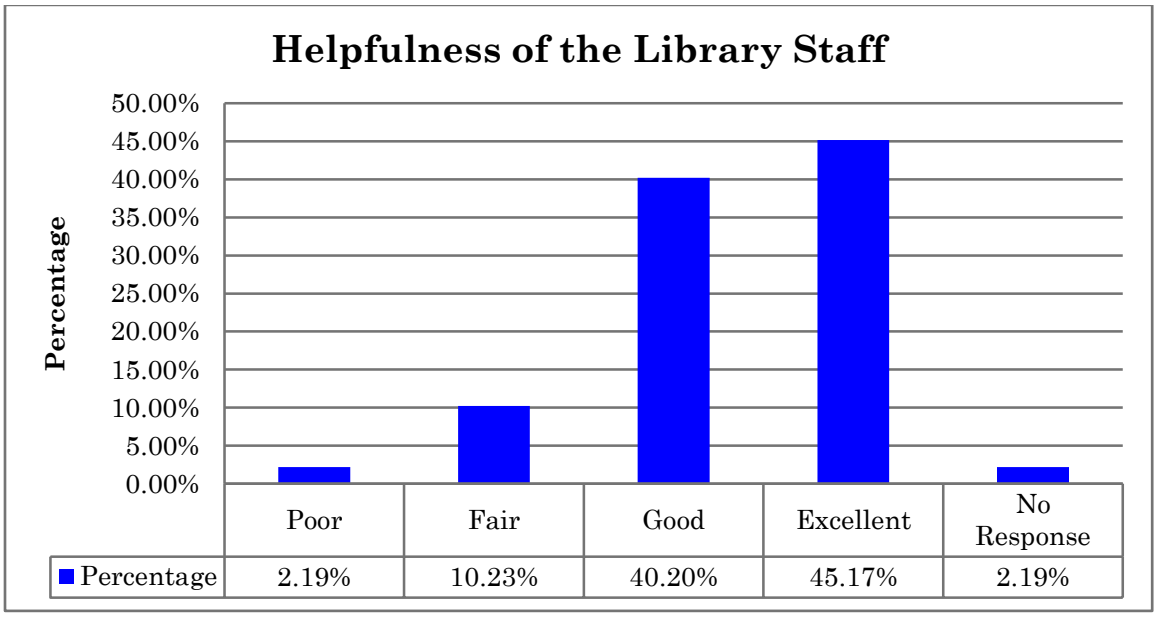

Out of 684 respondents, 46.49% stated that there was a good collection of range of course books and essential texts where else 6.29% stated that this service was poor. Students specified that there was a need for more course text books to cater for student demand.




Out of the 684 respondents, 31.58% stated that the library opening hours were excellent, 41.08% indicated that it was good and 17.69% said that it was fair. On the other hand, 6.29% said that it is poor. Some students were discontent with the library hours because they want the library to be open 24 hours so that they could get their assignments ready on time.

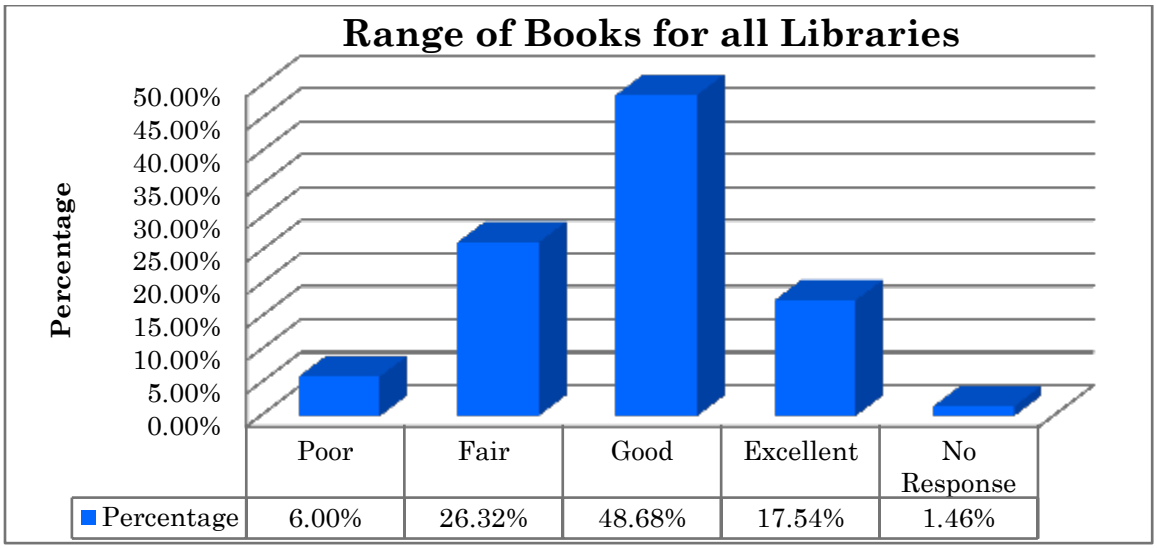



A higher number of respondents (39.18%) stated that the library environment was good, 30.70% said it was excellent while 16.96% specified it as being fair. However, 9.94% claimed it to be poor because there is some noise in the library since the private and discussion study rooms are not separate and students also use mobile phones in the library. Moreover, respondents complained of space problems since they are not able to get a place for them to study during exam times. Others expressed their views on the air condition problems and also of dusty furniture.

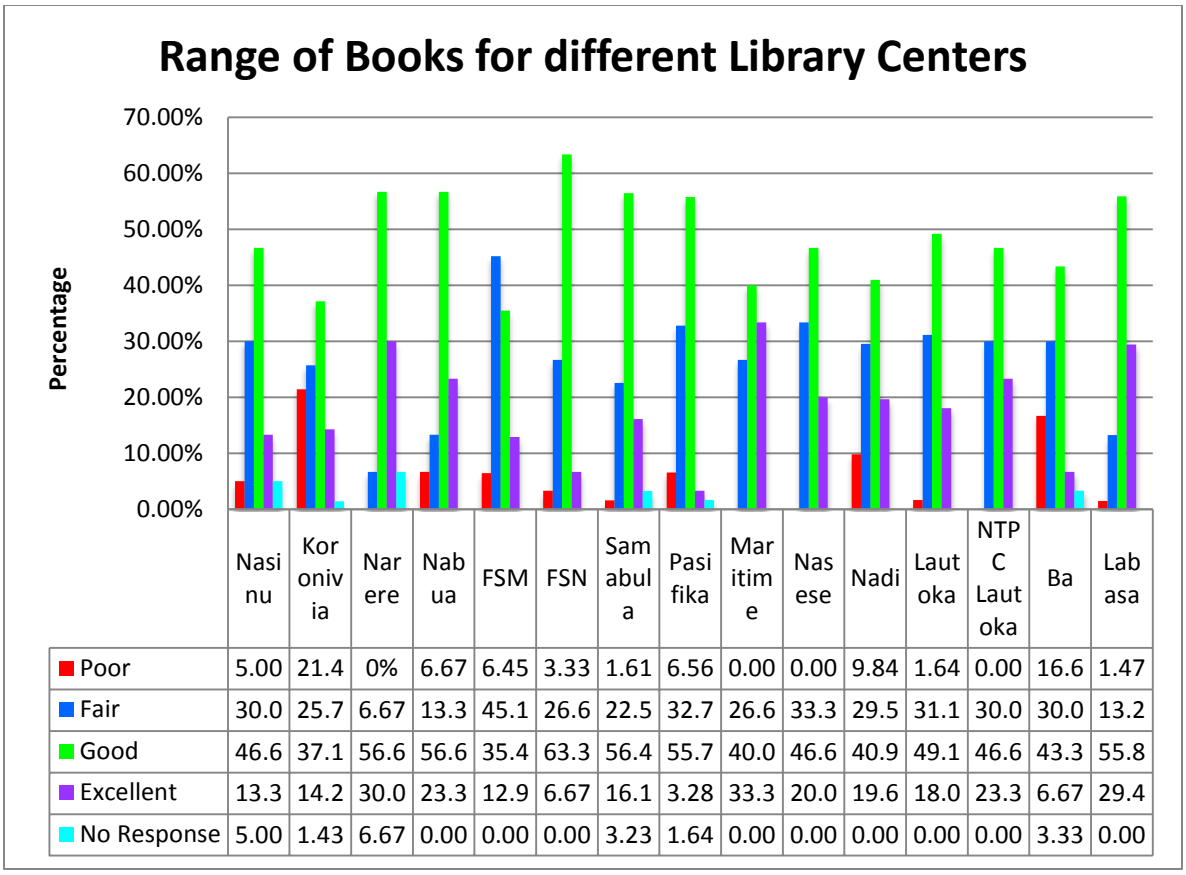



A majority number (45.17%) of respondents stated that the staff in the library was excellent with their jobs, 40.20% conveyed it to be good and 10.23% expressed that it

was just fair. Only a handful (2.19%) said that the staff was poor. The reasons for claiming the library staff service to be poor were because students often did not receive a welcoming smile and librarians were said to be a little rude, stubborn, and irresponsible and slow with the processes.

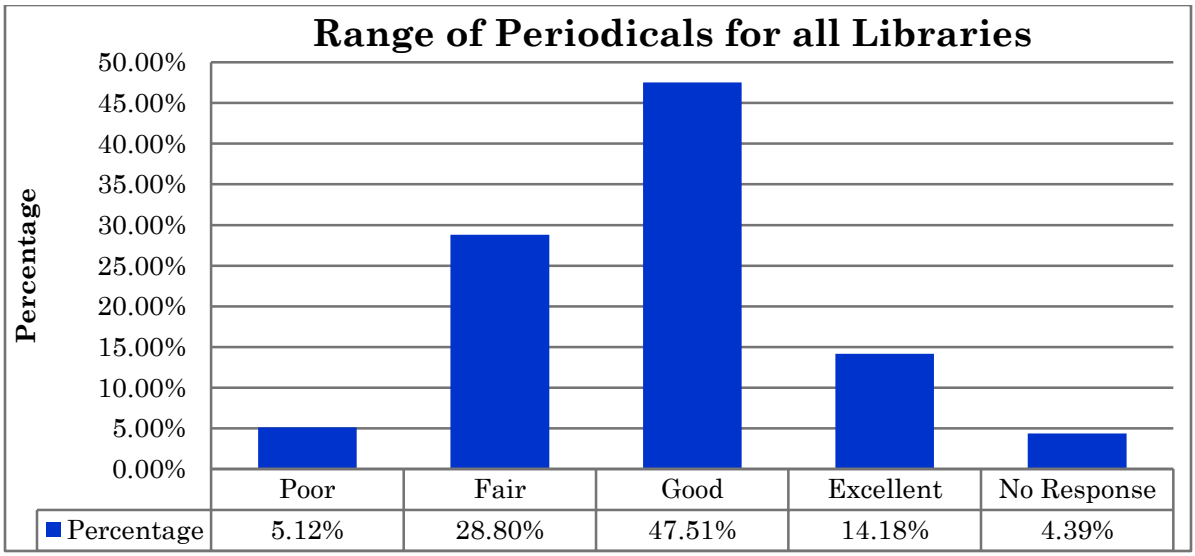



Out of 684 respondents, 48.68% stated that range of books are good, 26.32% stated that it is fair, while 6.00% of the total respondents indicated that it was poor. Students specified that there are not enough copies of text books; moreover there is a need for all latest edition books to be available in the library.



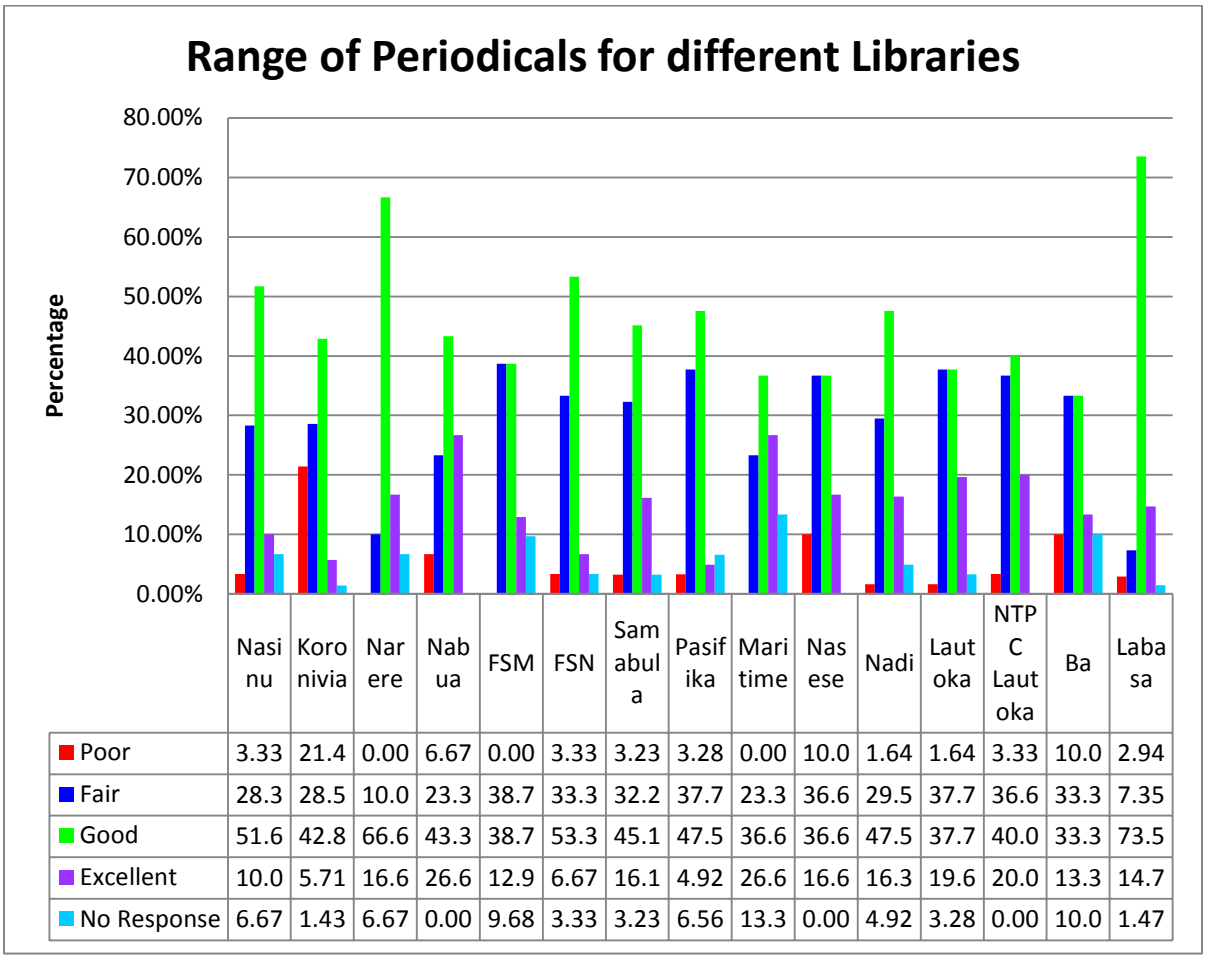

| | Nasinu | Koroniv ia | Narere | Nabua | FSM | FSN | Samabul a | Pasifika | Maritim e | Nasese | Nadi | Lautoka | NTPC Lautoka | Ba | Labasa |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Poor | 5.00 | 21.4 | 0% | 6.67 | 6.45 | 3.33 | 1.61 | 6.56 | 0.00 | 0.00 | 9.84 | 1.64 | 0.00 | 16.6 | 1.47 |
| Fair | 30.0 | 25.7 | 6.67 | 13.3 | 45.1 | 26.6 | 22.5 | 32.7 | 26.6 | 33.3 | 29.5 | 31.1 | 30.0 | 30.0 | 13.2 |
| Good | 46.6 | 37.1 | 56.6 | 56.6 | 35.4 | 63.3 | 56.4 | 55.7 | 40.0 | 46.6 | 40.9 | 49.1 | 46.6 | 43.3 | 55.8 |
| Excellent | 13.3 | 14.2 | 30.0 | 23.3 | 12.9 | 6.67 | 16.1 | 3.28 | 33.3 | 20.0 | 19.6 | 18.0 | 23.3 | 6.67 | 29.4 |
| No Response | 5.00 | 1.43 | 6.67 | 0.00 | 0.00 | 0.00 | 3.23 | 1.64 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.33 | 0.00 |

The above indicates that the range of books for all the fifteen campus libraries is 'good'. Labasa campus has the highest level of good range of books followed by Samabula, Pasifika, Lautoka, Nasinu, Koronivia and Nadi. Majority users indicated poor range of books for the Koronivia campus when compared to all other campus libraries, reason being that only few latest collections are available; however the graph also indicates that that there is more good range of books than the poor range for the Koronivia library.



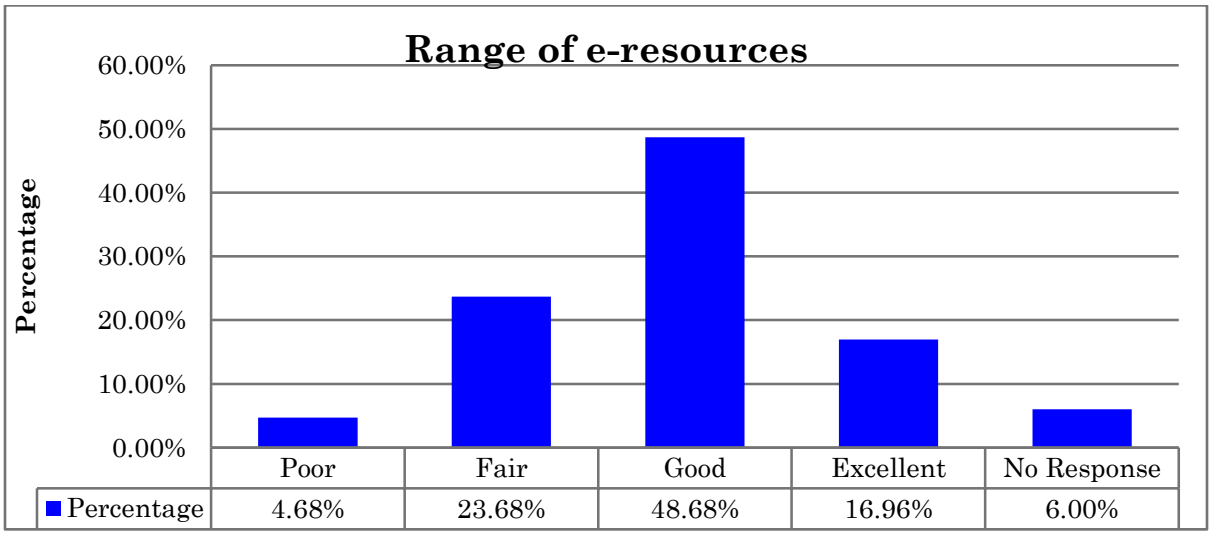

| | Poor | Fair | Good | Excellent | No Response |
|---|---|---|---|---|---|
| Percentage | 5.12% | 28.80% | 47.51% | 14.18% | 4.39% |

The highest percentage (47.51%) of the respondents indicated that the range of periodicals are good, 28.80% indicated that it is fair, while 14.18% indicated that it is excellent. 5.12% stated that it was poor, since they faced difficulties in locating latest (updated) periodicals.

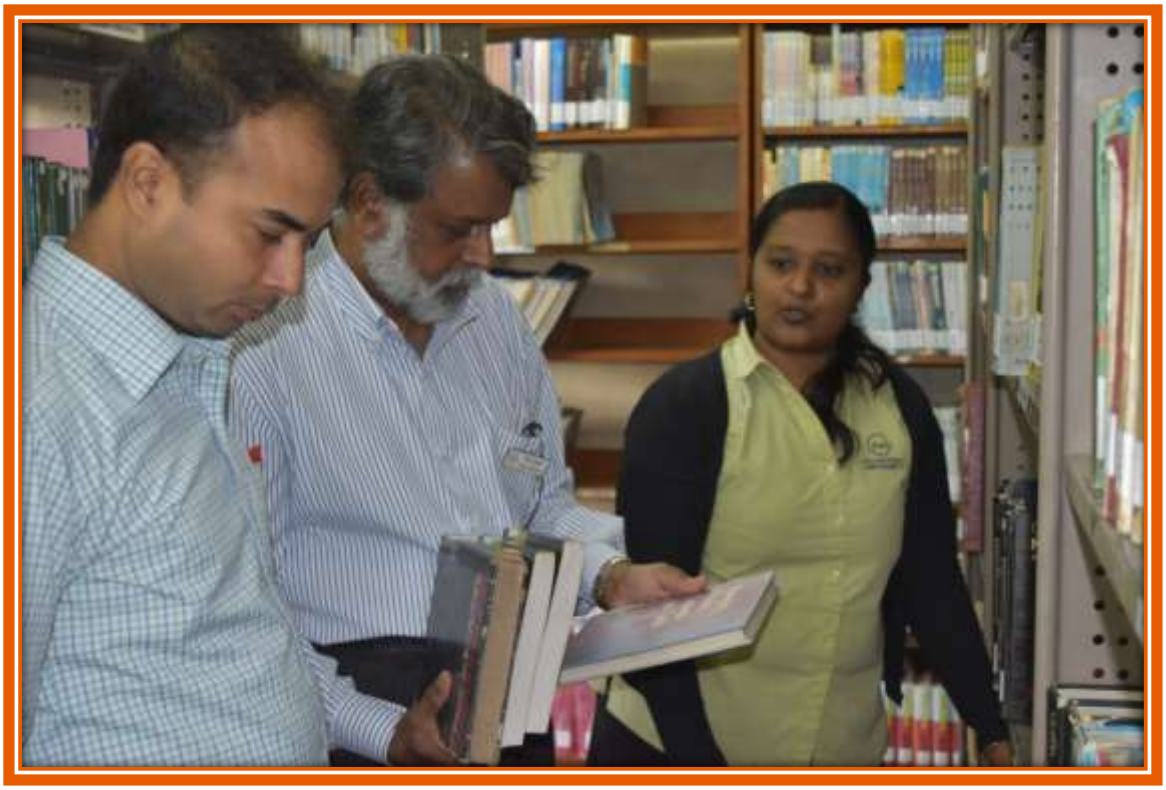


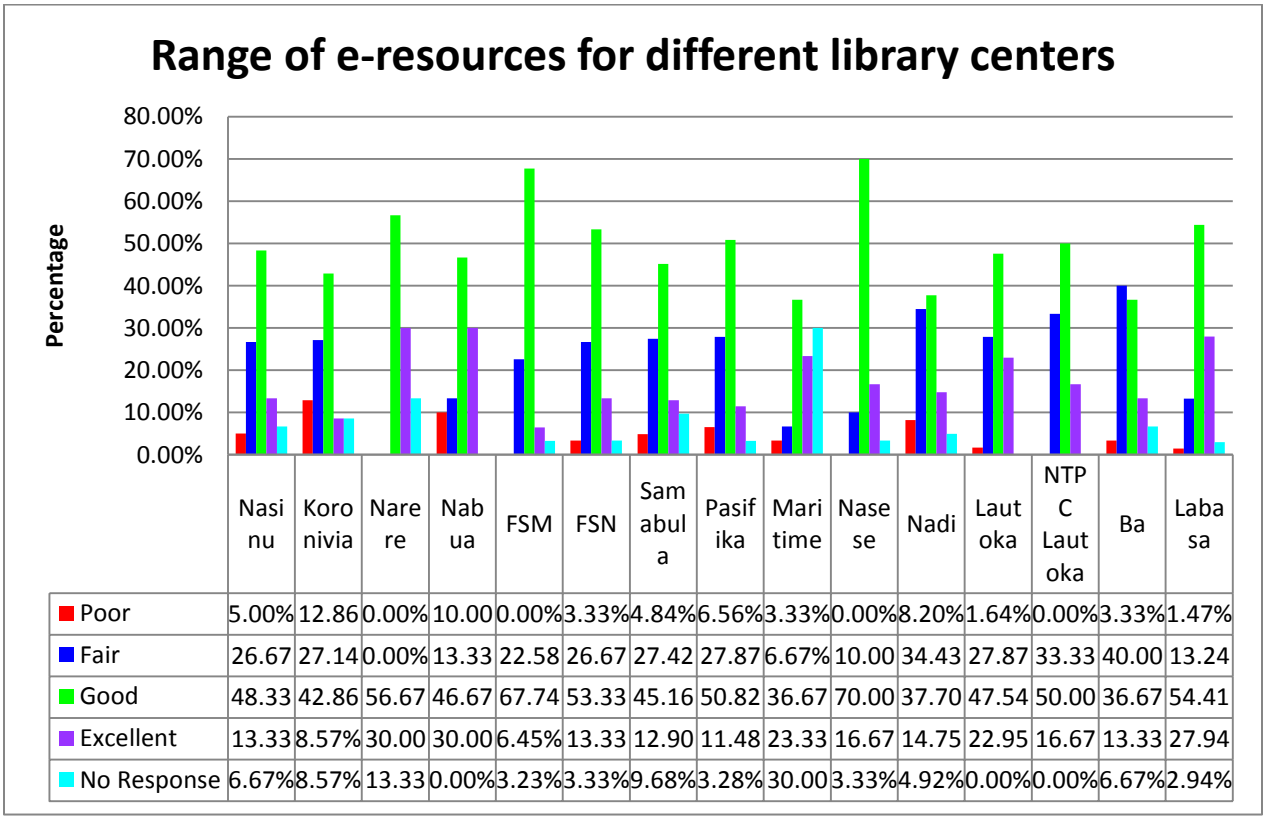

| | Nasinu | Koronivia | Narere | Nabua | FSM | FSN | Sambula | Pasifika | Maritime | Nasese | Nadi | Lautoka | NTPC Lautoka | Ba | Labasa |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Poor | 3.33 | 21.4 | 0.00 | 6.67 | 0.00 | 3.33 | 3.23 | 3.28 | 0.00 | 10.0 | 1.64 | 1.64 | 3.33 | 10.0 | 2.94 |
| Fair | 28.3 | 28.5 | 10.0 | 23.3 | 38.7 | 33.3 | 32.2 | 37.7 | 23.3 | 36.6 | 29.5 | 37.7 | 36.6 | 33.3 | 7.35 |
| Good | 51.6 | 42.8 | 66.6 | 43.3 | 38.7 | 53.3 | 45.1 | 47.5 | 36.6 | 36.6 | 47.5 | 37.7 | 40.0 | 33.3 | 73.5 |
| Excellent | 10.0 | 5.71 | 16.6 | 26.6 | 12.9 | 6.67 | 16.1 | 4.92 | 26.6 | 16.6 | 16.3 | 19.6 | 20.0 | 13.3 | 14.7 |
| No Response | 6.67 | 1.43 | 6.67 | 0.00 | 9.68 | 3.33 | 3.23 | 6.56 | 13.3 | 0.00 | 4.92 | 3.28 | 0.00 | 10.0 | 1.47 |

The graph shows that the range of periodicals for all the fifteen campus libraries is 'good' and 'fair'. Labasa campus has the highest level of good range of books followed by Nasinu, Koronivia Pasifika, Nadi and Samabula. Majority users indicated poor range of periodicals for the Koronivia campus when compared to all other campus libraries, as the users expressed that latest edition of periodicals needs to be made available.



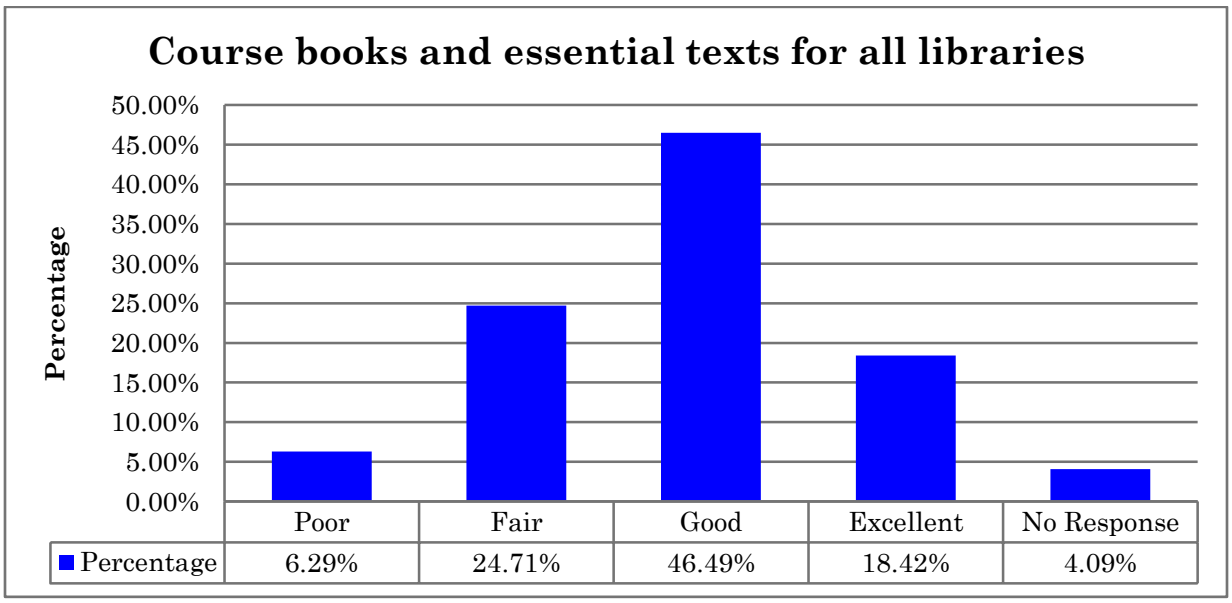

Most of the respondents indicated that range of e- resources was good there were almost 4.68% of who stated that range of e-resources is poor. Respondents specified that there is a need to increase the collection of resources.



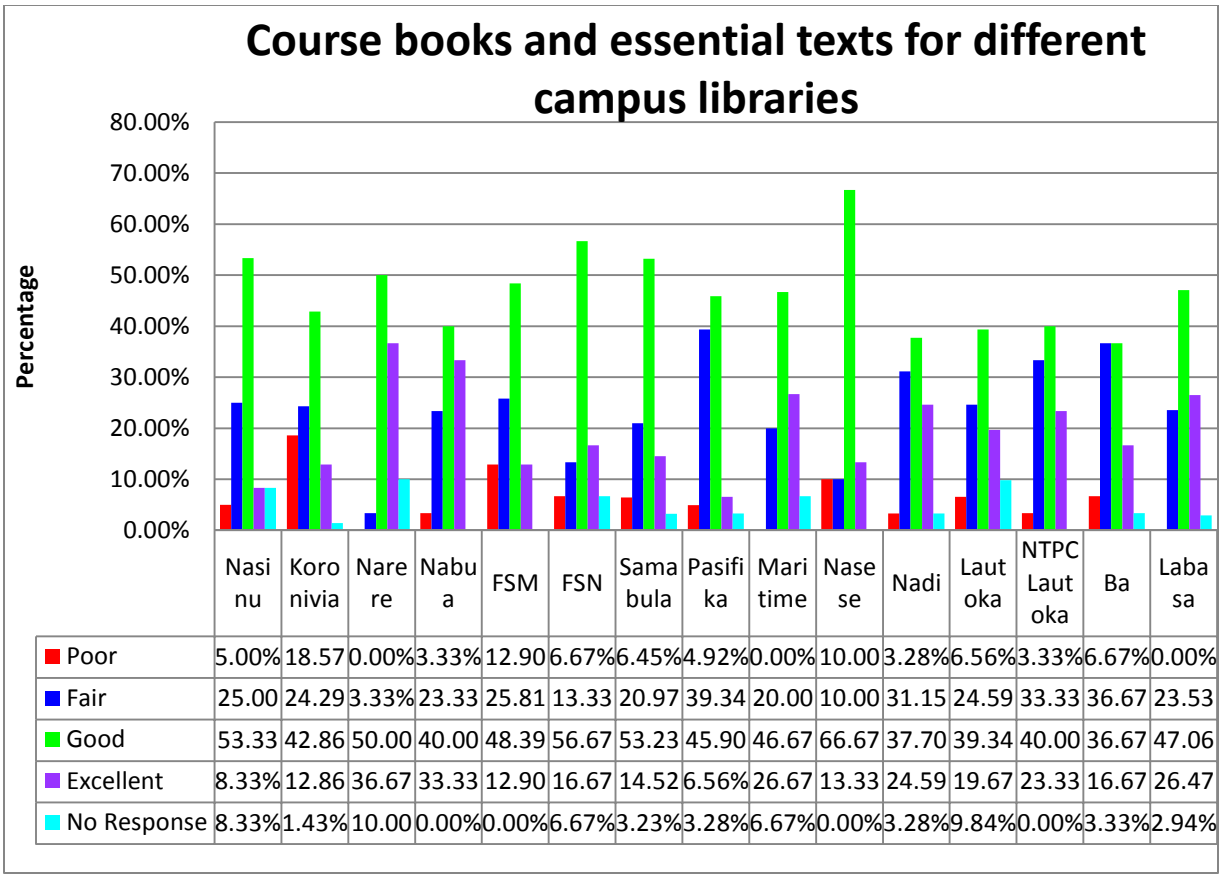



| | Nasinu | Koronivia | Narere | Nabua | FSM | FSN | Samabula | Pasifika | Maritime | Nasese | Nadi | Lautoka | NTPC Lautoka | Ba | Labasa |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Poor | 5.00% | 12.86 | 0.00% | 10.00 | 0.00% | 3.33% | 4.84% | 6.56% | 3.33% | 0.00% | 8.20% | 1.64% | 0.00% | 3.33% | 1.47% |
| Fair | 26.67 | 27.14 | 0.00% | 13.33 | 22.58 | 26.67 | 27.42 | 27.87 | 6.67% | 10.00 | 34.43 | 27.87 | 33.33 | 40.00 | 13.24 |
| Good | 48.33 | 42.86 | 56.67 | 46.67 | 67.74 | 53.33 | 45.16 | 50.82 | 36.67 | 70.00 | 37.70 | 47.54 | 50.00 | 36.67 | 54.41 |
| Excellent | 13.33 | 8.57% | 30.00 | 30.00 | 6.45% | 13.33 | 12.90 | 11.48 | 23.33 | 16.67 | 14.75 | 22.95 | 16.67 | 13.33 | 27.94 |
| No Response | 6.67% | 8.57% | 13.33 | 0.00% | 3.23% | 3.33% | 9.68% | 3.28% | 30.00 | 3.33% | 4.92% | 0.00% | 0.00% | 6.67% | 2.94% |

The range of e-resources for all the fifteen campus libraries is 'good'. All the libraries have access to the all the subscribed database. The graph depicts that majority users are satisfied with the e-resources. The poor rating for e-resources is very low, however the users rated it as poor as some of the users faced difficulties accessing e-resources.




Out of 684 respondents, 46.49% stated that there was a good collection of range of course books and essential texts where else 6.29% stated that this service was poor. Students specified that there was a need for more course text books to cater for student demand.




| | Nasinu | Koronivia | Narere | Nabua | FSM | FSN | Samabula | Pasifika | Maritime | Nasese | Nadi | Lautoka | NTPC Lautoka | Ba | Labasa |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Poor | 5.00% | 18.57 | 0.00% | 3.33% | 12.90 | 6.67% | 6.45% | 4.92% | 0.00% | 10.00 | 3.28% | 6.56% | 3.33% | 6.67% | 0.00% |
| Fair | 25.00 | 24.29 | 3.33% | 23.33 | 25.81 | 13.33 | 20.97 | 39.34 | 20.00 | 10.00 | 31.15 | 24.59 | 33.33 | 36.67 | 23.53 |
| Good | 53.33 | 42.86 | 50.00 | 40.00 | 48.39 | 56.67 | 53.23 | 45.90 | 46.67 | 66.67 | 37.70 | 39.34 | 40.00 | 36.67 | 47.06 |
| Excellent | 8.33% | 12.86 | 36.67 | 33.33 | 12.90 | 16.67 | 14.52 | 6.56% | 26.67 | 13.33 | 24.59 | 19.67 | 23.33 | 16.67 | 26.47 |
| No Response | 8.33% | 1.43% | 10.00 | 0.00% | 0.00% | 6.67% | 3.23% | 3.28% | 6.67% | 0.00% | 3.28% | 9.84% | 0.00% | 3.33% | 2.94% |

The range of course books and essential texts is rated 'good' for all the fifteen library centers. The respondents gave poor rating stating that the collection needs to be upgraded.

## INTERNAL CONTROL AND RISK MANAGEMENT

The Library Risk Registers should contain operational risks. Operational risks are risks that are present in the day-to-day functions and services of the Library. Every employee in the Library will have some responsibility for managing operational risks. Operational risks are recorded in risk registers and monitored by the University Librarian/Quality Liaison Officer and reported to the Risk and Compliance Office. The risk register is comprised of following:

- **Risk ID Code**
- A unique ID number is used to identify the risk.
- **Risk**
- Identifies the name of the risk of an event i.e. targets for student satisfaction not met.
- **Risk Description**

- The risk description describes the cause and result of that event, i.e.) Low results, high number of student complaints, negative results in peer observation.
- **Potential Consequences of the risk.**
- It states a brief impact of the risk on the University's operations.
- **Risk Owner**
- Risk owner is responsible for ensuring management of each specific risk, its further action and monitoring.
- **Strategic Plan Key performance indicator**
- It indicates which of the strategic plan themes the risk relates to.
- **Control Measures**
- Is the description of the current controls that are being used to constrain the risk.
- **Assessment of risk**
- Assesses the risk taking into account existing controls to manage or mitigate it that is before additional controls are put in place. It identifies the impact and likelihood of the risk.
- **Comments / Further Actions Required / Contingency Plan**
- This states further actions for planning to undertake to reduce the risk.

## LAW BOOK DONATION: THE CONNECTION WITH UNIVERSITY OF MELBOURNE

The FNU library had received 313 law books from the University of Melbourne. This initiative by the Melbourne Law School, Law Research Service of the University of Melbourne has strengthened the ties with the Fiji National University. The donation has significantly expanded the range of resources for the law students. It is very important that we are actually in touch with the developing laws in other countries.

# OUR GOAL 3:

**To foster cooperation by sharing information resources through local, national and international networks**

## INTER LIBRARY LOANS – BOOKS

Inter Library Loan requests from users have increased from last year. 306 books were delivered to campus libraries as part of the Campus Delivery programme.

| Campus | ILL requested by the library | ILL received by the library | Total |
|---|---|---|---|
| Nasinu | 18 | 15 | 33 |
| Nabua | 0 | 3 | 3 |
| Maritime | 5 | 1 | 6 |
| Pasifika | 2 | 2 | 4 |
| Koronivia | 11 | 12 | 23 |
| Labasa | 7 | 6 | 13 |
| Lautoka | 45 | 74 | 119 |
| Samabula | 15 | 9 | 24 |
| Nadi | 15 | 14 | 29 |
| Ba | 6 | 1 | 7 |
| FSM - Tamavua | 4 | 4 | 8 |
| FSN- Tamavua | 5 | 5 | 10 |
| NTPC Naviti | 2 | 2 | 4 |
| NTPC Narere | 0 | 4 | 4 |
| NTPC Nasese | 10 | 9 | 19 |
| **Total** | **145** | **161** | **306** |

## INTER LIBRARY LOANS – ARTICLES

Document Delivery is defined more as the processing of items requested and electronic versions of the articles were delivered through Document Delivery. The articles which are not available in FNU were requested from outside libraries through our networks. Document delivery as a whole delivered 98 articles requested in 2016 for the research purposes of our members. Seventeen requests were not fulfilled.

| Article delivery | | |
|---|---|---|
| **Campus** | **No of article requested** | **No of articled delivered** |
| Nasinu | 57 | 40 |
| Koronivia | 58 | 58 |
| **Total** | **115** | **98** |

## ISO 9001:2015 AND 5S TRAINING

The FNU library staff attended the trainings on 5s and ISO 9001:2015. The training on ISO 9001:2015 was necessary to be carried out since FNU Library is ISO 9001:2008 certified. The ISO 9001:2008 has been revised to ISO 9001:2015 in September 2015 whereby it was mandatory for the staff to understand the changes that were made in the new standard. When an organization is ISO certified it becomes very important to use 5s tools for housekeeping, record keeping and continual improvement purposes whereby library had ensured that all library staff imparted knowledge on 5s.

# OUR GOAL 4:

## To maximize the use of resources and services in the library

## PUBLIC SERVICES

### OPENING HOURS

| Location | Operation Hours | Address | Contact |
|---|---|---|---|
| Nasinu | Monday - Saturday: 7am - 11pm<br>Sunday: 8am - 5pm<br>Public Holidays: 8am - 5pm | Kings Road, Nasinu | +679 3394000 Ext:2809 |
| Samabula | Monday - Saturday: 7am - 11pm<br>Sunday: 8am - 5pm<br>Public Holidays: 8am - 5pm | 1 Princess Road, Samabula | +679 3389297 Ext:1800 |
| Koronivia | Monday - Saturday: 7:30 - 11pm<br>Sunday: 8am - 5pm<br>Public Holidays: 8am - 5pm | 10 Miles, Kings Road, Nausori | +679 3479200 Ext:5006 |
| Labasa | Monday - Friday: 7:30am - 10pm<br>Saturday & Sunday: 8am - 5pm<br>Public Holidays: 8am - 5pm | Local Timber Building, Main street, Labasa | +679 8818050 Ext:8800 |
| Nadi | Monday - Friday: 7:30am - 10pm<br>Saturday & Sunday: 8am - 5pm<br>Public Holidays: 8am - 5pm | Queens Road, Namaka | +679 6724889 Ext:6018 |
| Lautoka | Monday - Saturday: 7am - 11pm<br>Sunday: 8am - 5pm<br>Public Holidays: 8am - 5pm | Natabua, Lautoka | +679 6662833 Ext:7037 |
| Pasifika | Monday - Saturday: 7am - 11pm<br>Sunday: 8am - 5pm<br>Public Holidays: 8am - 5pm | Extension Street, Suva | +679 3233312 Ext:3313 |
| FSN-Tamavua | Monday - Friday: 7am - 10pm Saturday & Sunday: 8am - 5pm<br>Public Holidays: 8am - 5pm | Princess Road, Tamavua, Suva | +679 3321499 Ext:3633 |
| FSM - Tamavua | Monday - Friday: 7am - 10pm Saturday & Sunday: 8am - 5pm<br>Public Holidays:8am - 5pm | Princess Road, Tamavua, Suva | +679 3233000 Ext:3830 |
| Laucala | Monday - Friday: 8am - 5pm Saturday & Sunday: Closed Public Holidays: Closed | Maritime, Laucala | +679 3315115 Ext:5801 |
| Nasese | Monday - Friday: 8am - 5pm Saturday & Sunday: Closed Public Holidays: Closed | Queen Elizabeth Drive, Nasese | +679 3389297 Ext:1800 |
| Ba | Monday - Thursday: 8am - 5pm<br>Friday: 8am - 4.30pm<br>Public Holidays and Weekends: Closed | Ba Central Arcade<br>Ba Town<br>Ba. | 667 4699 ext. 7700 |
| NTPC-Narere | Monday - Friday: 8am - 5pm Saturday & Sunday: Closed Public Holidays: Closed | Lot 1, Beaumont Road, Narere | +679 3392000 Ext:4801 |
| NTPC- | Monday - Friday: 7:30am - 6pm | Naviti Street, | +679 6665021 |

| | | | |
|---|---|---|---|
| Naviti | Saturday & Sunday: Closed Public Holidays: Closed | Lautoka | Ext:7308 |
| Nabua | Monday - Friday: 7:30am - 6pm Saturday& Sunday: Closed Public Holidays: Closed | Jerusalem Road, Nabua | +679 6665021 Ext:4360 |

## CIRCULATION SERVICES

The main responsibility of the circulation service is to staff the circulation desk with friendly, courteous, and knowledgeable people who can assist library users by checking items in and out. We had a combined total of 77,279 check-ins/checkouts as recorded in our computer terminals. Answering basic informational questions, placing holds, dealing with users' concerns about their library accounts, answering the phone, registering and deregistering users, providing library clearance for students and staff, attending trading activities such as photocopying, binding, laminating and assisting users to access computers are the service of our circulation department.

| ***Library*** | ***Check-out*** | ***Check - in*** | ***Total*** |
|---|---|---|---|
| Pasifika | 14636 | 14542 | 29178 |
| FSN Tamavua | 11,351 | 11,429 | 22780 |
| Samabula | 2413 | 2456 | 4869 |
| Nasinu | 2265 | 2437 | 4702 |
| Nadi | 1334 | 1336 | 2670 |
| FSM Tamavua | 1287 | 1464 | 2751 |
| Lautoka | 1724 | 1710 | 3434 |
| Koronivia | 915 | 936 | 1851 |
| Nabua | 455 | 432 | 887 |
| Labasa | 466 | 468 | 934 |
| Ba | 579 | 660 | 1239 |
| NTPC Nasese | 115 | 119 | 234 |
| Maritime | 764 | 783 | 1547 |
| NTPC Narere | 90 | 95 | 185 |
| NTPC Naviti | 9 | 9 | 18 |
| ***Total*** | ***38403*** | ***38876*** | ***77279*** |

## USER STATISTICS FOR E-DATABASES IN 2016

In 2016, more than 173,048 full text articles and books have been downloaded by our users for their teaching and learning purposes. These statistics shows only full-text down loads but viewing abstracts, reading pages have not been included in the following figures.

| *Database* | *Number of full- texts Downloads* |
|---|---|
| Academic Search Complete | 2,618 |
| Agricola | 0 |
| Art & Architecture Complete | 43 |
| Australia/New Zealand Reference Centre | 87 |
| Business Source Complete | 771 |
| CINAHL Plus with Full Text | 1,313 |
| Communication & Mass Media Complete | 50 |
| Computers & Applied Sciences Complete | 62 |
| Dentistry & Oral Sciences Source | 781 |
| Education Research Complete | 296 |
| Energy & Power Source | 59 |
| Environment Complete | 65 |

| | |
|---|---|
| ERIC | 0 |
| Food Science Source | 439 |
| GreenFILE | 1 |
| Hospitality & Tourism Complete | 9 |
| Humanities International Complete | 47 |
| Library, Information Science & Technology Abstracts with Full Text | 398 |
| MasterFILE Premier | 95 |
| MEDLINE with Full Text | 1,747 |
| Newspaper Source Plus | 80 |
| Newswires | 3 |
| Regional Business News | 3 |
| SPORTDiscus with Full Text | 177 |
| Teacher Reference Center | 0 |
| Vocational Studies Complete | 32 |
| Web News | 6 |
| Wildlife & Ecology Studies Worldwide | 0 |
| Therapeutic Guidlines eTG | 94 |
| TEEAL | 931 |
| ProQuest Central | 51,765 |
| Edward Elgar' Journals | 0 |
| Cambridge | 2,975 |
| JSTOR | 8,308 |
| IMF Library | 219 |
| Ebrary | 1,538 |
| Knovel | 9,714 |
| Science Direct | 9,714 |
| Intellect | 10 |
| Nature Publishing | 2,431 |
| IOP Science | 380 |
| Wiley Online Library | 6,822 |
| UpToDate | 58,589 |
| LexisNexis | 1,317 |
| Hinari | 2,070 |
| Agora | 6 |
| OARE | 88 |
| **Total** | **166,153** |

## NEW REGISTRATION IN 2016

In 2016, new library registration was 1744 members.

| *Month* | *Number of new Registrations on month basis* |
|---|---|
| January | 103 |
| February | 375 |
| March | 257 |
| April | 166 |
| May | 105 |
| June | 117 |
| July | 129 |
| August | 250 |
| September | 84 |
| October | 82 |
| November | 71 |
| December | 5 |
| **Total** | **1,744** |

| *Library* | *No. of Registrations on campus basis* |
|---|---|
| Nasinu | 519 |
| Pasifika | 171 |
| Samabula | 200 |
| Nadi | 227 |
| FSN Tamavua | 113 |
| Lautoka | 149 |
| Koronivia | 94 |
| Nabua | 59 |
| FSM Tamavua | 60 |
| Ba | 5 |
| Labasa | 62 |
| NTPC Nasese | 10 |
| Maritime | 66 |
| NTPC Narere | 5 |
| NTPC Naviti | 4 |
| ***Total*** | ***1,744*** |

## TRADE SERVICES REVENUE

| Campus | Photocopying | Printing (B/W) | Printing (Color) | Binding | Laminating | Scanning | Total |
|---|---|---|---|---|---|---|---|
| Ba | 3,065.40 | 2,170.00 | 107.00 | 247.50 | 20.00 | 40.50 | **5,650.40** |
| FSM Tamavua | 955.00 | 1,724.25 | 3.00 | 602.00 | 0.00 | 57.50 | **3,341.75** |
| FSN Tamavua | 6,740.90 | 5,930.40 | 0.00 | 358.00 | 22.50 | 107.00 | **13,158.80** |
| Koronivia | 8,308.00 | 13,162.45 | 4.10 | 1,122.6 | 31.50 | 134.00 | **22,762.65** |
| Labasa | 7,828.65 | 2,202.15 | 0.00 | 124.00 | 5.00 | 27.50 | **10,187.30** |
| Lautoka | 11,476.55 | 24,611.05 | 20.95 | 1,526.10 | 41.60 | 202.50 | **37,878.75** |
| Maritime | 602.80 | 519.05 | 145.50 | 743.50 | 34.50 | 6.50 | **2,051.85** |
| Nadi | 11,502.55 | 15,341.95 | 2,746.75 | 2,362.10 | 83.00 | 258.00 | **32,294.35** |
| Nabua | 2,859.30 | 6,277.60 | 153.00 | 149.00 | 5.00 | 28.00 | **9,471.90** |
| Nasinu | 19,676.15 | 38,234.11 | 1,980.00 | 3,125.30 | 147.00 | 190.50 | **63,353.06** |
| NTPC Narere | 571.80 | 1,456.85 | 0.00 | 107.50 | 0.00 | 3.00 | **2,139.15** |
| NTPC Nasese | 600.15 | 1,054.3 | 154.20 | 193.50 | 0.00 | 4.50 | **2,006.65** |
| NTPC Naviti | 143.90 | 568.95 | 0.00 | 112.50 | 0.00 | 17.00 | **842.35** |
| Pasifika | 2,200.90 | 0.00 | 0.00 | 2,607.90 | 0.00 | 79.50 | **4,888.30** |
| Samabula | 12,473.90 | 13,445.30 | 26.50 | 1,574.80 | 45.95 | 275.00 | **27,841.45** |
| **Total** | **89,005.95** | **12,6698.4** | **5,341.00** | **14,956.30** | **436.05** | **1,431.00** | **237,868.71** |

## LIBRARY FINES

| Campus | Overdue Fines | Lost Books | Exam Papers | Mobile Fines | Others | Total |
|---|---|---|---|---|---|---|
| Ba | 43.00 | 0.00 | 0.00 | 10.00 | 10.00 | 63.00 |
| FSM Tamavua | 1,282.50 | 0.00 | 0.00 | 10.00 | 0.00 | 1,292.50 |
| FSN Tamavua | 7,860.15 | 3,500.60 | 0.00 | 30.00 | 0.00 | 11,390.75 |
| Koronivia | 524.60 | 403.85 | 13.50 | 10.00 | 0.00 | 951.95 |
| Labasa | 248.50 | 0.00 | 0.00 | 0.00 | 0.00 | 248.50 |
| Lautoka | 1,809.19 | 61.65 | 0.00 | 50.20 | 31.30 | 1952.34 |
| Maritime | 70.50 | 50.00 | 0.00 | 0.00 | 0.00 | 120.50 |
| Nadi | 1,110.50 | 0.00 | 0.00 | 0.00 | 250.00 | 1360.50 |
| Nabua | 320.50 | 0.00 | 0.00 | 10.00 | 12.00 | 342.50 |
| Nasinu | 1,295.70 | 136.20 | 0.00 | 210.00 | 100.00 | 1,741.90 |
| NTPC Narere | 20.50 | 0.00 | 0.00 | 0.00 | 0.50 | 21.00 |
| NTPC Nasese | 131.50 | 0.00 | 0.00 | 0.00 | 0.00 | 131.50 |
| NTPC Naviti | 20.00 | 0.00 | 0.00 | 0.00 | 0.00 | 20.00 |
| Pasifika | 11,935.65 | 1,737.10 | 0.00 | 70.00 | 0.00 | 13,742.75 |
| Samabula | 3,762.70 | 331.80 | 1.60 | 180.50 | 0.00 | 4,276.60 |
| **Total** | **30,435.49** | **6,221.20** | **15.10** | **580.70** | **403.80** | **37,656.29** |

## USER-LED ETHNOGRAPHIC DATA

### LAUTOKA LIBRARY

| Indicators (This indicates the hourly head counts of the full months) | Month | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Jan | Feb | Mar | April | May | June | July | Aug | Sep | Oct | Nov | Dec |
| Total number of users in the library | 3,298 | 14,266 | 19,519 | 14,371 | 11,933 | 21,236 | 20,846 | 10,541 | 16,669 | 12,909 | 17,895 | 3,167 |
| No of users who read library material in the library | 1,115 | 3,748 | 3,505 | 2,504 | 2,336 | 3,381 | 3,343 | 1,220 | 2,470 | 1,450 | 2,540 | 325 |
| No of users who work with their own documents | 1,197 | 3,566 | 4,236 | 2,581 | 2,858 | 3,959 | 4,539 | 2,402 | 2,726 | 1,928 | 2,688 | 632 |
| No of users who access to e-information/Internet in the library for academic work | 1,175 | 3,598 | 3,986 | 2,798 | 2,234 | 4,164 | 4,169 | 1,907 | 4,004 | 3,382 | 3,735 | 731 |
| No of users who use computers for their assignments in the library | 903 | 2,941 | 3,162 | 2,616 | 1,839 | 3,797 | 3,865 | 2,168 | 3,269 | 2,537 | 3,657 | 727 |
| No of users who use computers or their own entertainment purposes during the stay at the library | 35 | 78 | 2 | 261 | 54 | 33 | 12 | 58 | 280 | 13 | 9 | 10 |
| No of users who read newspapers and magazines in the library | 151 | 558 | 485 | 402 | 364 | 573 | 580 | 375 | 620 | 68 | 661 | 129 |
| No of users who asked reference queries | 118 | 344 | 246 | 266 | 195 | 293 | 389 | 144 | 260 | 700 | 231 | 7 |
| No of users who use their own laptops in the library | 201 | 829 | 1,248 | 1,296 | 932 | 1,564 | 2,086 | 979 | 1,568 | 1,249 | 1,983 | 145 |
| No of users who discuss academic work in the discussion area of the library | 347 | 1,657 | 2,704 | 1,822 | 1,486 | 3,372 | 2,819 | 1,126 | 1,991 | 1,842 | 2,719 | 224 |

## KORONIVIA LIBRARY

| Indicators (This indicates the hourly head counts of the full months) | Month | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Jan | Feb | Mar | April | May | June | July | Aug | Sept | Oct | Nov | Dec |
| Total number of users in the library | 4,567 | 14,691 | 18,459 | 13,974 | 8,632 | 12,343 | 11,658 | 10,783 | 8,890 | 6,884 | 10,721 | 3,430 |
| No of users who read library material in the library | 438 | 1,776 | 2,215 | 852 | 510 | 1,041 | 946 | 265 | 470 | 485 | 712 | 44 |
| No of users who work with their own documents | 1,824 | 4,624 | 5,193 | 5,111 | 2,608 | 3,468 | 3,037 | 3,261 | 2,439 | 1,624 | 2,624 | 1,189 |
| No of users who access to e-information/Internet in the library for academic work | 1,143 | 7,209 | 2,921 | 3,328 | 2,635 | 2,677 | 2,570 | 3,729 | 2,243 | 1,882 | 3,025 | 1,102 |
| No of users who use computers for their assignments in the library | 624 | 2,650 | 3,290 | 1,451 | 991 | 2,333 | 2,452 | 557 | 1,732 | 1,551 | 1,980 | 120 |
| No of users who use computers for their own entertainment purposes during the stay at the library | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| No of users who read newspapers and magazines in the library | 492 | 925 | 1145 | 674 | 654 | 686 | 714 | 703 | 702 | 634 | 721 | 243 |
| No of users who asked reference queries | 182 | 335 | 422 | 90 | 383 | 110 | 80 | 51 | 164 | 163 | 150 | 31 |
| No of users who use their own laptops in the library | 472 | 1,623 | 1,943 | 1,680 | 873 | 1,280 | 1,215 | 1,503 | 932 | 600 | 1,249 | 556 |
| No of users who discuss academic work in the discussion area of the library | 305 | 1,533 | 1,264 | 832 | 457 | 747 | 671 | 603 | 320 | 258 | 595 | 126 |

## NASINU LIBRARY

| Indicators (This indicates the hourly head counts of the full months) | Month | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Jan | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec |
| Total number of users in the library | 3,184 | 12,832 | 26,486 | 25,745 | 10,892 | 18,297 | 17,545 | 17,471 | 10,847 | 13,656 | 20,288 | 5,357 |
| No of users who read library material in the library | 567 | 2,177 | 1,586 | 2,175 | 777 | 1,345 | 1,533 | 1,505 | 1,317 | 1,331 | 1,582 | 421 |
| No of users who work with their own documents | 889 | 3,807 | 10,735 | 8,370 | 3,302 | 5,438 | 4,388 | 5,111 | 2,545 | 3,326 | 4,692 | 1,478 |
| No of users who access to e-information/Internet in the library for academic work | 389 | 1,085 | 911 | 2,926 | 1,897 | 1,634 | 1,673 | 2,347 | 1,483 | 1,566 | 3,121 | 1,238 |
| No of users who use computers for their assignments in the library | 107 | 713 | 1,329 | 1,760 | 159 | 2,008 | 1,923 | 860 | 883 | 1,954 | 2,228 | 12 |
| No of users who use computers for their own entertainment purposes during the stay at the library | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| No of users who read newspapers and magazines in the library | 443 | 741 | 1,060 | 762 | 626 | 708 | 880 | 657 | 686 | 568 | 690 | 262 |
| No of users who asked reference queries | 42 | 121 | 55 | 0 | 5 | 61 | 16 | 0 | 37 | 6 | 8 | 0 |
| No of users who use their own laptops in the library | 549 | 2,777 | 6,093 | 5,431 | 2,461 | 3,983 | 4,039 | 4,130 | 2,182 | 2,807 | 4,326 | 1,100 |
| No of users who discuss academic work in the discussion area of the library | 150 | 1,261 | 4,273 | 3,956 | 1,542 | 2,956 | 2,943 | 2,676 | 1,642 | 2,022 | 3,441 | 737 |

## PASIFIKA LIBRARY

| Indicators (This indicates the hour head counts of the full months) | Month | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Jan | Feb | Mar | Apr | May | June | Jul | Aug | Sep | Oct | Nov | Dec |
| Total number of users in the library | 2,860 | 11,675 | 18,571 | 15,322 | 27,895 | 23,652 | 29,851 | 26,970 | 22,882 | 29,450 | 29,317 | 1,055 |
| No of users who read library material in the library | 1556 | 5,612 | 8,136 | 6,621 | 15,231 | 13,581 | 18,521 | 16,123 | 13,512 | 15,121 | 16,512 | 650 |
| No of users who work with their own documents | 422 | 3,316 | 4,709 | 3,521 | 5,521 | 5,123 | 6,215 | 5,317 | 3,823 | 5,930 | 5,214 | 111 |
| No of users who access to e-information/Internet in the library for academic work | 710 | 1,442 | 2,767 | 1,927 | 3,621 | 1,513 | 1,928 | 2,102 | 2,123 | 3,196 | 2,354 | 98 |
| No of users who use computers for their assignments in the library | 80 | 861 | 1,668 | 1,561 | 1,723 | 1,643 | 1,254 | 1,551 | 1,621 | 3,125 | 3,126 | 88 |
| No of users who use computers for their own entertainment purposes during the stay at the library | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| No of users who read newspapers and magazines in the library | 40 | 156 | 303 | 436 | 565 | 591 | 632 | 645 | 621 | 721 | 851 | 37 |
| No of users who asked reference queries | 10 | 31 | 33 | 33 | 33 | 41 | 37 | 39 | 29 | 10 | 6 | 0 |
| No of users who use their own laptops in the library | 15 | 96 | 537 | 661 | 620 | 561 | 592 | 573 | 541 | 626 | 642 | 20 |
| No of users who discuss academic work in the discussion area of the library | 15 | 120 | 136 | 131 | 152 | 180 | 210 | 239 | 223 | 316 | 612 | 20 |

## REMOTE ACCESS GATEWAY

Our library's users want easy access to all of our library's resources no matter where or when they're searching. However, certain electronic resources are licensed only for authorized library users. Due to this we have deployed EzyProxy that manages remote, online access to our licensed e-content without cumbersome sign-in screens and multiple passwords.

EzyProxy is authentication software that allows our library to deliver secure online access to e-content simply and effectively. EzyProxy facilitates a single sign-in to e-content using existing FNU domain credentials, such as a username and password. The FNU Library is providing access to 16 Databases via EzyProxy. Patrons on Personal ISP can login via EzyProxy and have access to these resources without being present at any of our campuses.

## NEW CONSTRUCTIONS

The FSN library new extension project began in November 2015 and completed in April 2016. The existing library had a sitting capacity of approximately 60 with 27 computers. The new library extension has increased the sitting capacity to approximately 168. The new extension has created space for the increasing number of students. The college has recently included Bachelors and Masters Programs therefore there was a need for a more space for research and studies.

## WEBINARS

The Library conducted two webinars on two different topics which are mostly important for librarians' day to day work.

1. Webinar on UpToDate in the Clinical Workflow Leads to Better Outcomes, 25/10/2016
   Presenter:

   Join Dr. Peter Bonis, Chief Medical Officer of Clinical Effectiveness at Wolters Kluwer will outline the improved outcomes that are available when UpToDate is accessed in the clinical workflow.
   Topics Covered: How clinical decisions made by healthcare providers have an impact on the quality and efficiency of care, how those decisions may be influenced by clinical decision support ,how easy it is to access UpToDate in the workflow and why those decisions are important not only for healthcare organizations but from a global public health perspective .

2. Webinar on Pure and SciVal for Analysis of Research Output, 25/08/16

   Presenters: Karen Clews, Research Information Manager, University of Birmingham, Martin Edling Andersson, Product Manager, SciVal and Brian Kirkengaard Lunn, Product Manager, Pure
   Topics Covered: learn how combining the power of Pure and SciVal can deliver new insights on research productivity.

## INFORMATION SESSION

Information session by Nerida Fearnley-Gill, Online Resources Sales Manager - Books, Taylor & Francis Group, Australia on their latest products and services at Nasinu Main Boardroom, Fiji National University, Fiji, on 3rd May 2016

## HANDS-ON TRAINING PROGRAMMES ON INFORMATION LITERACY

*TURNITIN AND REFWORK SESSIONS*

| Library | No of Turnitin sessions for students | | No of Turnitin sessions for academic staffs | | No of Refwork sessions for students | | No of Refwork sessions for academic staffs | | Resources Person |
|---|---|---|---|---|---|---|---|---|---|
| | Sessions | Students Attended | Sessions | Staff Attended | Sessions | Students Attended | Sessions | Staff Attended | |
| FSN Tamavua | 2 | 38 | - | - | 2 | 38 | - | - | Ms.Sushila Lal |
| Koronivia | 7 | 42 | 7 | 46 | 7 | 42 | 7 | 46 | Dr Shukla |
| Labasa | - | - | 1 | 2 | - | - | - | - | |
| Lautoka | 18 | 954 | 21 | 21 | 18 | 954 | 21 | 21 | Dr. Tanveer H. Naqvi |
| Nadi | 3 | 87 | 4 | 19 | 3 | 87 | 4 | 19 | Dr. Tanveer H. Naqvi |
| Pasifika | 31 | 578 | 3 | 42 | 31 | 578 | 3 | 41 | Ms. Sushila Lal |

## INFORMATION LITERACY SESSIONS

| Library | No of IL sessions for students | | No of IL sessions for academic staffs | | Resources Person |
|---|---|---|---|---|---|
| | Sessions | Students Attended | Sessions | Staff Attended | |
| FSM Tamavua | 4 | 70 | 0 | 0 | Ms.Sushila Lal |
| FSN Tamavua | 2 | 38 | 0 | 0 | Ms.Sushila Lal |
| Koronivia | 7 | 42 | 8 | 61 | Dr Udya Shukla |
| Lautoka | 18 | 954 | 21 | 21 | Dr. Tanveer H. Naqvi |
| Nadi | 3 | 87 | 4 | 19 | Dr. Tanveer H. Naqvi |
| Pasifika | 31 | 578 | 0 | 0 | Ms. Sushila Lal |

## REFERENCE QUERIES

Personal reference sessions (one-on-one sessions) with a student or a staff, continued to be fashionable and well-liked. 5585 reference queries were received in 2016 as indicated below. In the coming year the reference service will add Instant Messaging reference to its existing methods. Currently library facilitates for walk-up, telephonic, e-mails to reach out to our users to help them with their informational needs.

| *Campus* | *No of reference queries received* | *No of reference queries attended* |
|---|---|---|
| Nasinu | 351 | 351 |
| Nabua | 11 | 11 |
| Maritime | 77 | 77 |
| Pasifika | 254 | 254 |
| Koronivia | 2081 | 2081 |
| Labasa | 645 | 645 |
| Lautoka | 720 | 720 |
| Samabula | 529 | 529 |
| Nadi | 203 | 203 |
| Ba | 498 | 498 |
| FSM -Tamavua | 14 | 14 |
| FSN- Tamavua | 150 | 150 |
| NTPC Narere | 52 | 52 |

| | | |
|---|---|---|
| NTPC Naviti | 0 | 0 |
| NTPC Nasese | 0 | 0 |
| **Total** | **5585** | **5585** |

## OUR BOOK BINDERY

Our bindery continuously binds, processed, and repaired books and serial publications. During 2016, 4,045 items in our collection were mended and repaired, including 3,604 books and 441 new resources. The works included in the books was strengthening of the book covers, replacing endpapers, securing loose pages, replacing torn pages. In addition, bindery section has bound 89 sets of examination papers for Archive section and bounded 12 newspaper holders for the respective libraries. Monthly binding statistics – 2016 is given below.

| ***Months*** | ***No of items*** |
|---|---|
| January | 301 |
| February | 329 |
| March | 281 |
| April | 308 |
| May | 348 |
| June | 382 |
| July | 363 |
| August | 284 |
| September | 354 |
| October | 357 |
| November | 417 |
| December | 321 |
| **Total items repaired** | **4045** |

## UNACCEPTABLE BAHAVIOUR CASES

Following table indicates the unacceptable cases happened from 2014 to 2016. It is apparent from the statistics that cases are getting lesser year by year.

| ***Libraries*** | ***2014*** | ***2015*** | ***2016*** |
|---|---|---|---|
| Maritime | 0 | 2 | 0 |
| FSN Tamavua | 0 | 1 | 3 |
| Koronivia | 2 | 4 | 4 |
| Lautoka | 6 | 10 | 5 |
| NTPC Naviti | 0 | 0 | 0 |

| | | | |
|---|---|---|---|
| Nadi | 5 | 0 | 0 |
| Ba | 0 | 0 | 0 |
| NTPC Narere | 1 | 0 | 0 |
| Samabula | 2 | 3 | 2 |
| Nabua | 0 | 0 | 0 |
| Nasinu | 0 | 0 | 2 |
| FSM Tamavua | 8 | 0 | 0 |
| Labasa | 0 | 0 | 0 |
| NTPC Nasese | 1 | 2 | 0 |
| Pasifika | 0 | 1 | 2 |
| **Total** | **25** | **23** | **18** |

# OUR GOAL 5:

**To provide appropriate and adequate physical and techno-based library infrastructure facilities to support teaching, learning and research**

## ICT FACILITIES IN THE LIBRARY

IT allows integration of library service, increases efficiency and enables users to have better access to information. FNU library has a world-reputed integrated library management system, called Horizon which is a product of Sirisidynix in USA. All library management activities are carried out by this library management system. The following table specifies the existing ICT capacity in the library.

| Campus Library | Computers with Internet | Barcode Scanners | Printers | Flatbed Scanners | Photo-copiers | Electronic Security Gates | Wi-Fi availability |
|---|---|---|---|---|---|---|---|
| Ba | 36 | 2 | 1 | 1 | 1 | 1 | Yes |
| FSM Tamavua | 25 | 2 | 1 | 0 | 1 | 1 | |
| FSN Tamavua | 50 | 3 | 1 | - | 1 | 1 | Yes |
| Koronivia | 23 | 2 | 3 | 1 | 1 | 1 | Yes |
| Labasa | 11 | 3 | 2 | 0 | 1 | 1 | Yes |
| Lautoka | 58 | 2 | 2 | 1 | 1 | 1 | Yes |
| Maritime | 13 | 1 | 2 | - | 1 | 1 | Not available |
| Nadi | 35 | 2 | 2 | 2 | 1 | 1 | Yes |
| Nabua | 26 | 1 | 2 | - | 1 | 1 | Yes |
| Nasinu | 47 | 2 | 2 | 1 | 2 | 1 | Yes |
| NTPC Narere | 12 | 2 | 1 | 1 | 1 | 1 | Yes |
| NTPC Nasese | 14 | 1 | 2 | 2 | 1 | 2 | Yes |
| NTPC Naviti | 1 | 1 | 1 | 1 | 1 | - | No |
| Pasifika | 65 | 2 | 1 | - | 2 | 1 | Yes |
| Samabula | 30 | 1 | 2 | 2 | 1 | 2 | Yes |
| **Total** | **446** | **27** | **25** | **12** | **17** | **16** | |

## REVAMPING THE LIBRARY WEB

The Library website was transformed in early 2016 as the old website was not user friendly and the appearance of the website was unprofessional. The ITO took the responsibility with the MIS department to give the Library a new look in the digital world.

The new Library Website was built using the same platform that the College websites were using to give it a complimentary look and some additional features were added to make is more User friendly. Features such as My Library Account, Moodle, etc. were added to enhance the reach of the Library to its Users.

My Library Account enables users to Login into the Library's database to check on their respective account for fines and infringements. It allows users to renew their resources online and also search for catalogued data. This ensures that users have 24/7 access to resources and may also update their accounts as need arises.

Moodle was integrated with the Library to ensure users do not have to click multiple links to gain access to most used data. This also provided the Users a friendly platform to work with.

## SOCIAL MEDIA INTEGRATION

With continuous need for information and news, the Library included popular Social Media links on the Library Website. This helps students to instantaneously enquire regarding library facilities via Social Media Apps. Links such as Facebook and Twitter were also added to the platform. These have helped us to reach further out to the global community and advance our services to best assist the Library Users. We have also received a number of feedbacks, complaints regarding our services and we have come ahead of this and improved on areas which needed urgent attention.

# OUR GOAL 6:

**To outreach and educate wide-spread communities in the University and Fiji as a whole**

## TEACHING IN THE BACHELOR OF LIBRARY AND INFORMATION SYSTEMS PROGRAMME

| Trimesters in 2016 | Unit | Lectures |
|---|---|---|
| 1 | LIS 501: Introduction to Library Science | Mr. Md Sohail |
| 1 | LIS 601: Introduction to Library Management | Ms. Sushila Lal |
| 1 | LIS 602: Information Source and Services | Dr. Udya Shukla |
| 1 | LIS 701: Research Methods for Information Work | Dr. Chaminda Jayasundara |
| 1 | LIS 702: Records and Archives Management | Dr. Tanveer Naqvi |
| 2 | LIS502: Bibliographic Control I | Mr. Md Sohail |
| 2 | LIS 604 Managing Library Automation Projects | Ms. Sushila Devi Lal |
| 2 | LIS 605: Collection Development and Management | Dr. Udya Shukla |
| 2 | LIS 703: Information Policy | Dr. Chaminda Jayasundara |
| 2 | LIS 704: Knowledge management | Dr. Tanveer Naqvi |
| 3 | LIS 503: Information and Communication Technology in Libraries. | Mr. MD Sohail |
| 3 | LIS 603: Bibliographic control II | Dr. Tanveer Naqvi |
| 3 | LIS 606: Digital Library and Open Access | Dr. Udya Shukla |
| 3 | LIS 705: Business information | Ms. Sushila Lal |

## DEVELOPING AND OPTIMIZING LIBRARY STAFF

Following table indicates the staff members and the trainings that they have been given.

| No: | Name of the staff: | LIS Courses | Library Professional Development Training | Information Literacy | Training conducted by other entities |
|---|---|---|---|---|---|
| **Maritime Library** | | | | | |
| 1 | Geeta Narayan | | 5S and ISO training | | Quality Circles workshop Quality Management System Training |
| **Pasifika Library** | | | | | |
| 2 | Sangeeta Singh | LIS 502<br>LIS 503<br>LIS 601<br>LIS 602<br>LIS 603<br>LIS 604<br>LIS 605<br>LIS 606<br>MGT501 | 5s and ISO Procedures | | Self-Management & Initiative Development |
| 3 | Sunila L Prasad | LIS 502<br>LIS 601 | 5s and ISO Procedures | | Customer Service Excellence Managing Customer Complaints |
| 4 | Suman Nand | | 5s and ISO Procedures | | Self-Management & Initiative Development and Supervisory Development |
| 5 | Salesia Waqanisau | | 5s and ISO Procedures | | |
| 6 | Sandhya Singh | | 5s and ISO Procedures | | Attitude Building in Customer Service Self-Management & Initiative Development |
| 7 | Ajeshni Devi | LIS502<br>LIS503<br>LIS 601<br>LIS603<br>LIS604 | 5s and ISO Procedures | | Customer Service Excellence |
| 8 | Ela Davuilevu | | 5s and ISO Procedures | | |

| | | | | | |
|---|---|---|---|---|---|
| 9 | Irene Lata | | 5s and ISO Procedures | | |
| 10 | Nileshni Narayan | LIS 501:<br>LIS502<br>LIS503<br>LIS605<br>LIS606 | 5s and ISO Procedures | | Self-Management & Initiative Development and Managing Customer Complaints |
| | | | | | |
| **FSN Library** | | | | | |
| 11 | Ms Luisa Fapiano | CIN 506<br>LIS 702<br>MGT 702<br>CIN 545 | 5s and ISO Procedures | | Quality Circles Supervisory Development Programme |
| 12 | Vasemaca Kotoiwasawasa | | 5s and ISO Procedures | | |
| 13 | Bervely Ratukula | LIS605 | 5s and ISO Procedures | | |
| 14 | Kirti Mala | UU114 | 5s and ISO Procedures | | |
| **FSM Library** | | | | | |
| 15 | Jovilisi Davetawalu | | 5s and ISO Procedures | | OHS Modules 1 & 2 Supervisory Development |
| 16 | Sera Caroline | | 5s and ISO Procedures | | Exceptional Customer Service workshop |
| 17 | Ashika Nand | | 5s and ISO Procedures | | |
| 18 | Nirmala Chand | | 5s and ISO Procedures | | Customer Service Workshop<br>Microsft Excel Workshop |
| **Koronivia Library** | | | | | |
| 19 | Roshni Devi Lal | CIN545<br>MGT501<br>CIN506<br>MGT702<br>LIS704<br>LIS604 | ISO and 5s training | | Database Training |
| 20 | Kinisimere Luveniyali | | ISO and 5s training | | Database Training |
| 21 | Jone Tuikoro | | ISO and 5s training | | Database Training |
| 22 | Sanjeevni Kumar | LIS 501:<br>LIS 606 | ISO and 5s training | | Database Training |

| | | | | | |
|---|---|---|---|---|---|
| 23 | Anju Udit | MGT501<br>LNG501 | ISO and 5s training | | Database Training<br>Managing Customer Complaints |
| 24 | Mehzabeen Bano | MGT501<br>ETH501 | ISO and 5s training | | Database Training<br>Managing Customer Complaints |
| **NTPC Narere Library** | | | | | |
| 25 | Eleni Bai | LIS702<br>LIS 604<br>CIN 506<br>ETH 501<br>MGT 501 | | | Managing Customer Complaints. |
| 26 | Shally Devi | LIS701<br>LIS 702<br>ETH 501<br>MGT 702<br>LIS 503<br>LIS 606 | | | Attitude Building |
| **NTPC Nasese Library** | | | | | |
| 27 | Eleni Tira | LIS503 | ISO and 5s training | | |
| **Nabua Library** | | | | | |
| 28 | Vandana Devi | | ISO and 5s training | | |
| **Labasa Library** | | | | | |
| 29 | Usha Kanta | ETH-501,MGT 501,LIS-604,MGT, 702,LIS-503,CIN-506 | ISO and 5s training | | |
| 30 | Moveena Mudaliar | LS 204, MG20 | ISO and 5s training | | |
| 31 | Leela Naidu | LS204 | ISO and 5s training | | |
| 32 | Bimla Devi | | ISO and 5s training | | |
| **Samabula Library** | | | | | |
| 33 | Rejieli Tawaketini | LIS701<br>LIS702<br>LIS703<br>LIS704<br>LIS705 | ISO & 5'S Training | | Quality Circle<br>Self-Management and Initiative Development |
| 34 | Elenoa Rokonaivalu | LIS701<br>LIS702<br>LIS703 | ISO & 5'S Training | Digital Literacy Workshop | OHS I & II<br>Fire warden<br>Quality Circle |

| | | | | | |
|---|---|---|---|---|---|
| | | LIS704<br>LIS705 | | | |
| 35 | Victoria Hill | | ISO & 5'S Training | Digital Literacy Workshop | Quality Circle |
| 36 | Subashni Naicker | LS203 | ISO & 5'S Training | | Self-Management and Initiative Development |
| 37 | Ema Cagi | | ISO & 5'S Training | Digital Literacy Workshop | Quality Circle<br>Managing Customers Complaints |
| 38 | Ranjani Charan | CEL 44<br>CEL 45 | | | |
| 39 | Anisa Hussain | | ISO & 5'S Training | | |
| 40 | Sushila Deo | | ISO & 5'S Training | | |
| 41 | Ema Cagi | | ISO & 5'S Training | Digital Literacy Workshop | Quality Circle<br>Managing Customers Complaints |
| 42 | Sandhya Deo | | Conducted ISO and 5's Training for all library staffs | | Effective Business Writing Skills;<br>Understanding and Implementation of ISO 9001:2015' standard;<br>Supervisory Development Programme;<br>Writing Procedures and Work Instructions;<br>Project Quality Management |
| **Nasinu Library** | | | | | |
| 43 | Shaleshni Singh | LIS 501: Introduction to Library Science LIS 605<br>LIS 606 | 5S and ISO training | | |
| 44 | Riteshni Lata | | | | |
| 45 | Asenaca Taufa | | 5S and ISO training | | |
| 46 | Arun Lata | | 5S and ISO training | | |
| 47 | Susana Vadei | | 5S and ISO training | | |

| | | | | | |
|---|---|---|---|---|---|
| 48 | Namrata Devi | | 5S and ISO training | | |
| 49 | Umer Ghani | | 5S and ISO training | | |
| 50 | Dhan Latchmi | LIS 501: Introduction to Library Science<br>LIS502<br>LIS503 | 5S and ISO training | | |
| 51 | Upashna Goundar | | | | FNU Alumni Association: CV and Cover Writing Workshop. |
| 52 | Titilia Palako | LIS605<br>LIS701<br>LIS702<br>MGT501 | | | |
| 53 | Fareena Khan | LIS701<br>LIS702<br>LIS704<br>MGT501<br>ETH 501 | | | FNU Alumni Association: CV and Cover Writing Workshop. |
| 54 | G.M Ashani Thanujika Premadasa | | | | Effective Business Writing Skills<br>Microsoft Office Excel 2013 - Advanced |
| 55 | Nilma Devi | | 5S and ISO training | | Effective Business Writing Skills<br>Managing Interpersonal Communications and Relations |
| 56 | Nirupa Lal | | 5S and ISO training | | Microsoft Office Excel 2013 – Advanced<br>Writing Procedures and Work Instructions |
| 57 | Arun Lata | | 5S and ISO training | | |
| **Lautoka Library** | | | | | |
| 58 | Mousmin Lata | 702,703,603 | Horizon, OPAC, E-Resources, RefWork Flow, 5S and ISO training | | |

| | | | | | |
|---|---|---|---|---|---|
| 59 | Subhashni Reddy | | Horizon, OPAC, E-Resources, RefWork Flow, 5S and ISO training | | |
| 60 | Elenoa Cakausese | | Horizon, OPAC, E-Resources, RefWork Flow, 5S and ISO training | | |
| 61 | Eileen M Mccomber | | Horizon, OPAC, E-Resources, RefWork Flow, 5S and ISO training | | Fire Warden |
| 62 | Krishneel Prasad | | Horizon, OPAC, E-Resources, RefWork Flow 5S and ISO training | | |
| 63 | Sonal Nandan | | 5S and ISO training | | |
| 64 | Ranjeeta L Singh | | 5S and ISO training | | |
| 65 | Anita Prasad | LIS 501: Introduction to Library Science 503 | 5S and ISO training | | |
| 66 | Shivneel Raj | | 5S and ISO training | | |
| **Nadi Library** | | | | | |
| 67 | Shareeta Devi | | Horizon, OPAC, E-Resources, RefWork Flow, 5S and ISO training | | |
| 68 | Pritika Chand | LIS 501: Introduction to Library | Horizon, OPAC, E-Resources, RefWork Flow, | | Fire Warden |

| | | | | | |
|---|---|---|---|---|---|
| | | Science<br>LIS502: Bibliographic Control I<br>605,<br>LIS 601: Introduction to Library Management | 5S and ISO training | | |
| 69 | Sangita Kumar | | Horizon, OPAC, E-Resources, RefWork Flow, | | |
| 70 | Poonam Singh | | Horizon, OPAC, E-Resources, RefWork Flow, 5S and ISO training | | |
| **Ba Library** | | | | | |
| 71 | Roseleen A Narayan | | Horizon, OPAC, E-Resources, RefWork Flow 5S and ISO training | | |
| 72 | Keresi Saro | LIS 501: Introduction to Library Science,<br>LIS502: Bibliographic Control I<br>LIS 603: Bibliographic control II | 5S and ISO training | | Fire Warden |
| **Senior Librarians** | | | | | |
| 73 | Dr. Tanveer Naqvi | | | | Writing Procedures and Work Instructions |
| 74 | Ms. Sushila Lal | | | | Writing Procedures and Work Instructions<br>Supervisory Development Program<br>Quality Circle<br>Understanding and |

| | | | | | |
|---|---|---|---|---|---|
| | | | | | Implementation of ISO 9001:2015' standard |
| 75 | Dr. Udya Shukla | | | | Talent Management Supervisory Development Program |
| 76 | Mr. Md Sohail | | | | Quality Circle Training Writing Procedures and Work Instructions Supervisory Development Program |

## RESEARCH AND PUBLICATIONS BY LIBRARIANS

- Jayasundara, Chaminda (2016). A model beyond generic quality models for academic libraries. ***Library Philosophy and Practice***. *University of Nebraska-Lincoln, USA.*

- Shukla, Udya (2016). Recognition of Competence Strategy for LIS Sectors: a case study of Fiji academic institutions. ***Library Progress***, 36(1):11-24

## PAPER PRESENTATIONS AT CONFERENCES

- Shukla, U. C. (2016). Apprehension of Realization: A Comparative Study of Library and Hospitality Women Managers in Fiji. International Conference on Digital Libraries (ICDL-2016) Smart Future: Knowledge Trends that will Change the World.

## REVIEWED OF SCIENTIFIC MANUSCRIPTS

- Naqvi, Tanveer Haider.(2016) Students' Perception of Information Resources and Services in Nigeria Police Academy Library Wudil, Kano, Kano State, Nigeria – *Education and Research Journal* (Date: 19-Sep-2016), Manuscript ID: ERJ-16-046

- Naqvi, Tanveer Haider.(2016) Content analysis of digital library web sites: a comparative study between developing and developed countries - *The Electronic Library* (Emerald journal). (Date: 21-May-2016), Manuscript ID: EL-10-2015-0205.R2

## FNU LIBRARY DISPLAY AT SUVA SANGAM COLLEGE

The Fiji National University Library organized a display for Sadhu Kuppuswamy Day Celebration at Suva Sangam College on 2nd August 2016. The FNU Library displayed books on Indian tradition, culture, Indian migration to Fiji, Feminism and Indo Aryan religion, South Indian Arts and dance, bharatnatayam, old newspapers and the frame of past FNU campuses. Participating in this event gave an opportunity to help promote the FNU and the FNU Library as well.

## INTRODUCTION OF UNIFIED SEARCH PLATFORM

The Library officially launched of its Unified Search Platform that is, provided by EBSCO Discovery Service. This platform provides a simpler, yet more effective mode of searching for materials that the university library has subscribed to. Now the users can simply enter their area of interest in the search function and EDS does all the hard work and gives a list of resources in one single place that may be coming from multiple databases.

## TURNITIN MOODLE INTEGRATION

The FNU library initiated and implemented Turnitin Moodle Integration with the support of ICT Department. FNU library users can use Turnitin through their Moodle courses for detecting the degree of plagiarism and delivering comprehensive feedback by teachers on students' written work. This initiative encourages the best

practices for using and citing others written material, but also plays a significant role in lifting the quality in teaching, learning and research.

## NEW ARRIVAL AND DEPARTURE OF STAFF

The following new staffs were welcomed and existed staffs were fare-welled during the year.

| ***EXITED STAFF*** | | |
|---|---|---|
| ***Name*** | ***Designation*** | ***Library*** |
| Ranita Ranjani Devi | Clerical Officer | Lautoka Library |
| Geeta Rao | Clerical Officer | Lautoka Library |
| Dharmesh Lingam | Clerical Officer | Ba Library |
| Fehrin Ali | Library Attendant | Samabula Library |
| Anita Chand | Clerical Officer | Samabula Library |
| Sulita Waisese | Library Assistant | Pasifika Library |
| Luke | Library Attendant | Pasifika Library |

| **NEW STAFF** | | |
|---|---|---|
| ***Name*** | ***Designation*** | ***Library*** |
| Vasemaca Ravoka | Library Assistant | FSM Tamavua Library |
| MD Sohail | Principal Librarian | Nasinu Library |
| Krishneel Kunal Prasad | Clerical Officer | Lautoka Library |
| Rajani Mala | Library Attendant | Samabula Library |
| Ronika Narayan | Library Attendant | Samabula Library |

## CONTACT

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