



FIJI NATIONAL
UNIVERSITY



ANNUAL REPORT 2018

LIBRARY SERVICES

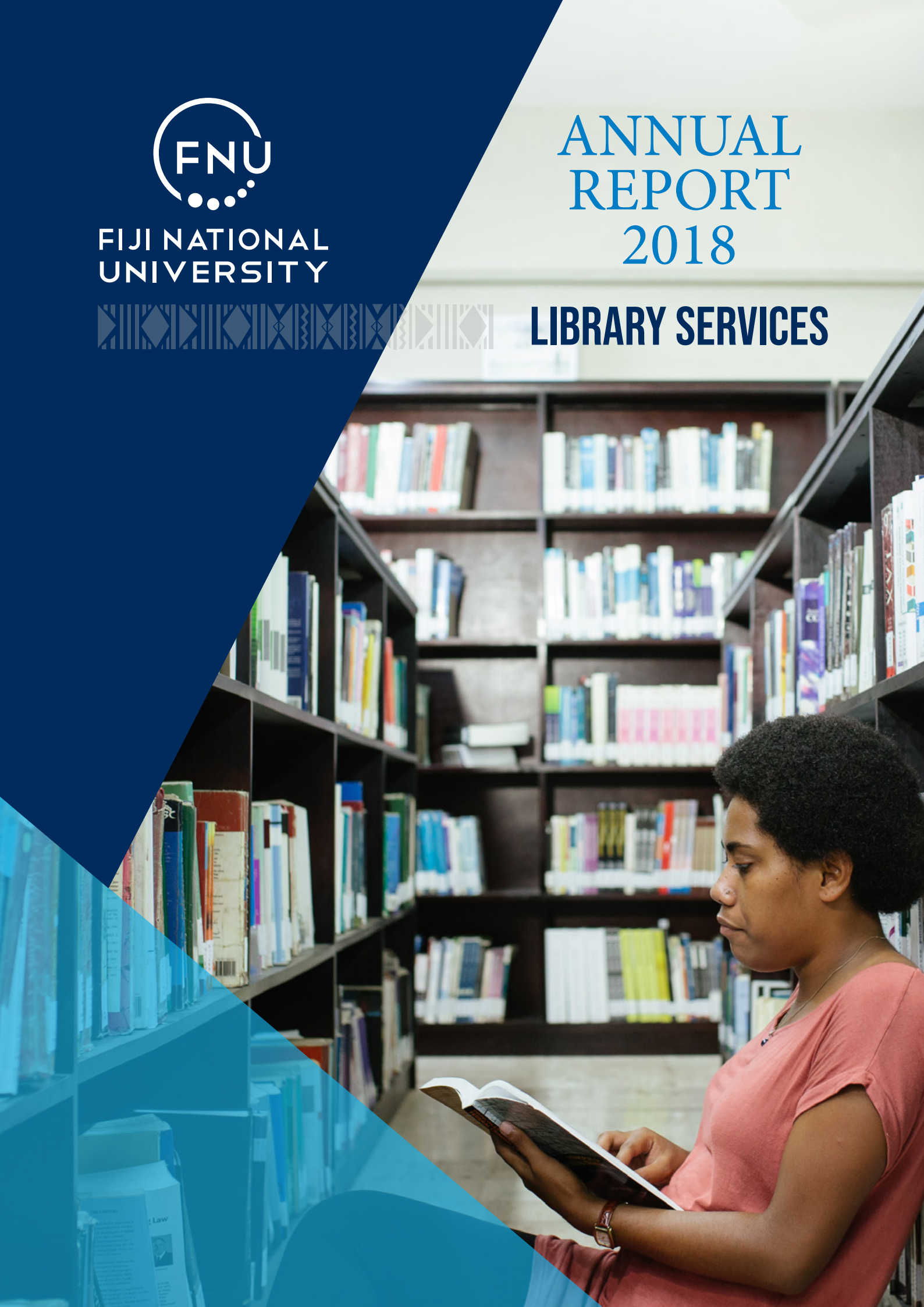


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Pro Vice Chancellor Learning & Teaching



Prof. James Pounder's Message

The Changing Face of Libraries

It gives me great pleasure to write this message as an introduction to the Annual Report of the Fiji National University (FNU) Library. The Annual Report will speak for itself in terms of the achievements of, and developments in the Library over the past year. However, I want to focus on the way in which libraries generally and the FNU library in particular are responding to the information challenges of the 21st Century.

First, we need to recognize that we live in a digital age, in which Google, for example, has taken the place of the hard back volumes of Encyclopedias that used to occupy one full shelf within the libraries that I was accustomed to using when I was a student. Secondly, information today is accessed generally through the use of ubiquitous devices such as smart-phones, I-pads and notebook computers etc.

The challenge for the modern library is to either stick to the old ways with libraries essentially acting as warehouses for books or to meet the challenges of the digital environment.

Thankfully, as you will read in this report, the FNU library, under its able and forward looking management team has embraced the challenge and has changed the face of the library. One aspect of this is the development of a customer oriented culture among library staff which means that staff are eager to help faculty and students and are sufficiently well versed in modern technology to do so.

The other aspect is in the way in which the library is structured. The warehouse mentality has now been replaced by the Learning Commons perspective and organized as such. The Koronivia Campus is a case in point which is arranged in such a way as to facilitate maximum interaction between students and with technology.

There is more that I can say but prefer the Annual Report to be the reference point for details on the way that the FNU library has been, and continues to be, transformed.

Acting University Librarian



Dr. Udaya Chandra Shukla's Message

I am pleased to present the Annual Report of the [Fiji National University Library](#) for the year ending 31st December 2018. The 2018 academic year turned out to be a great year for the library with immense technological changes and development. Fiji National University Library has been proudly working with all its stakeholders and extending support intellectually by continually developing collections and delivering quality services to wider communities of FNU.

With ongoing new demands on higher education and new technological challenges, the FNU library continue to provide quality library resources and service delivery that supports learning, teaching and research.

This academic year has been unique as FNU library has completed the learning commons project with advanced technologies and resources in Koronivia library. A new library organizational structure was endorsed to ensure that library is successfully and smoothly running in a rapid changing environment of latest technologies and creative way of scholarly information sharing.

The main center libraries have created post graduate area for postgraduate students and this new learning space will provide opportunities for postgraduate and Ph.D. students to actively engage in learning

with latest technology. Math kiosk area for students was also created to provide assistance to students on mathematics and statics as well as provide advice to students from all disciplines.

The FNU library has re-organized the interior environment of Nasinu, Lautoka, Koronivia, Samabula and Pasifika libraries with modern furniture to increase user experience and provide cozy spot for longer sitting. Self-managed printing solution was deployed in all library centers to make work easier for students and library staff. The students now can do printing from anywhere at FNU library and do not have to wait in long queue.

Fiji National University Library is continuously striving to provide the best quality resources and services to support learning, teaching and research. As the Acting University Librarian, I would like to thank Library staff for their continued exceptional service and commitment to excellence and to FNU community for their support.

OUR VISION

The vision of the FNU library is to be a dynamic, inclusive and competitive world class library, catalyst to scholarship and excellence to teaching, learning, research and community endeavors of the FNU.

The mission of the FNU library is to stimulate and support intellectual inquiry by developing collection and delivering quality services and conducive ambience for the wider communities of the FNU.

OUR MISSION

OUR VALUES

The library supports and delivers the wide values that shape and strengthen the University's mission. In addition, the library values:

- Professional and ethical behavior;
- User-focused resources and services;
- Consultative partnership with stakeholders;
- Individual and team contributions from staff for the creation of cultural Excellence;
- Commitment to the personal development of staff;
- Flexibility, innovation and responsiveness;
- Forward thinking and planning and positive energy for success;
- Participation in decision-making;
- Reflection and self-evaluation through SWOT analysis; and
- Diversity as an asset and focused on Pareto (80/20) Law.

PROFESSIONAL STAFF



Dr. Udaya Chandra Shukla
(Acting University Librarian)
B.LISc., M.LISc., MSc.
(Kurukshetra, India),
M. Phil (Alagappa, India),
Ph.D(SV, India)



Dr. Tanveer Naqvi
(Deputy University Librarian)
B.LISc., M.LISc. & Ph.D.,
(AMU Aligarh, India)



MD Sohail
(Principal Librarian)
BA, BLISc, MLISc
(AMU Aligarh, India)
& MBA (JRN-RVU, India)



Sushila Lal
(Principal Librarian)
Diploma in LIS (USP, Fiji)
& MIM (Curtin, Australia)

ADMINISTRATION STAFF



Nilma Devi
(Executive Officer)
B.Com (Accounting and
Management in
Public Admin), PGD
(Accounting)



Sandhya Deo
(Quality Liaison Officer)
B.Com (Management
Public Admin & Industrial
Relations), PGD
(Management &
Public Admin)



Nirupa. D. Lal
(Office Administrator)
Diploma in Office
Administration

SUPPORT STAFF

Ba Campus

Ms. Roseleen Narayan
Ms. Prezia Prasad
Ms. Keresi Saro

Lautoka Campus

Ms. Mousmin Chand | Ms. Abane Makai
Ms. Ela Davuilevu | Ms. Sonal S. Nadan
Mr. Shivneel Krishna Raj | Ms. Ranjeeta Singh
Ms. Eileen M. McComber | Mr. Krishneel Prasad
Ms. Anita Prasad | Ms. Ashna Chand

FSM Tamavua Campus

Ms. Nirmala Kumar
Ms. Ashika Nand
Ms. Elenoa Rokonaivalu
Ms. Sera Veikoso

Nabua Campus

Ms. Ranjana Singh Nair
Ms. Vandana Kumar

FSN Tamavua Campus

Ms. Luisa Fapiano
Ms. Kirti Mala
Ms. Beverly Ratukula
Ms. Shareeta Devi

Nadi Campus

Ms. Sangita Kumar
Ms. Pritika Chand
Ms. Ilisapeci Nava
Ms. Subhashni Reddy

Koronivia Campus

Ms. Shally Devi | Ms. Kinisimere Luveniyali
Ms. Sanjeevni Kumar | Ms. Roshni Devi Lal
Ms. Anju Udjit | Mr. Jone Tuikoro
Ms. Monita Sharma | Ms. Matelita Korobure

Nasinu Campus

Ms. Sangeeta Shankar | Ms. Namrata Chand
Ms. Asenaca Taufu | Ms. Susana Vedei
Ms. Sangeeta Prasad | Ms. Riteshni Lata Prasad
Mr. Umer Ghani | Ms. Arun Lata | Mr. Simon Naidu

Labasa Campus

Ms. Bimla Devi
Ms. Moveena N Mudaliar
Ms. Usha Kanta
Ms. Leela Naidu

Pasifika Campus

Ms. Sangeeta Singh | Ms. Sunila Prasad
Ms. Nileshni Narayan | Ms. Ajeshni Devi
Ms. Epeli Baleiveidogo | Ms. Suman Nand
Ms. Irene Lata | Ms. Ronita Shyam
Ms. Mereseini Draunibaka

Samabula Campus

Ms. Titilia Palako | Ms. Rejieli Tawaketini
Ms. Anisa Hussain | Ms. Sushila Deo
Ms. Suman Raj | Ms. Ronika Narayan
Ms. Dhan L Kumar | Ms. Victoria Hill
Ms. Subashni S Naicker

Maritime Campus

Ms. Geeta Narayan

Narere Campus

Ms. Eleni Bai

Nasese Campus

Ms. Eleni Tira

Naviti Campus

Ms. Elenoa Cakausesse

Technical Staff

Ms. Fareena Khan
Ms. Upashna Goundar
Ms. Ashani Premadasa
Ms. Shaleshni Singh
Mr. Francis Shankar

GOAL 1:

To build a broad range of resources to cater for all disciplines

RESOURCE CAPACITY

The Fiji National University Library system serves the informational needs of students, staff, researchers, visitors, alumni and the general public. The FNU Library is the first ISO 9001:20015 certified library in the South Pacific. The University has a total of 15 libraries located in FNU Campuses and Centers throughout Fiji. Different categories of information resources are available in all FNU libraries forming the various collections, specifically; General, Reference, Pacific, Close Reserve, Newspapers, Fictions, Archives, Periodicals, Thesis and Audio Visual. The Table below indicates the total resource capacity available in the library at the end of 2018.

Resources	Total
Total number of Printed Books	2382
Electronic and Online Database Subscription	69
e-Books	253,050
Full Text Journal Titles	154,047
OPAC Terminals	19
Internet Enabled Workstations	452
Number of Branch Libraries	15



ELECTRONIC INFORMATION RESOURCE CONTAINS

Name of the E-Journal Database	No of e-journals
Hinari	14,000
IMF eLibrary Collection	13,200
EBSCOHOST Super Package	10,020
PROQUEST CENTRAL	20,996
OARE	6,500
AGORA	6,100
ARDI	5,100
Knovel	4,266
EBSCO Medline	1,500
Science Direct (Physical Collection)	1,255
CINAHL Plus	780
JSTOR	631
Wiley Online Library	2,559
Cambridge Journals	2,449
TEEAL – The Essential Electronic Agricultural Library	325
Oxford Journals	300
Dentistry and Oral Science Sources	300
Nature Publishing Group Journals	118
IOP SCIENCE	78
INTELLECT – Performing Arts	18
OECD iLibrary	8
The New England Journal of Medicine	1
Pediatric Neurology Briefs	1
Access Medicine	1

Access Physiotherapy	63
Science Direct (Health and Life Science)	1,396
Alexandra Street Premium (Videos)	62,000
Safety Care (Video)	81
LexisNexis – Halsbury’s Law of England	1
Total	154,047

Subscribed Electronic Books	No of Books
ebrary	105,352
Hinari	46,500
ARDI books	19,000
OARE books	18,000
Upto date online	14,131
EBSCO e-books	6,135
AGORA books	5,812
Knovel	38,021
Edward Elgar’s eBooks	73
Cambridge Oxford Dictionary	1
Free E-books via EDS	25
Total books	253,050

E-RESOURCE TRAIL ACCESS

Following trial accesses were granted for some prestigious e-resources.

Database	Trial period
BMJ Best Practice	1st February - 31st March 2018
World Book Online	13th June – 15th August 2018
Sage Research Methods Suite	3rd April – 30th June 2018
ASE Digital Collection	27th April – 1st July 2018
Westlaw NZ	26th July – 25th August 2018
Taylor & Francis Online	1st August – 31st August 2018
Sage Premier Journals	8th August – 5th September 2018
Sage Research Methods SRM	8th August – 5th September 2018

MONOGRAPH ACQUISITIONS:

Over the year, the library has acquired 2382 monographs in all key collecting areas based on all subject disciplines in the University such as Economics, Medicine, Banking, Nursing, Marine sciences, Engineering, Humanities, Education and etc. The table below indicates the number of resources purchased for corresponding campus libraries.

The books purchased and received by library in 2018 as:

Campus Library	Books	Accompanied CD's
Pasifika	617	15
FSN - Tamavua	157	1
Nasinu	211	30
Labasa	81	20
Nadi	157	52
Ba	74	19
Lautoka	298	106
Nabua	25	0
Koronivia	19	4
Samabula	312	62
Tamavua	431	1
Total	2,382	310



DONATIONS

Donor	No: of Items Donated	Donation Value
Australian High Commission	6	480.00
Lynnet Ram	11	1,754.34
Dr Upolu Luma Vaai	3	321.61
Manuel Alagcan	7	560.00
Paras Nath	14	1,060.52
Rajnee Singh	12	308.00
Prashneel Goundar	2	180.00
Neelam Singh	1	80.00
Eileen Honan	1	80.00
Dae-Seon Kim	4	320.00
Naushad Yakub	3	240.00
Total	64	\$5,064.47

*Cost calculated based on amazon.com new books and used book prices.

DISTRIBUTION OF DONATED ITEMS

All donated items were distributed to our libraries based on their academic disciplines as indicated below.

Campus Library	Books	Accompanied CD's	DVD's	Thesis
Nasinu	2	None	None	None
Samabula	4			
Lautoka	8			
Maritime	1			
Koronivia	24			
Nabua	2			
Pasifika	23			
Total	64			

CURRENT AWARENESS SERVICES

Year	Books/CDs/DVDs	Print Periodicals	E-Resources and other display	Total
2018	16	-	63	79

PROCUREMENT EXPENSES FOR E-RESOURCES IN 2018

The flowing table shows the procurement expenses incurred in 2018 for subscribing electronic information resources.

Database	Amount USD	Amount FJD
JSTOR	8,239.50	16,807.90
Access Physiotherapy	6,738.00	14,199.29
Knovel	19,538.84	40,700.49
ProQuest including Ebrary	22,425.00	45,049.05
Cambridge University Press	3,113.50	6,325.45
Taylor and Francis	7,060.00	15,118.37
Science Direct (CEST/CMNHS)	3,4027.38	69,905.77
Teeal	650.00	1,338.46
Hinari ,Agora and Oare	1,500.00	3,233.37
IEEE	25,000.00	42,957.98
IMF	500.00	1073.23
Ebsco Medicine	56,893.00	10,8376.61
Ebsco Super Package	25,083.00	44,410.07
Up to date	23,340.00	47,847.87
Access Medicine	37,591.00	8,0411.36
Wiley	13,205.37	26,854.73
Vat and WHT		159,439.20
Total	284,904.60	724,049.20

Database	Amount AUD	Amount FJD
Safety Care	2975	4,713.73
Emerald	4,3649	67,802.95
Vat and WHT		20,461.68
Total	46,624	92,978.36

Database	Amount NZD	Amount FJD
Lexis and Nexis	9954.07	12,340.81
	(Vat and WHT)	3222.95
Total	9954.07	15563.76

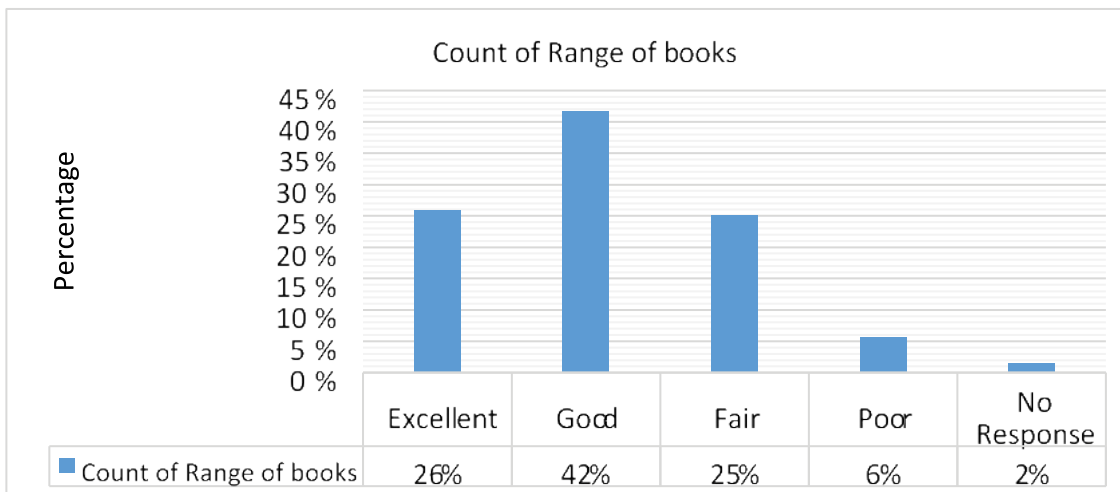
PROCUREMENT EXPENSES FOR RESEARCH TOOLS IN 2018

Research Tools	Amount USD	Amount FJD
Ebsco Discovery	3,198	5,558.51
Refworks	2,250	4,829.51
EZ proxy	1,000	2,124.38
Turnitin	49,403.52	10,0413.25
Vat and WHT		31,663.40
Total	53,601.52	144,589.05

USER SURVEY

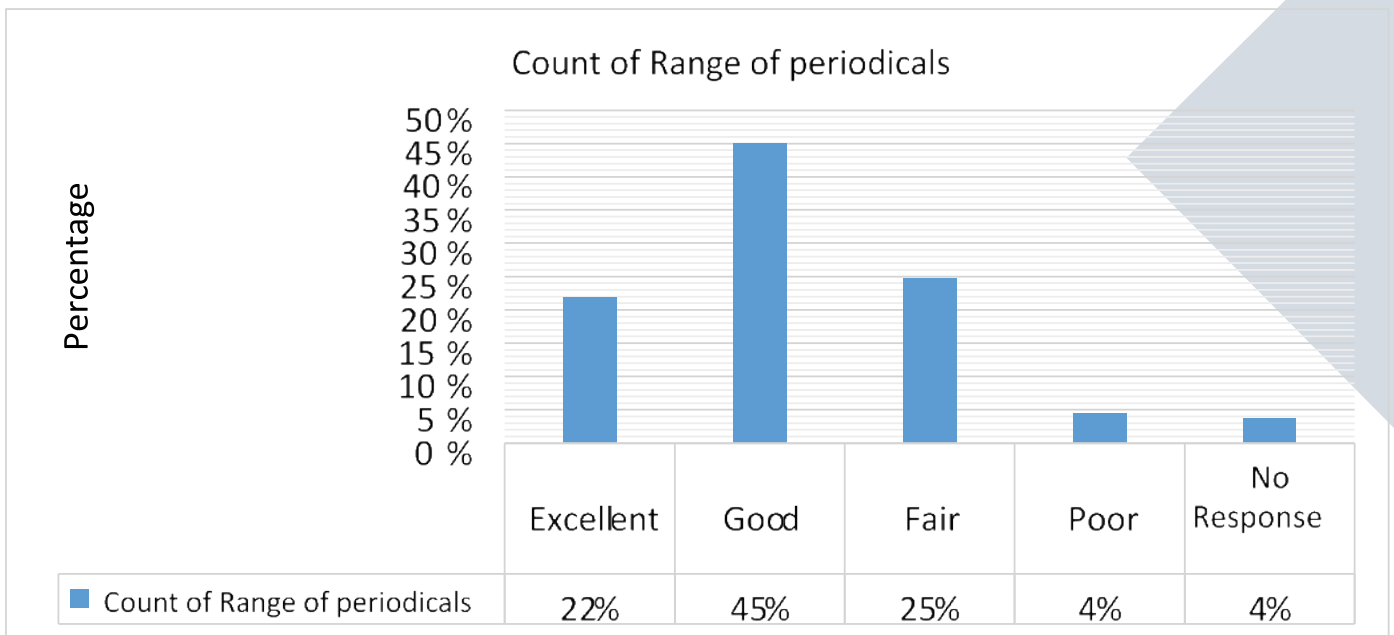
The Library User Satisfaction Survey conducted in 2018 sought information on users' views of the Library services (library collection, resources, equipment, facilities and customer service). The analysis is used internally in the library to shape how it moves strategically. In the current higher education climate where financial constraints, technology, student population and research are changing quickly, it is essential the library continues this practice to measure its performance in order to advance and progress. The problems, weaknesses, strengths and opportunities identified through survey will help the Library management to set a direction for future development and provide better services for its customers. Some significant findings and analysis of the survey is presented below through graphs showing the progressive results of FNU libraries. This presents the combined data analysis of all 714 participants from all FNU Campus Libraries:

Figure 1: Range of Books



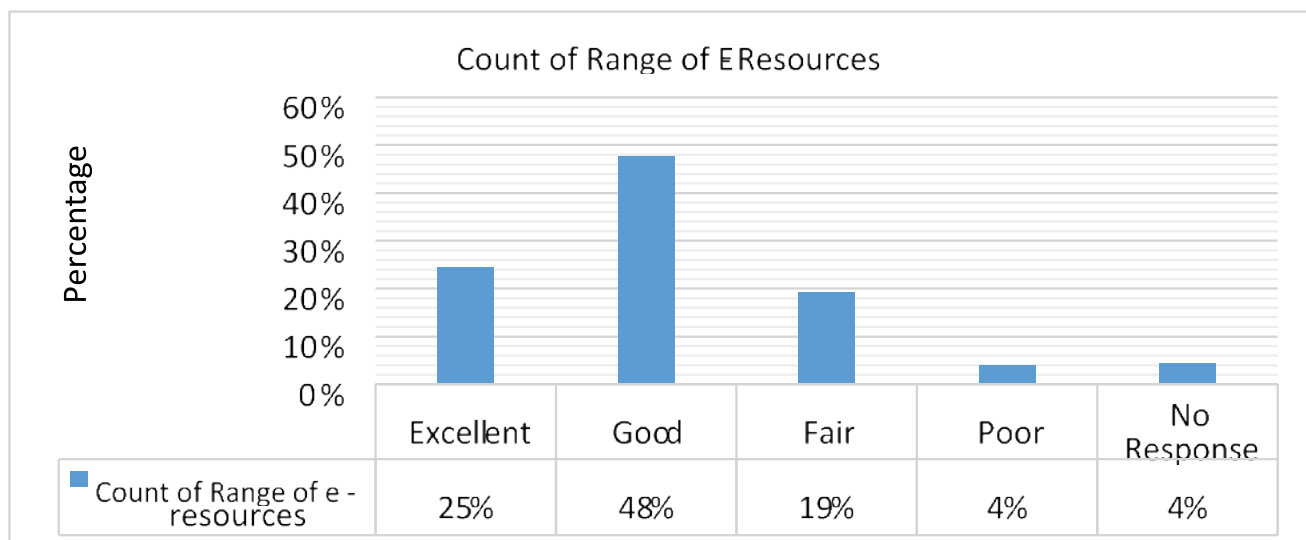
Out of 714 respondents, 42% stated that range of books were good, 26% stated that it was excellent, while 6% of the total respondents indicated that it was poor.

Figure 2: Range of Periodicals



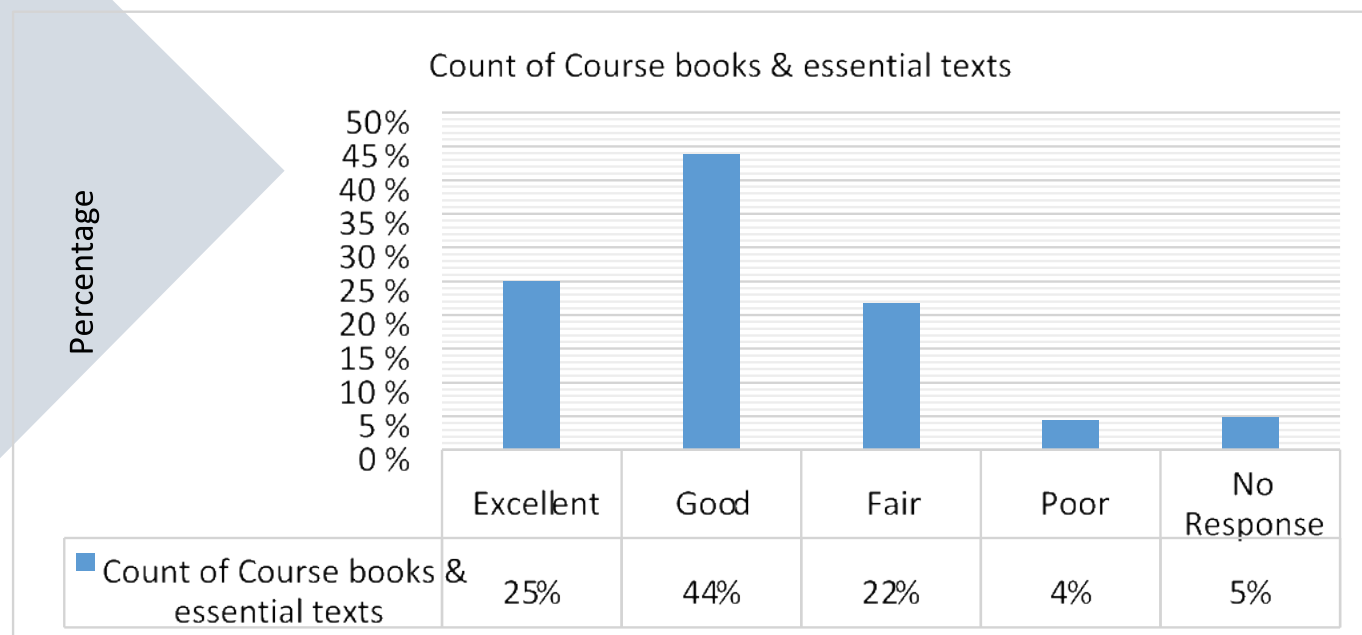
The highest percentage (45%) of the respondents indicated that the range of periodicals were good, 25% indicated that it was fair, while 4% indicated that it was poor.

Figure 3: Range of E-Resources



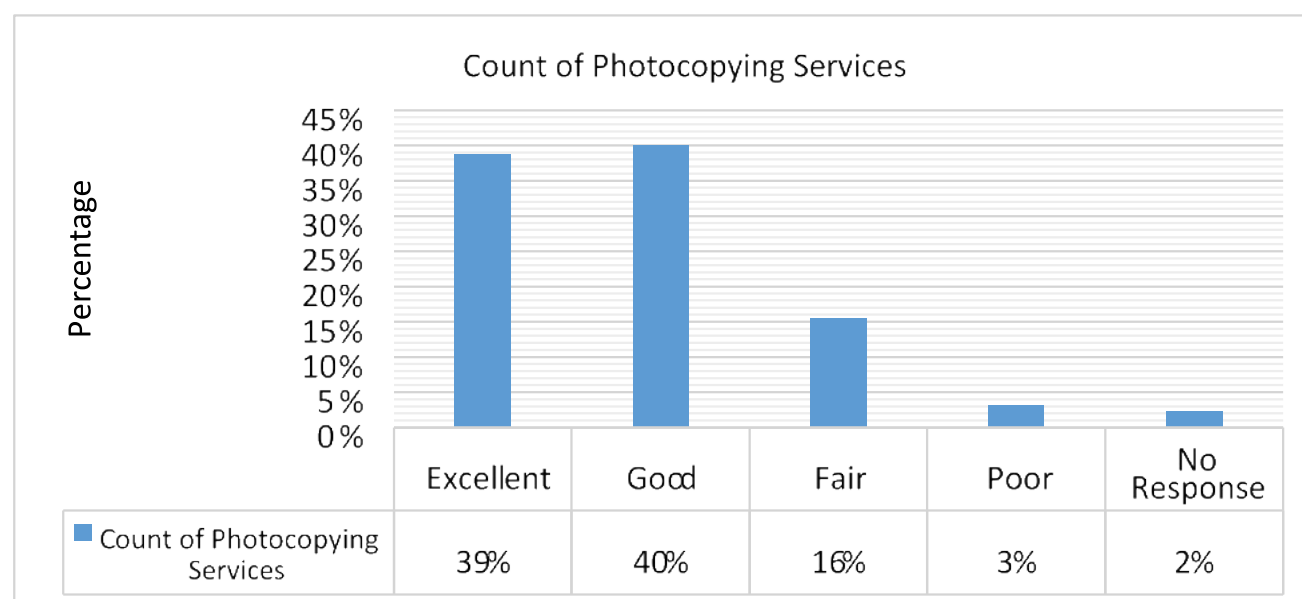
Most of the respondents (48%) indicated that range of e- resources was good while 4% stated that range of e-resources was poor.

Figure 4: Course books and essential texts



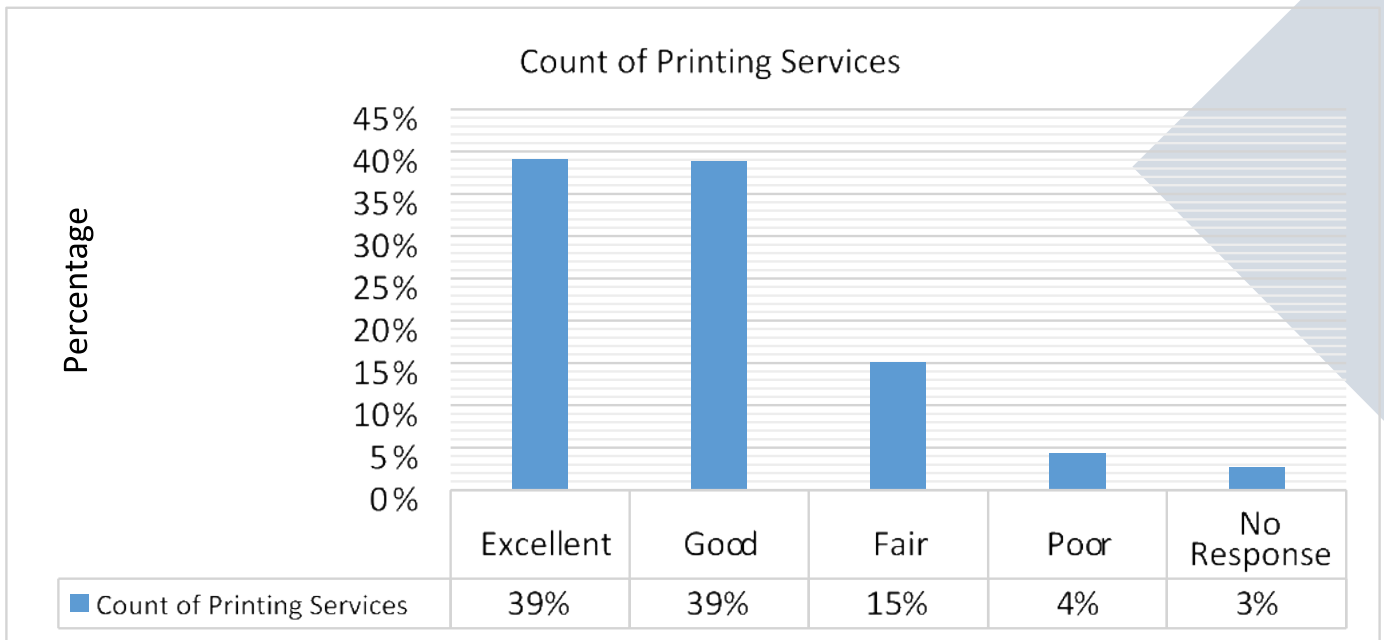
Out of 714 respondents, 44% stated that there was a good collection of range of course books and essential texts while 4% stated that this service was poor.

Figure 5: Photocopying Services



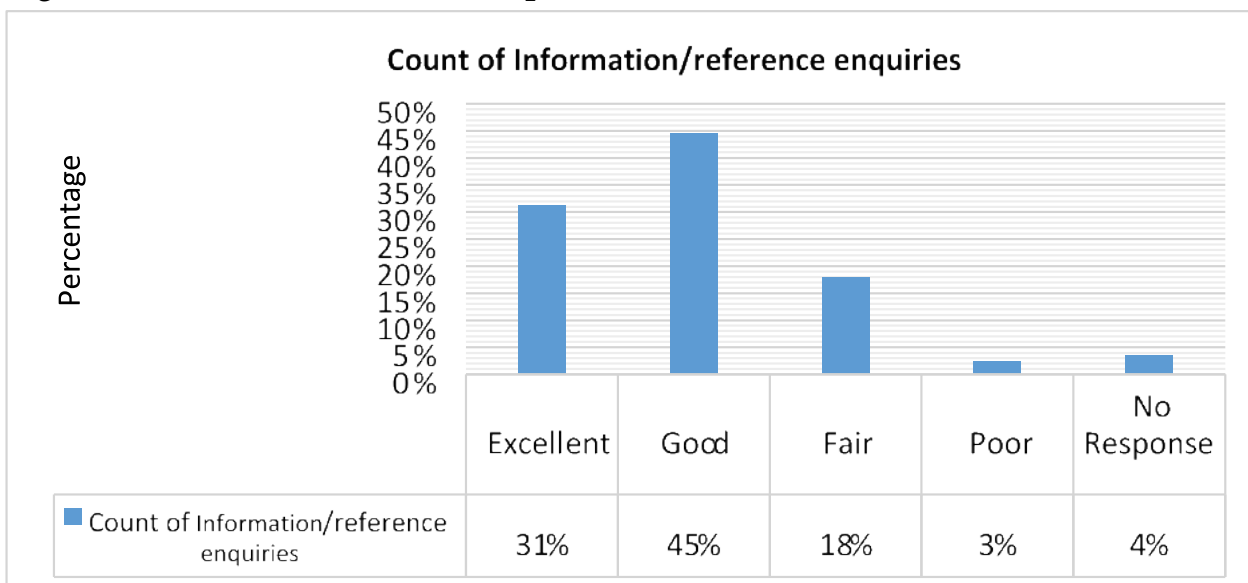
An overall 40% of the respondents rated the printing services in the library as being good, 39% indicated this service as excellent while 3% claimed it to be poor.

Figure 6: Printing Services



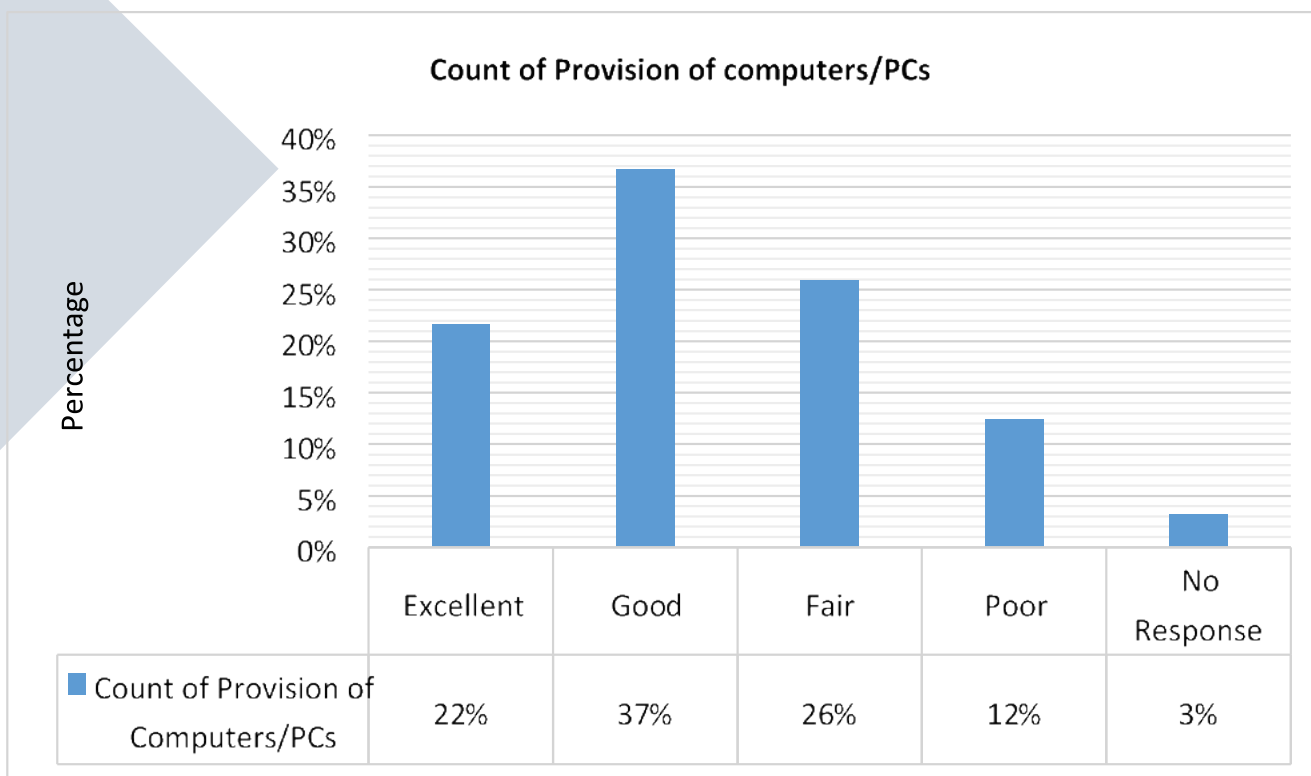
39% of the respondents rated printing services as good while another 39% voted excellent. 4% of participants voted printing services as poor.

Figure 7: Information/ reference enquiries



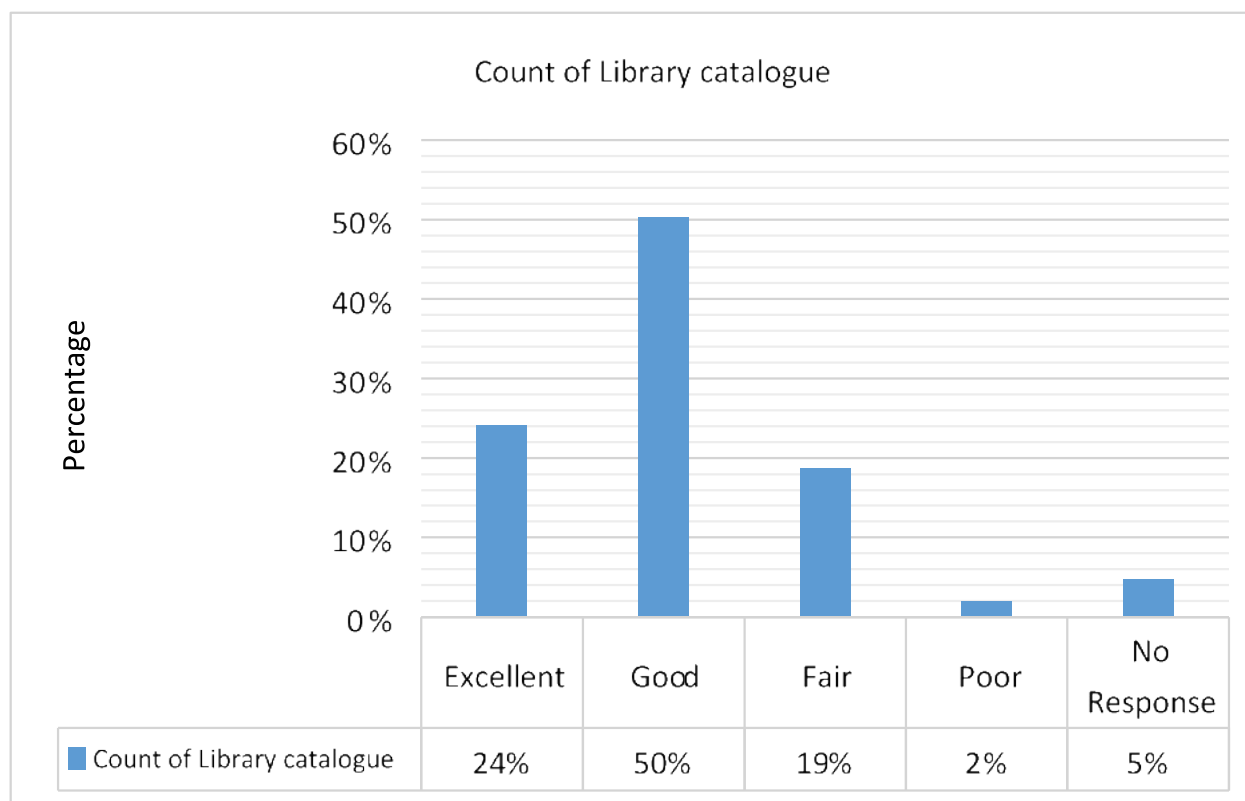
Out of the 714 respondents, 45% specified that information provided was good while 31% rated it as excellent. 3% of participants voted this service as poor.

Figure 8: Provision of computers/ PCs



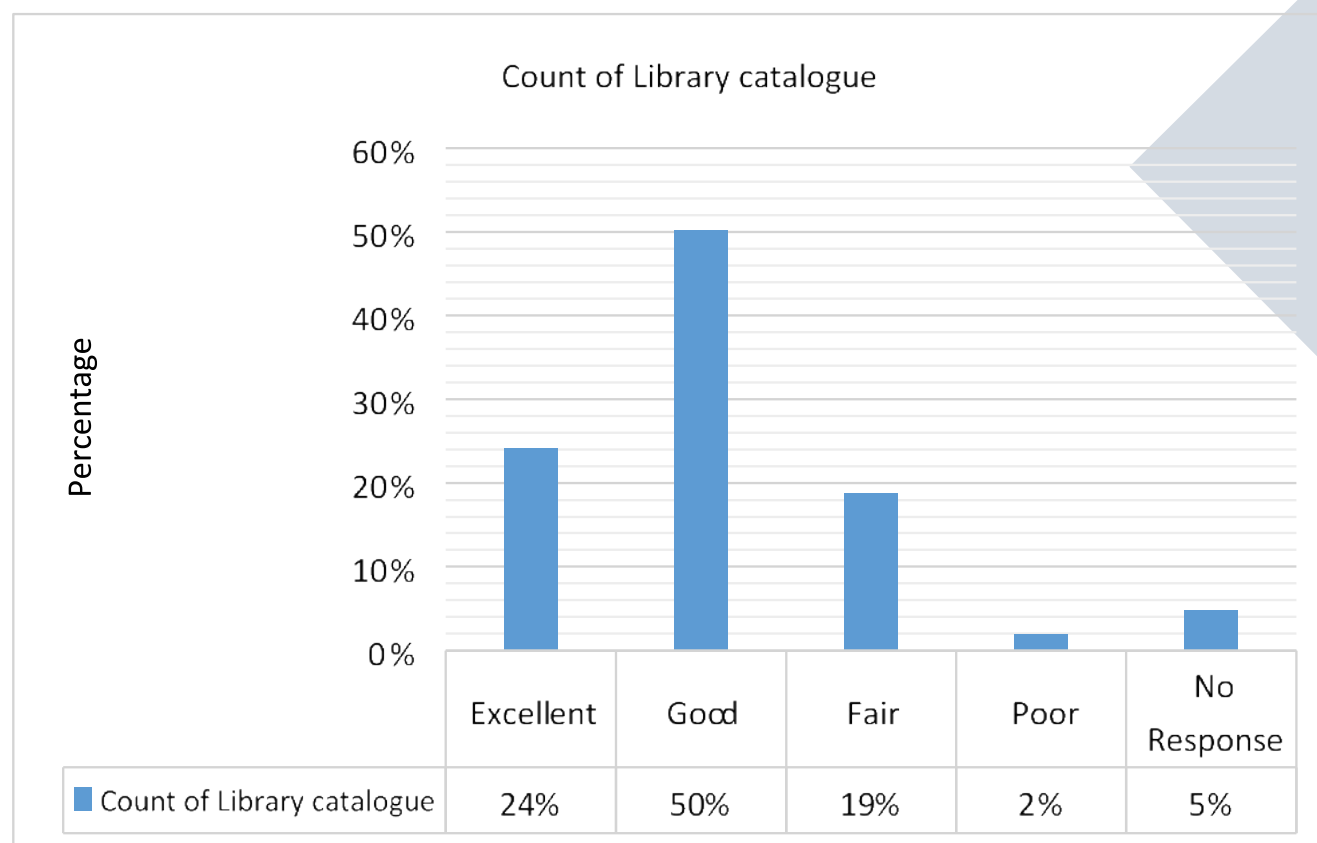
A higher number of the respondents (37%) stated that provision of computers in the library was good while 12% considered it as being poor.

Figure 9: Library Catalogue



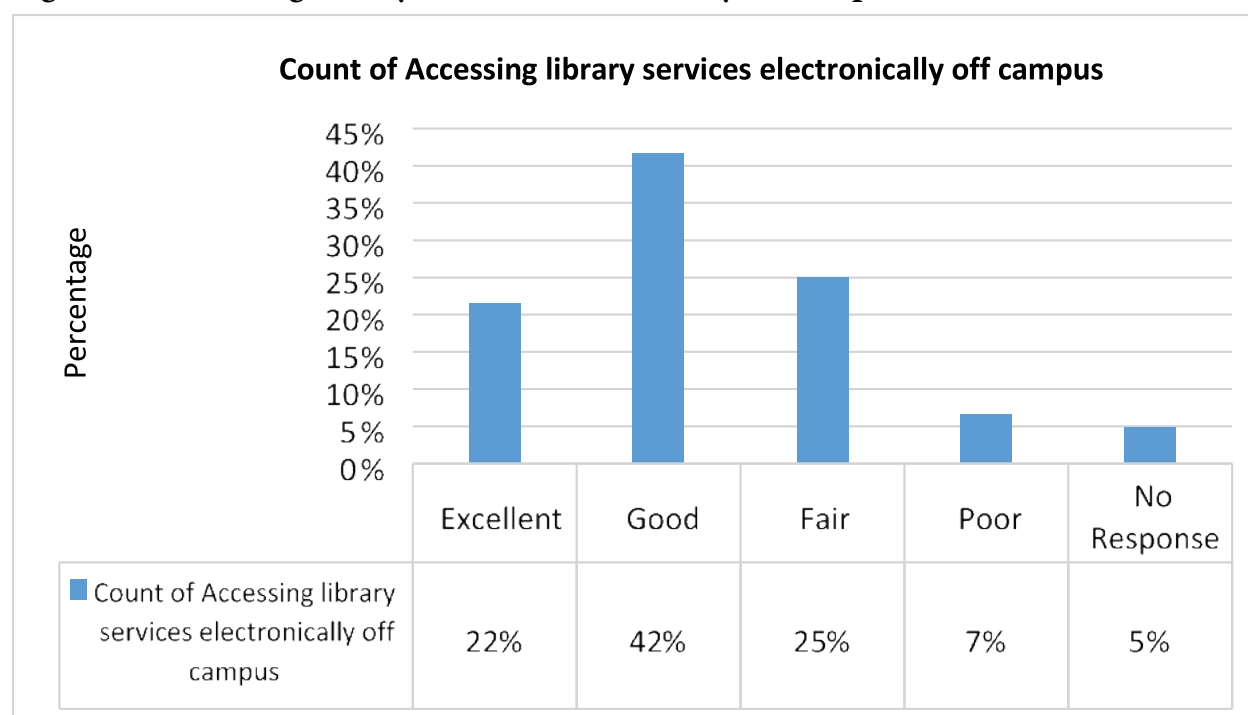
50% of the respondents expressed that information in the library catalogue was good while 24% stated it as being excellent. The least number of respondents (2%) said that it was poor.

Figure 10: Range of electronic information services



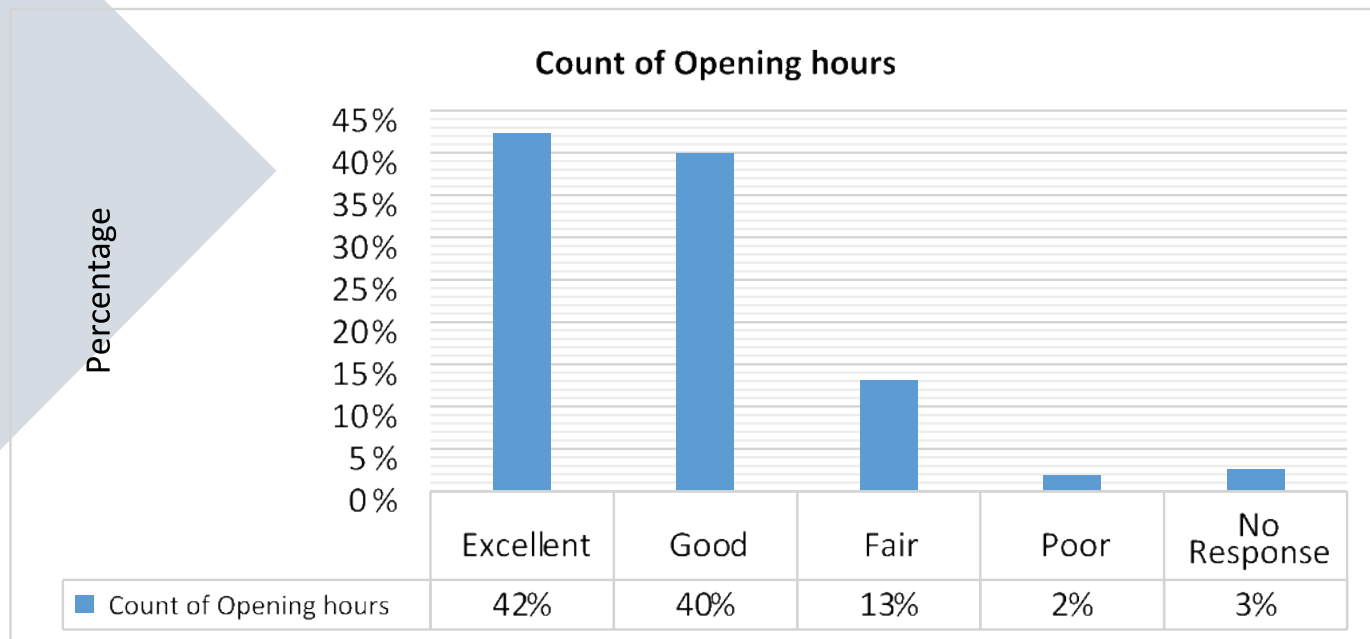
Out of the 714 respondents, 44% stated that the range of electronic information services was good while 25% voted excellent. On the other hand, 7% said that it was poor.

Figure 11: Accessing library services electronically off campus



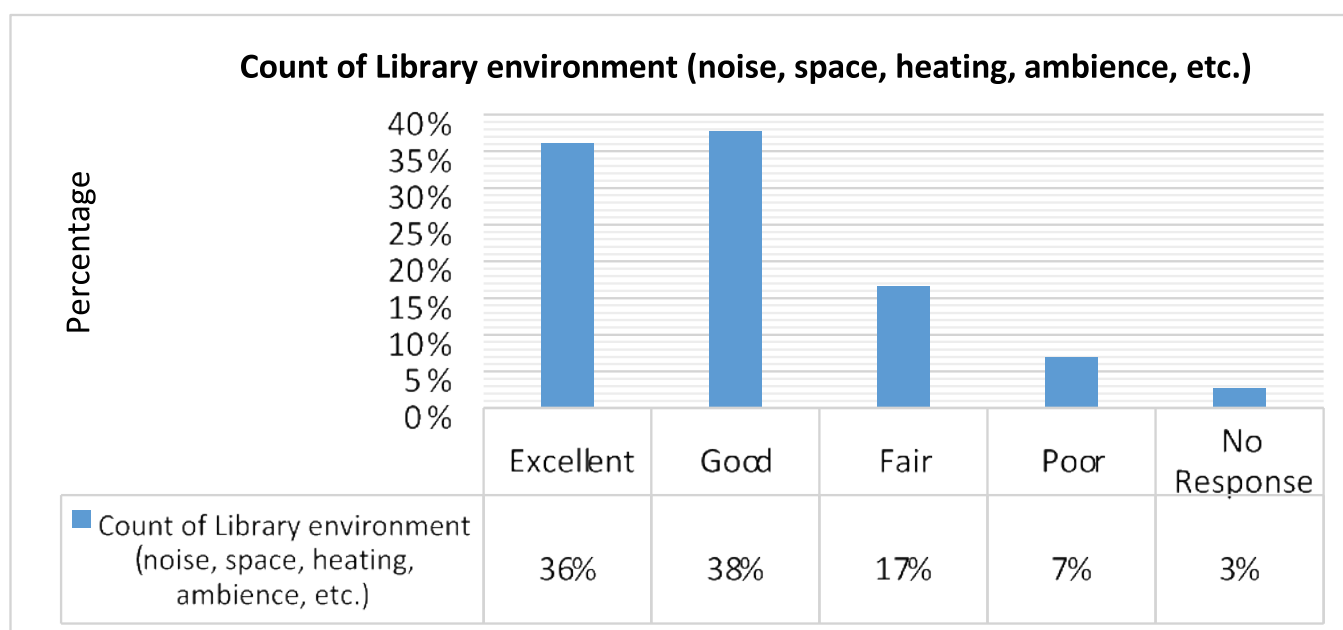
A higher number of respondents (42%) stated that the access to library services electronically off campus was good. However, 7% claimed it to be poor.

Figure 12: Opening Hours



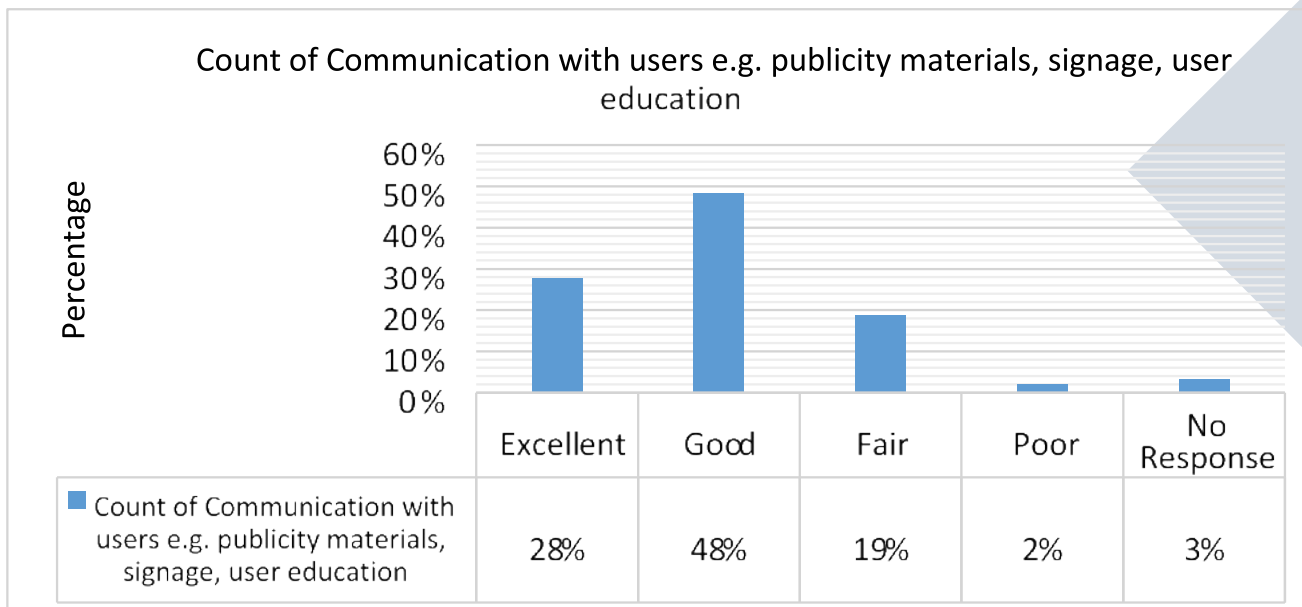
Out of the 714 respondents, 42% said that the library opening hours was excellent while 40% rated it as good. 2% stated that the library had poor opening hours.

Figure 13: Library environment (noise, space, heating, ambience, etc.)



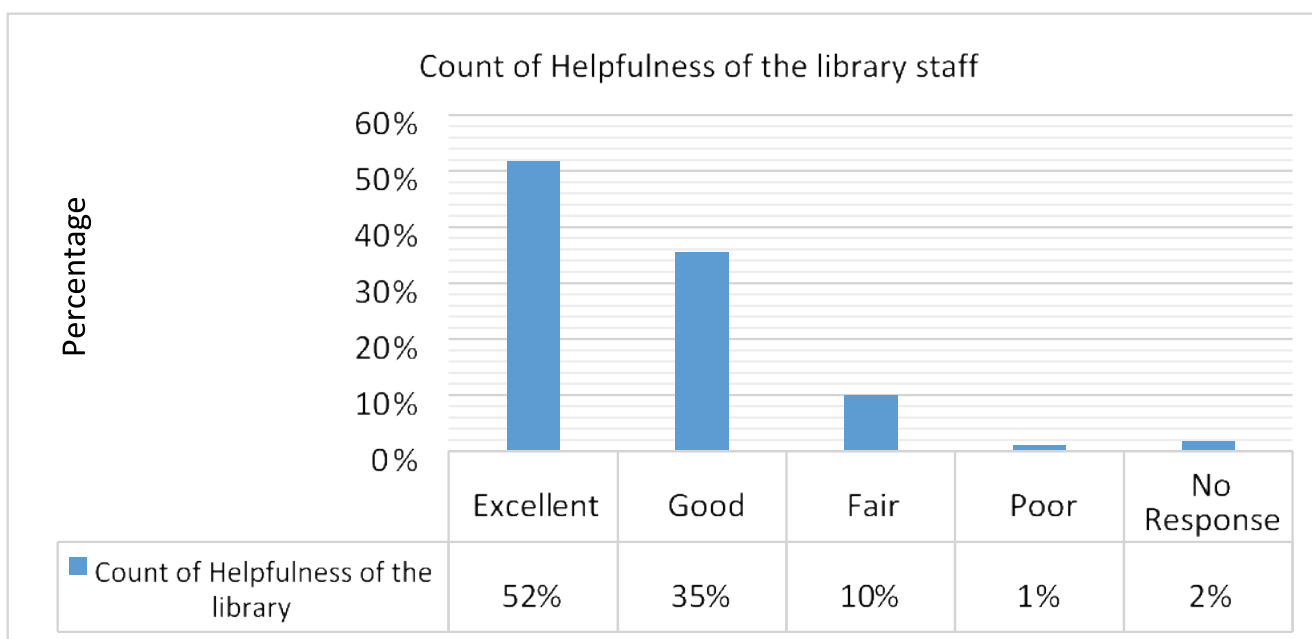
Out of all the 714 respondents, 38% stated that the library environment was good while 36% indicated that it was excellent. 7% of the participants rated this as poor.

Figure 14: Communication with users e.g. publicity materials, signage, and user education



A higher number of the respondents (48%) stated that the communication with users was good while 28% voted excellent. On the other hand, 2% of the respondents stated that the communication with users was poor.

Figure 15: Helpfulness of the library staff



Out of the 714 participants' majority number (52%) of respondents stated that the staff in the library were excellent with their service while 35% conveyed it to be good. 1% voted this service as poor.



OUR GOAL 3:

To foster cooperation by sharing information resources through Local, National and International networks

INTER LIBRARY LOANS – BOOKS

Inter Library Loan requests from users have increased from last year. 253 books were delivered to campus libraries as part of the Campus Delivery programme.

Campus	ILL requested by the library	ILL received by the library	Total
Nasinu	19	28	47
Nabua	1	4	5
Maritime	0	0	0
Pasifika	0	4	4
Koronivia	6	6	12
Labasa	10	10	20
Lautoka	50	34	84
Samabula	10	17	27
Nadi	8	7	15
Ba	5	3	8
FSM -Tamavua	6	7	13
FSN- Tamavua	1	3	4
NTPC Naviti	1	1	2
NTPC Narere	4	4	8
NTPC Nasese	2	2	4
Total	123	130	253

INTER LIBRARY LOANS – ARTICLES

Document Delivery is defined more as the processing of items requested and electronic versions of the articles were delivered through Document Delivery. The articles which are not available in FNU were requested from outside libraries through our networks. Document delivery as a whole delivered 52 articles requested in 2018 for the research purposes of our members. Only one article requests were not fulfilled.

Article delivery		
Campus	No of article requested	No of article delivered
Samabula	1	0
FSM Tamavua	9	9
FSN Tamavua	4	4
Pasifika	24	24
Lautoka	3	3
Koronivia	12	12
Total	53	52

INTERNAL QUALITY CIRCLE CONVENTION 2018

Three teams from FNU library participated in the 2018 Internal Quality Circle Convention. These teams were from Samabula, Koronivia and Western campus libraries. It was a great moment for the department to witness on 14th September in Tamavua Auditorium as team from west who named themselves 'Wild West' triumphed gold award along with the best facilitator award. The team got an opportunity to even present in National Convention on Quality that was held on October 4-5, at the Pearl South Pacific Resort and Spa. It was a great experience for the team to meet other QC teams from different organizations with exposure to different projects and approach used in accomplishing QC projects. With much effort and achievement, the team is now working towards 2019 IQCC project.

GOAL 4:

To maximize the use of resources and services in the libraries

PUBLIC SERVICES

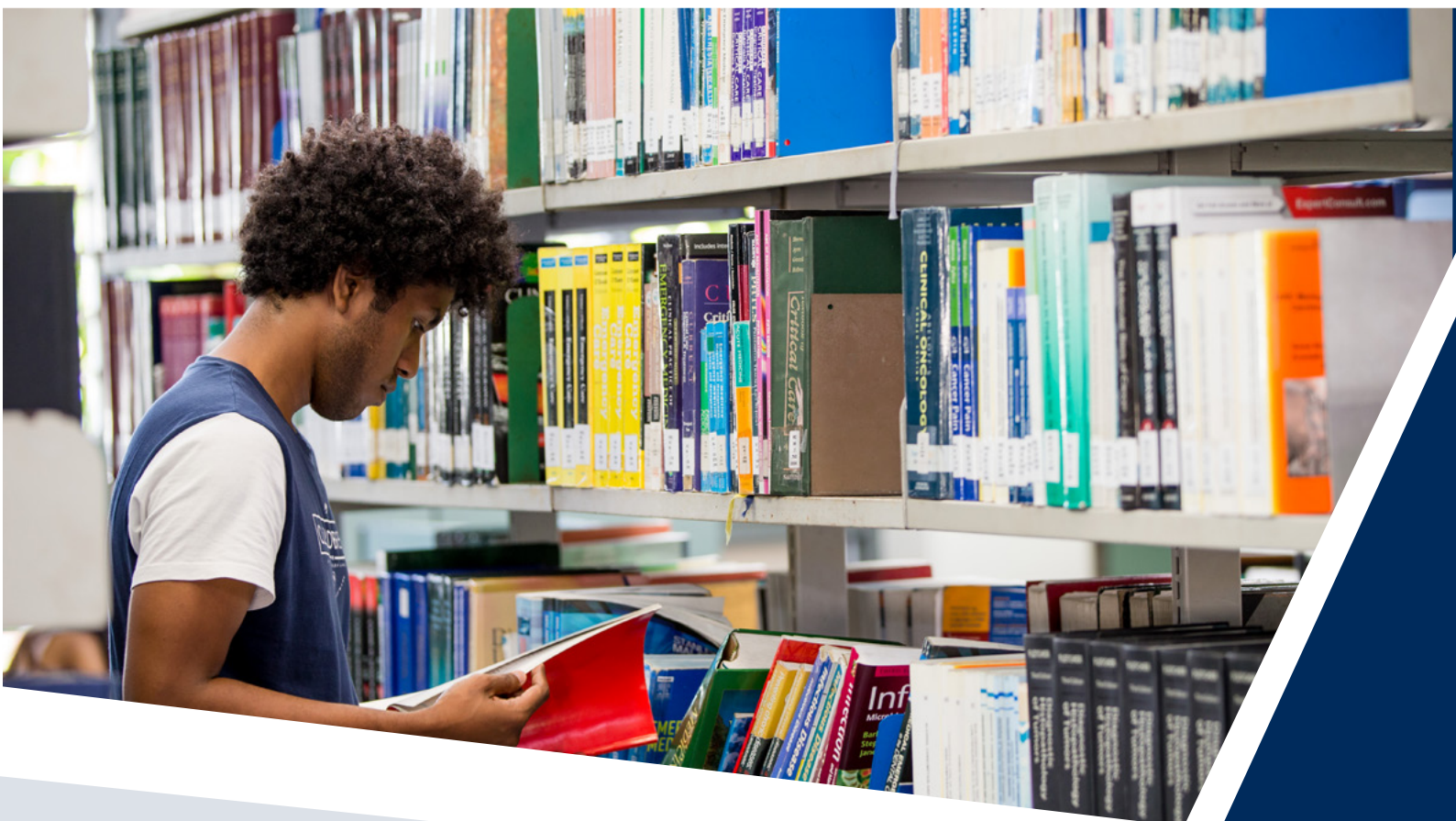
The opening hours of following libraries:

Location	Operation Hours	Address	Contact
Nasinu	Monday - Sunday: 7.00am - 11.00pm Public Holidays: 7.30am - 5.30pm	Kings Road, Nasinu	(679) 3394000 Ext: 2809
Samabula	Monday - Sunday: 7.00am - 11.00pm Public Holidays: 7.30am - 5.30pm	1, Princess Road, Samabula	(679) 3389297 Ext: 1800
Koronivia	Monday - Sunday: 7.00am - 11.00pm Public Holidays: 7.30am - 5.30pm	10, Miles, Kings Road, Nausori	(679) 3479200 Ext: 5006
Lautoka	Monday - Sunday: 7.00am - 11.00pm Public Holidays: 7.30am - 5.30pm	Natabua, Lautoka	(679) 6662833 Ext: 7037
Pasifika	Monday - Sunday: 7.00am - 11.00pm Public Holidays: 7.30am - 5.30pm	Extension Street, Suva	(679) 3311700 Ext: 3313
Labasa	Monday - Friday: 7.00am - 10.00pm Saturday & Sunday: 8.00am - 5.00pm Public Holidays: 8.00am - 5.00pm	Local Timber Building, Main ST, Labasa	(679) 8818050 Ext: 8800
Nadi	Monday - Friday: 7.00am - 10.00pm Saturday & Sunday: 8.00am - 5.00pm Public Holidays: 8.00am - 5.00pm	Queens Road, Namaka	(679) 6724889 Ext: 6018
FSN-Tamavua	Monday - Friday: 7.00am - 10.00pm Saturday & Sunday: 8.00am - 5.00pm Public Holidays: 8.00am - 5.00pm	Princess Road, Tamavua, Suva	(679) 3321499 Ext: 3633
FSM - Tamavua	Monday - Friday: 7.00am - 10.00pm Saturday & Sunday: 8.00am - 5.00pm Public Holidays: 8.00am - 5.00pm	Princess Road, Tamavua, Suva	(679) 3233000 Ext: 3830
NTPC-Narere	Monday - Friday: 7.00am - 6.00pm Saturday & Sunday: Closed Public Holidays: Closed	Lot 1, Beaumont Road. Narere	(679) 3392000 Ext: 4801
Nabua	Monday - Friday: 7.00am - 6.00pm Saturday & Sunday: Closed Public Holidays: Closed	Jerusalem Road, Nabua	679 6665021 Ext:4360
Maritime	Monday - Friday: 8.00am - 5.00pm Saturday & Sunday: Closed Public Holidays: Closed	Maritime, Laucala Suva	(679) 3315115 Ext: 5801
Nasese	Monday - Friday: 8.00am - 5.00pm Saturday & Sunday: Closed Public Holidays: Closed	Queen Elizabeth Drive, Nasese	(679) 3389297 Ext: 4012
Ba	Monday - Friday: 8.00am - 5.00pm Saturday & Sunday: Closed Public Holidays: Closed	Tauvegavega Ba.	(679) 667 4699 Ext. 7732
NTPC-Naviti	Monday - Friday: 8.00am - 5.00pm Saturday & Sunday: Closed Public Holidays: Closed	Naviti Street, Lautoka	(679) 6665021 Ext: 7308

CIRCULATION SERVICES

The main responsibility of the circulation service is to staff the circulation desk with friendly, courteous, and knowledgeable people who can assist library users by checking items in and out. We had a combined total of 64,738 check-ins/checkouts as recorded in our computer terminals. Answering basic informational questions, placing holds, dealing with users' concerns about their library accounts, answering the phone, registering and deregistering users, providing library clearance for students and staff, attending trading activities such as photocopying, binding, laminating and assisting users to access computers are the service of our circulation department.

Library	Check- out	Check - in	Total
Pasifika	9,114	9,028	18,142
FSN Tamavua	12,293	12,338	24,631
Samabula	1,560	1,606	3,166
Nasinu	2,226	2,188	4,414
Nadi	1,098	1,056	2,154
FSM Tamavua	1,249	1,406	2,655
Lautoka	2,129	2,131	4,260
Koronivia	776	772	1,548
Nabua	225	208	433
Labasa	495	486	981
Ba	120	120	240
NTPC Nasese	76	98	174
Maritime	947	931	1,878
NTPC Narere	15	17	32
NTPC Naviti	17	13	30
Total	32,340	32,398	64,738



USER STATISTICS FOR E-DATABASES IN 2018

In 2018, more than 194,003 full text articles and books have been downloaded by our users for their teaching and learning purposes. These statistics shows only full-text down loads but viewing abstracts, reading pages have not been included in the following figures.

Database	Number of full- texts Downloads
EBSCO Super Package	13,265
Therapeutic Guidelines eTG	352
TEEAL	1,567
ProQuest Central	24,074
Edward Elgar' Journals	14
Cambridge Core	836
JSTOR	9,422
IMF Library	84
The Cochrane Library	3,260
Ebrary	5,287
Knovel	5,121
Science Direct (Physical, Health and Life Science)	983
Nature Publishing	210
IOP Science	751
Wiley Online Library	300
UpToDate	116,463
LexisNexis	2,045
Research4Life	560
Access Medicine	562
Access Physiotherapy	625
Emerald	7,543
Taylor and Francis	105
Safety Care	184
IEEE	390
Total	194,003



NEW REGISTRATION IN 2018

In 2018, new library registration was 1,946 members.

Month	Number of new Registrations on month basis
January	47
February	724
March	309
April	203
May	171
June	40
July	130
August	133
September	71
October	101
November	15
December	2
Total	1,946

Library	No. of Registrations on campus basis
Nasinu	261
Pasifika	242
Samabula	235
Nadi	211
FSN Tamavua	322
Lautoka	231
Koronivia	85
Nabua	146
FSM Tamavua	85
Ba	18
Labasa	51
NTPC Nasese	11
Maritime	45
NTPC Narere	2
NTPC Naviti	1
Total	1,946



TRADE SERVICES REVENUE

Campus	Photocopying	Printing (B/W)	Printing (Color)	Papercut	Binding	Laminating	Scanning	Total
Ba	1,815.30	664.10		260.00	10.00	13.00	2,560.60	5,323.00
FSM Tam-avua	340.95	3,571.10		4,334.80	538.50	2.00	65.50	8,852.85
FSN Tam-avua	5,319.40	5,772.25		13,973.80	835.50	129.50	163.50	26,193.95
Koronivia	2,105.75	4,760.26		9,980.15	1,024.20	46.30	59.50	17,976.16
Labasa	1,535.30	1,864.25		2,590.80	68.50	17.50	16.50	6,092.85
Lautoka	5,639.00	12,626.21		24,608.70	781.00	119.50	128.00	43,902.41
Maritime	44.40	36.15		2,082.45	923.50		2.00	3,088.50
Nadi	4,359.10	9,464.55		11,466.90	1,495.00	81.00	80.50	26,947.05
Nabua	758.00	1,793.50		2,849.69	112.50	67.00	48.00	5,628.69
Nasinu	7,302.00	19,788.30		19,217.35	1,757.50	200.50	297.10	48,562.75
NTPC Narere	139.60	262.00		339.00	103.00	-	2.00	845.60
NTPC Nasese	143.50	412.55	0.40	541.30	260.20	-	6.65	1,364.60
NTPC Naviti	230.65	86.80	336.35	-	16.00	-	7.00	676.80
Pasifika	2,618.80	17,030.15	-	25,827.97	2,505.00	15.00	272.50	48,269.42
Samabula	4,666.66	8,222.97		7,987.95	2,624.25	46.00	252.50	23,800.33
Total	37,018.41	86,355.14	336.75	126,060.86	13,054.65	737.30	3,961.85	267,524.96

LIBRARY FINES

Campus	Overdue Fines	Lost Books	Exam Papers	Mobile Fines	Others	Total
Ba	108.00	-	-	10.00	-	118.00
FSM Tamavua	1,364.00	456.00		10.00	-	1,830.00
FSN Tamavua	8,690.90	1,349.05	-	-	-	10,039.95
Koronivia	751.95	-	-	-	-	751.95
Labasa	275.20	-	-	-	-	275.20
Lautoka	1,749.00	746.20	-	20.00	10.00	2,525.20
Maritime	250.00	239.05			-	489.05
Nadi	679.30	-	-	20.00	320.00	1,019.30
Nabua	233.00	-	-	-	-	233.00
Nasinu	2,146.20	647.25	-	60.00	40.00	2,893.45
NTPC Narere	7.00	-	-	-	-	7.00
NTPC Nasese	61.00	60.00	-	-	-	121.00
NTPC Naviti	16.50	-	-	-	-	16.50
Pasifika	7,059.85	512.26	1,195.65	19.00		8,786.76
Samabula	1,832.50	759.81	-	70.00	260.00	2,922.31
Total	25,224.40	4,769.62	1,195.65	209.00	630.00	32,028.67

USER – LED ETHNOGRAPHIC DATA

A). LAUTOKA LIBRARY

Indicators (This indicates the every hour head counts of the full months)	Months											
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Total number of users in the library.	1,199	20,477	8,188	11,981	19,251	11,571	10,118	12,995	11,389	42,964	14,499	4,355
No of users who read library material in the library.	529	3,665	2,413	2,649	5,917	1,028	839	965	2,951	297	2,295	596
No of users who work with their own documents.	294	4,202	1,822	2,663	1,121	647	1,000	1,571	1,684	25	2,232	454
No of users who access to e-information/Internet in the library for academic work.	200	3,767	1,124	2,363	3,910	524	1,680	3,990	1,165	3,451	3,000	1,006
No of users who use computers for their assignments in the library.	73	2,971	1,240	1,968	3,168	3,199	3,912	2,514	42,964	4,638	3,277	468
No of users who use computers for their own entertainment purposes during the stay at the library.	5	975	176	389	694	888	993	83	359	2,262	606	331
No of users who read newspapers and magazines in the library.	83	807	330	539	1,134	851	379	427	137	796	517	250
No of users who asked reference queries.	85	63	86	47	55	24	73	63	43	52	37	56
No of users who use their own laptops in the library.	-	1,458	285	630	1,246	623	614	833	672	1,263	1,907	531
No of users who discuss academic work in the discussion area of the library.	-	1,070	382	788	1,882	1,223	1,110	1,635	858	4,746	2,383	830



B). KORONIVIA LIBRARY

Indicators (This indicates the every hour head counts of the full months)	Months											
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Total number of users in the library.	7,103	6,784	8,280	7,578	7,376	6,315	9,297	8,767	7,714	10,991	5,118	3,404
No of users who read library material in the library.	437	512	845	564	561	509	748	365	536	627	274	94
No of users who work with their own documents.	2,378	2,532	3,152	3,234	2,702	1,719	2,869	3,271	2,893	4,036	1,640	1,743
No of users who access to e-information/Internet in the library for academic work.	2,543	1,271	1,312	1,486	1,210	1,322	1,695	2,550	1,670	2,072	1,239	874
No of users who use computers for their assignments in the library.	994	1,188	1,229	1,096	1,092	1,257	1,826	1,121	1,444	2,410	879	211
No of users who use computers for their own entertainment purposes during the stay at the library.	48	20	41	6	29	6	17	60	16	44	11	5
No of users who read newspapers and magazines in the library.	635	703	764	634	912	672	935	626	636	829	490	222
No of users who asked reference queries.	86	125	251	164	298	217	289	159	228	191	112	10
No of users who use their own laptops in the library.	388	333	707	663	388	363	531	532	510	769	449	223
No of users who discuss academic work in the discussion area of the library.	136	80	226	260	219	170	370	230	172	192	106	108



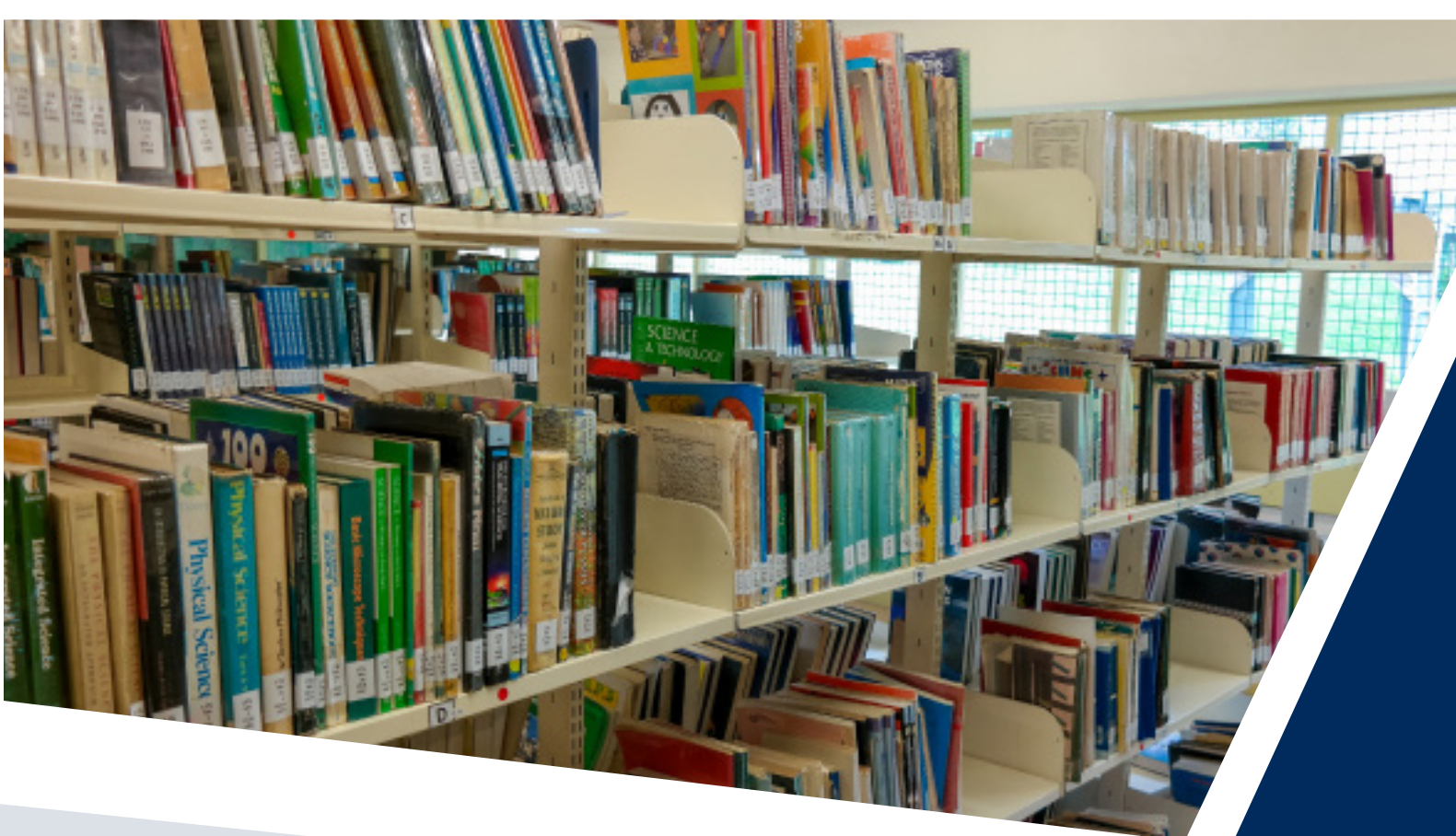
C). NASINU LIBRARY

Indicators (This indicates the every hour head counts of the full months)	Months											
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Total number of users in the library.	1,896	18,148	26,555	28,556	31,217	14,694	18,375	26,079	20,268	29,668	12,690	5,891
No of users who read library material in the library.	105	1,547	1,772	1,881	1,771	774	1,074	1,483	1,130	1,960	589	352
No of users who work with their own documents.	648	4,163	6,353	7,545	7,118	3,446	4,480	6,848	5,173	6,983	2,945	1,762
No of users who access to e-information/Internet in the library for academic work.	237	2,778	3,490	4,211	5,137	3,152	3,509	4,237	3,269	4,750	2,936	1,371
No of users who use computers for their assignments in the library.	4	2,378	4,633	3,508	4,903	2,207	2,514	3,063	2,773	3,983	1,477	9
No of users who use computers for their own entertainment purposes during the stay at the library.	-	-	-	-	-	-	-	-	2	1	-	-
No of users who read newspapers and magazines in the library.	232	572	673	653	734	364	487	560	500	531	238	123
No of users who asked reference queries.	-	216	59	109	7	-	87	55	-	-	-	-
No of users who use their own laptops in the library.	408	3,383	4,946	5,512	6,022	2,780	3,519	5,437	3,977	5,967	2,427	1,223
No of users who discuss academic work in the discussion area of the library.	246	3,000	4,444	4,954	5,349	1,856	2,555	4,099	3,222	5,139	1,936	938



D). SAMABULA LIBRARY

Indicators (This indicates the every hour head counts of the full months)	Months											
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Total number of users in the library.	1,724	21,442	38,400	34,361	53,744	14,705	21,388	38,582	30,345	42,269	16,014	3,084
No of users who read library material in the library.	385	20,965	11,852	5,952	12,247	2,881	4,688	8,779	6,467	6,844	1,837	273
No of users who work with their own documents.	832	7,855	14,277	11,420	17,188	4,516	5,497	9,810	8,069	13,242	5,086	721
No of users who access to e-information/Internet in the library for academic work.	194	2,142	3,516	3,593	5,050	2,044	2,655	3,946	3,710	4,597	1,735	460
No of users who use computers for their assignments in the library.	86	2,221	3,593	2,922	4,109	1,388	2,697	3,439	3,127	4,788	2,460	491
No of users who use computers for their own entertainment purposes during the stay at the library.	106	384	754	676	1,200	346	395	1,055	3,189	771	209	130
No of users who read newspapers and magazines in the library.	163	566	505	501	747	468	586	747	911	497	251	85
No of users who asked reference queries.	16	573	359	75	116	15	50	10	519	75	21	4
No of users who use their own laptops in the library.	6	3,378	6,021	5,616	8,639	2,510	3,603	6,973	5,767	9,042	3,957	649
No of users who discuss academic work in the discussion area of the library.	247	2,846	5,696	4,797	7,052	1,746	2,228	747	3,341	5,322	1,730	247



E). PASIFIKA LIBRARY

Indicators (This indicates the every hour head counts of the full months)	Months											
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Total number of users in the library.	2,029	22,314	25,635	25,727	27,052	6,865	18,302	21,252	23,511	26,121	20,161	2,061
No of users who read library material in the library.	659	10,121	11,265	10,211	12,213	2,515	8,462	8,563	9,563	10,232	8,102	785
No of users who work with their own documents.	620	6,491	7,851	8,921	7,527	2,123	4,216	6,215	7,123	8,231	6,039	589
No of users who access to e-information/Internet in the library for academic work.	389	4,321	4,621	3,941	3,241	1,262	3,415	3,321	3,231	3,995	3,745	435
No of users who use computers for their assignments in the library.	71	764	1,181	1,761	2,631	643	1,275	2,145	2,623	2,632	1,507	92
No of users who use computers for their own entertainment purposes during the stay at the library.	-	-	-	-	-	-	-	-	-	-	-	-
No of users who read newspapers and magazines in the library.	63	121	137	145	165	110	217	222	234	244	220	123
No of users who asked reference queries.	3	12	-	1	-	2	2	5	2	1	1	2
No of users who use their own laptops in the library.	104	221	285	422	930	200	320	317	346	395	296	35
No of users who discuss academic work in the discussion area of the library.	120	263	295	325	345	10	395	370	389	391	251	-



WEBINARS

The Library conducted two webinars on different topics which are important for Library patron's in day to day work.

- The webinar conducted on 'Turn-it-In Webcast Invitation on dated 21/02/2018 and the presenter was Dr. Ann Rogerson a Senior Lecturer in the Faculty of Business at University of Wollongong, Australia. The topics covered in this webcast focused on how to understand Turnitin similarity reports, interpreting similarity scores, what to look for in Turnitin reports at a class and individual level and using filters available in Feedback Studio.
- The webinar conducted on 'Sage Publications on dated 13/11/2018 and the presenter was Ms. Rosalia da Garcia, The topics covered in the webcast focused on Information session on the products and services of sage publication.
- The webinar conducted on 'Access Physiotherapy on dated 19/12/2018 and the presenter was Ms. Dana Thomas, The topics covered in the webcast focused on Information session on the products and services of access physiotherapy.
- The webinar conducted on 'Access Medicine on dated 19/12/2018 and the presenter was Ms. Dana Thomas, The topics covered in the webcast focused on Information session on the products and services of access medicine.
- The webinar conducted on 'Up to Date Online on dated 20/12/2018 and the presenter was Ms. Fran Mkurazhizha, The topics covered in the webcast focused on Information session on the products and services of Up to Date Online.

INFORMATION SESSION

The hands-on training programmes on information literacy) for turnitin and rework sessions conducted as:

Library	No of Turnitin sessions for students		No of Turnitin sessions for academic staffs		No of Rework sessions for students		No of Rework sessions for academic staffs		Resources Person
	Sessions	Students Attended	Sessions	Students Attended	Sessions	Students Attended	Sessions	Students Attended	
Ba	1	8	0	0	1	8	0	0	Ms. Roseleen Narayan
FSN Tamavua	0	0	0	0	0	0	2	66	Ms. Sushila Lal
FSM Tamavua	1	30	0	0	1	30	0	0	Ms. Sushila Lal
Koronivia	2	36	1	11	10	124	3	44	Mr. Meera Rifaudeen Ms. Shally Devi
Labasa	0	0	0	0	0	0	1	2	Ms. Bimla Devi
Lautoka	10	607	16	17	10	607	16	17	Dr. Tanveer Naqvi
Nadi	8	400	6	5	8	400	8	5	Dr. Tanveer Naqvi
Pasifika	13	233	2	24	3	233	2	24	Ms. Sushila Lal
Nasinu	1	3	0	0	4	50	0	0	Mr. Md. Sohail
Samabula	4	31	0	0	4	31	0	0	Dr Mary Ingua
Maritime	0	0	1	7	0	0	1	7	Dr Mary Ingua
Nabua	0	0	0	0	1	12	1	2	Dr Mary Ingua
NTPC Naviti	1	16	1	1	1	16	1	1	Dr. Tanveer Naqvi

INFORMATION LITERACY SESSIONS

	No of IL sessions for students		No of IL sessions for academic staffs		
	Sessions	Students Attended	Sessions	Students Attended	
Ba	1	8	0	0	Ms. Roseleen Narayan
Koronivia	5	116	3	24	Mr. Meera & Ms. Shally
Labasa	8	115	0	0	Ms. Bimla Devi
Lautoka	10	607	16	20	Dr. Tanveer Naqvi
Nadi	8	400	8	5	Dr. Tanveer Naqvi
Nabua	8	68	0	0	Ms Vandana Devi
Maritime	2	25	1	7	Ms. Geeta Narayan
Samabula	4	27	0	0	Dr Mary Ingua
Pasifika	13	233	0	0	Ms. Sushila Lal
FSN Tamavua	2	69	0	0	Ms. Sushila Lal
Nasinu	3	21	0	0	Ms. Md. Sohail
NTPC Naviti	1	16	1	1	Dr. Tanveer Naqvi

REFERENCE QUERIES

Personal reference sessions (one-on-one sessions) with a student or a staff, continued to be fashionable and well-liked. 8269 reference queries were received in 2018 as indicated below. In the coming year the reference service will add Instant Messaging reference to its existing methods. Currently library facilitates for walk-up, telephonic, e-mails to reach out to our users to help them with their informational needs. The details are:

Campus	No of reference queries received	No of reference queries attended
Nasinu	533	533
Nabua	54	54
Maritime	124	124
Pasifika	31	31
Koronivia	2130	2130
Labasa	1453	1453
Lautoka	684	684
Samabula	1833	1833
Nadi	138	138
Ba	452	452
FSM -Tamavua	11	11
FSN- Tamavua	640	640
NTPC Narere	58	58
NTPC Naviti	0	0
NTPC Nasese	128	128
Total	8269	8269

OUR BOOK BINDERY

During 2018, 3120 items in our collection were mended and repaired, including 3050 books 70 new resources. The works included in the books was strengthening of the book covers, replacing endpapers, securing loose pages, replacing torn pages. In addition, bindery section has bound 13 newspaper holders for respective libraries and 40 newspaper board holders for Koronivia library and 20 newspaper board holders for Derrick library were produced. Previous records of Money verification forms and Fine forms were also bound in orderly manner for respective libraries on request. Monthly binding statistics for 2018 is given below.

Months	No of items
January	243
February	274
March	334
April	253
May	294
June	362
July	241
August	223
September	361
October	287
November	151
December	97
Total items repaired	3120



UNACCEPTABLE BAHAVIOUR CASES

Following table indicates the unacceptable cases happened from 2015 to 2018. It is apparent from the statistics that cases are getting lesser.

Libraries	2015	2016	2017	2018
Maritime	2	0	0	0
FSN Tamavua	1	3	3	0
Koronivia	4	4	3	0
Lautoka	10	5	11	0
NTPC Naviti	0	0	0	0
Nadi	0	0	1	0
Ba	0	0	0	0
NTPC Narere	0	0	0	0
Samabula	3	2	2	7
Nabua	0	0	0	0
Nasinu	0	2	17	0
FSM Tamavua	0	0	0	0
Labasa	0	0	0	0
NTPC Nasese	2	0	0	0
Pasifika	1	2	1	0
Total	23	18	38	7

GOAL 5:

To provide appropriate and adequate physical and technology based library infrastructure facilities to support teaching, learning and research

ICT FACILITIES IN THE LIBRARY

IT allows integration of library service, increases efficiency and enables users to have better access to information. FNU library has a world-reputed integrated library management system, called Horizon which is a product of Sirisidynix in USA. All library management activities are carried out by this library management system. The following table specifies the existing ICT capacity in the library.

Campus Library	Computers with Internet	Barcode Scanners	Printers	Flatbed Scanners	Photocopiers	Papercut	Electronic Security Gates	Wi-Fi availability
Ba	25	2	2	0	1	1	1	Yes
FSM Tamavua	26	1	3	2	3	1	1	Yes
FSN Tamavua	50	3	2	0	1	1	1	Yes
Koronivia	48	1	2	3	2	1	1	Yes
Labasa	11	3	3	0	1	1	1	Yes
Lautoka	59	2	2	0	2	2	1	Yes
Maritime	14	1	2	-	1	1	1	Yes
Nadi	34	2	1	1	1	1	1	Yes
Nabua	26	1	2	-	1	1	1	Yes
Nasinu	46	2	3	2	1	1	1	Yes
NTPC Narere	12	2	1	1	1	0	1	Yes
NTPC Nasese	15	1	2	2	1	1	1	Yes
NTPC Naviti	1	1	1	0	1	0	0	No
Pasifika	37	2	1	1	1	2	1	Yes
Samabula	43	1	2	2		1	2	Yes
Total	447	25	29	14	18	15	15	

Self-Managed Printing Solution

PaperCut MF is a multi-platform software solution which was installed in April 2018 that enables Fiji National University Libraries to manage and account for the various services such as print, copy and scan via user login. With simple web based administration and flexibility with various operating systems PaperCut MF is an agile application that provides a cost saving solution for FNU Libraries.

Horizon Version Upgrade

The version of Horizon (Library Information Management System) was upgrade from 7.5 to 7.5.4. This was done as the library had plans to move to a hosted solution (cloud solution) and in order to do this the vendor required that FNU upgrade first to the latest version for free. After this, a request was to be made to move to the Hosted Solution or Cloud Version of the software at a cost. However, this is at a hold due to the UMIS installation. Once this is completed a new proposal can be drawn and resources can be diverted for this project.

Goal 6:

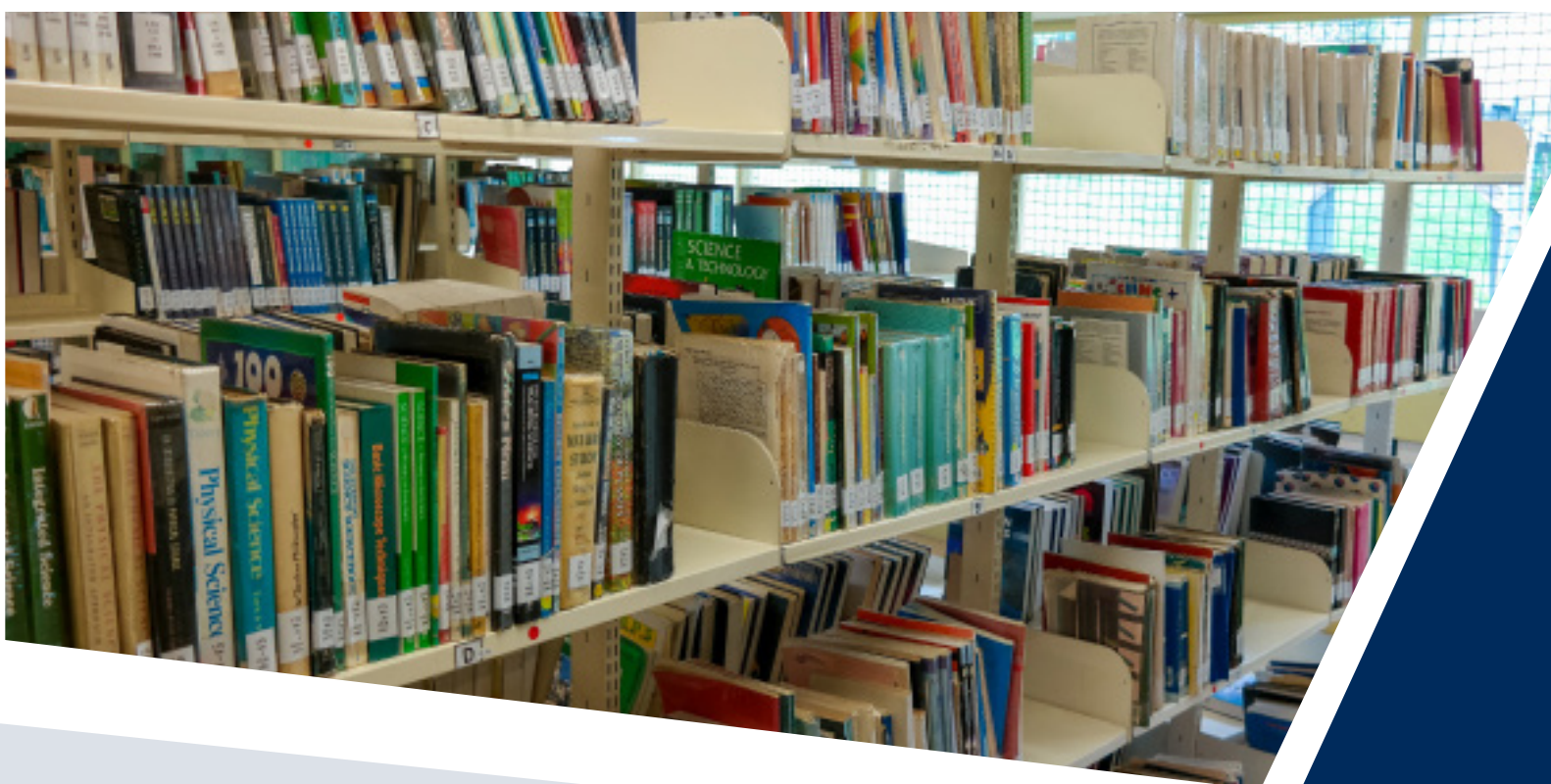
To outreach and educate wide-spread communities in the University and Fiji as a whole

TEACHING IN THE BACHELOR OF LIBRARY AND INFORMATION SYSTEMS PROGRAMME:

Trimesters & Semester in 2018	Unit	Lecturers
Semester 1	LIS 501 Introduction to Library Science	Dr. Tanveer H Naqvi
Semester 1	LIS 502 Bibliographical Control-1	Mr. Md. Sohail
Semester 2	LIS 503 Information & Communication Technology in Libraries	Mr. Md. Sohail
Trimester 1	LIS 601 Introduction to Library Management	Dr. Mary Ingua
Trimester 1	LIS 602 Information Sources and Services	Dr. Udy C. Shukla
Trimester 1	LIS605 Collection Development and Management	Dr. Udy C. Shukla
Trimester 1	LIS701 Research Methods for Information Works	Dr. Tanveer H Naqvi
Trimester 1	LIS702 Records and Archives Management	Ms. Sushila Lal
Trimester 2	LIS604 Managing Library Automation Projects	Ms. Sushila Lal
Trimester 2	LIS603 Bibliographical Control- II	Dr. Udy C. Shukla
Trimester 2	LIS 703 Information Policy	Dr. Udy C. Shukla
Trimester 2	LIS 704 Knowledge Management	Dr. Tanveer H Naqvi
Trimester 3	LIS606 Digital Libraries and Open Access	Dr. Udy C. Shukla
Trimester 3	LIS 701 Research Methods for Information Work	Dr. Tanveer H Naqvi
Trimester 3	LIS705 Business Information	Ms. Sushila Lal

TEACHING COM 501: COMMUNICATION AND INFORMATION LITERACY

2018	Topics Code	Topic Name
Semester 1 & 2	COM 501	Research & Referencing Skills
	COM 401 LNG 402	Information Literacy: Information sources and services



DEVELOPING AND OPTIMIZING LIBRARY STAFF

Following table indicates the staff members and the trainings that they have been provided.

Sl. No	Name of the staff	LIS Courses	Library Professional Development Training	Information Literacy	Training conducted by other entities
Pasifika Library					
1.	Sangeeta Singh	LIS 702, LIS 701, LIS 705, LIS 703		ILL training	
2.	Sunila L. Prasad	LIS 604, LIS 701, LIS 702, LIS 705		ILL training	
3.	Suman Nand			ILL training	
4.	Ajeshni Devi				
5.	Nileshni Narayan	CIN545, LIS 602, LIS 604, LIS 701, LIS 702, LIS 705		ILL training	
6.	Irene Lata			ILL training	
7.	Epeli Baleiveidogo			ILL training	
8	Mereseini B. Draunibaka			ILL training	
9	Ronita Shyam			ILL training	
FSN Library					
10	Kirti Mala	CEL54			
11	Luisa Fapiano		Cataloging and Classification of Library Materials using RDA		
FSM Library					
12	Elenoa Rokonaivalu			ILL training	
13	Sera Caroline			ILL training	Fire warden
14	Ashika Nand	LIS701, LIS702, LIS 703, LIS704, LIS705		ILL training	
15	Nirmala Chand	LIS 602, LIS 603 ,CIN506		ILL training	
Labasa Library					
16	Leela Wati Naidu	LIS702, LIS603, LIS604, LIS705, LIS606			
17	Usha Kanta	CIN501, LIS705			
18	Bimla Devi	LIS701, LIS703, LIS704, LIS705, LIS606,MGT501			
Nasinu Library					
19	Simon Naidu	LIS 501			First Aid
20	Upashana Goundar	LIS 501, LIS 502, LIS 503			
21	Francis Shankar	LIS 501, LIS 502, LIS 503			

22	Shaleshni Singh	LIS 701, LIS 702, LIS 703, LIS 704, LIS 705			
20	Arun Lata				
21	Sangeeta Shankar	LIS 501, LIS 502			
22	Sangeeta Prasad	LIS 701, LIS 703, LIS 705			
23	Asenaca Taufa				First Aid
24	Upashna Goundar	LIS501, LIS502, LIS503			
25	Francies Shankar	LIS501, LIS502, LIS503			
26	Shaleshni Singh	LIS701, LIS702, LIS703, LIS704, LIS705			
27	Nilma Devi	MBA 433, MBA 437			
28	Melvin Prasad	IS 413, IS 411			
29	Sandhya Deo	MG 453			Certificate in 5S Internal Auditing
Lautoka Library					
30	Dr. Tanveer Naqvi				SAGE Quality Circle & Innovation Circle
31	Mousmin Lata				SAGE Quality Circle & Innovation Circle
32	Krishneel Prasad	LIS501			Quality Circle & Innovation
33	Ashna Chand				Quality Circle & Innovation
34	Abane Makei				Quality Circle & Innovation
35	Eileen McComber				Fire Warden Basic First Aid
36	Shivneel Raj	LIS501			
37	Anita Prasad	LIS501			
Ba Library					
38	Prezia Prasad	MGT501, LIS503			Quality Circle & Innovation
39	Keresi Saro	LIS601,MGT501,- LIS503, CIN506			
Nadi Library					
40	Subhashni Reddy	LIS606, LIS701, LIS704, LIS705, LIS602, LIS603			Quality Circle & Innovation
41	Ilasapeci Qiqiwaqa	LIS501			
42	Pritika Chand	LIS606, LIS701, LIS704, LIS705, LIS604, LIS602			Quality Circle & Innovation Fire Warden Basic First Aid
Koronivia Library					
43	Ms. Anju Udit	LIS603, LIS604, LIS606	5's, Exceptional Customer Service		
44	Ms. Sanjeevni Kumar	LIS	Quality Circle, 5's, Exceptional Customer Services		
45	Ms. Monita Sharma	MGT701	Quality Circle, 5's, Exceptional Customer Services		
46	Ms. Matelita Kabure	CL55, CL57	5's, Exceptional Customer Services		

47	Ms. Kinisimere L		Quality Circle, 5's, Exceptional Customer Services	ILL training	
48	Ms. Roshni Lal		5's, Exceptional Customer services	ILL training	
49	Ms. Shally Devi			ILL training	
Samabula Library					
50	Anisa Hussain	-	Cataloguing & Classification of Library Materials using RDA Description.	-	First Aid Training, 2-3/8/18 (Red Cross)
51	Dhan Kumar	MGT501,LIS606, LIS705 (LIS FNU)	Cataloguing & Classification of Library Materials using RDA Description		
52	Rejieli Tawaketini	-	Cataloguing & Classification of Library Materials using RDA Description.		
53	Ronika Narayan	CIN545, LIS606 (LIS FNU)	Cataloguing & Classification of Library Materials using RDA Description,		
54	Subashni Naicker	CIN506, CEL54, CEL56	Cataloguing & Classification of Library Materials using RDA Description,	-	First Aid
55	Suman Raj	CEL 51, CEL 54 (LIS/USP)	Cataloguing & Classification of Library Materials using RDA Description		
56	Sushila Deo	CIN545 LIS604, LIS701, LIS704	Cataloguing & Classification of Library Materials using RDA Description		
57	Titilia Palako	-	Cataloguing & Classification of Library Materials using RDA Description.		
58	Victoria Hill	LIS 606	Cataloguing & Classification of Library Materials using RDA Description.		

Fiji Maritime Academy Library					
59	Geeta Narayan	LIS 603, LIS 606, LIS 705	Cataloguing & Classification of Library Materials using RDA Description	ILL training	
Nabua Library					
60	Vandana Devi		Cataloguing & Classification of Library Materials using RDA Description	ILL training	First Aid

RESEARCH AND PUBLICATIONS BY LIBRARIANS

1. Ahmad, S., Sohail, M., Waris, A., Elginaid, A., & Mohammed, I. (2018). SCImago, Eigenfactor Score, and H5 Index Journal Rank Indicator: A Study of Journals in the area of Construction and Building Technologies. DESIDOC Journal of Library & Information Technology, 38(4), pp 278-285.
2. Ahmad, S., Sohail, M., & Abdel-Magid, I.M. (2017). SCImago, Eigenfactor Score and H5 Index Journal Rank Indicator: Alternatives to the Journal Impact Factor for water resources journals. LIBRES, 27(2), 97-111.
3. Ahmad, Shakil; Waris, Abu; Abdel-Magid, Isam Mohammed; and Sohail, Md, "An assessment of the impact and visibility of United Arab Emirates Journals" (2018). Library Philosophy and Practice (e-journal). 1747
4. Naqvi, Tanveer Haider (2018). Digital Resources Global library for all to use. Fiji Times. 12 July, 2018.

General Assembly Meeting.

1. Shukla. Udaya.(2018) Country Coordinator of Electronic Information for Libraries (EIFL) at Doha, Katar, 6th- 8th November , 2018.

NEW ARRIVAL AND DEPARTURE OF STAFF

The following new staffs were welcomed and existed staffs were fare-welled during the year.

NEW STAFF		
Name	Designation	Library
Epeli Baleiveidogo	Clerical Officer	Pasifika
Mary Ingua	Principal Librarian	Samabula
Ronita Shyam	Library Attendant	Pasifika
Mereiseini Draunibaka	Library Assistant	Pasifika

EXITED STAFF		
Name	Designation	Library
Meera Rifadeen	Chief Librarian	Koronivia
Mary Ingua	Principal Librarian	Samabula
Adi Ema Alamoana Cagi	Clerical Officer	Samabula
Roseleen Narayan	Library Assistant	Ba

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