



**TVET PASIFIKA**

TECHNICAL AND VOCATIONAL EDUCATION  
AND TRAINING FOR THE PACIFIC

**National Training  
& Productivity Centre**

CERTIFIED  
ISO 9001



# 2025

## NTPC Training Schedule

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# FOREWORD



I am delighted to introduce the 2025 Training Schedule, which details our short skills training courses and programs available at the National Training & Productivity Centre. This comprehensive training calendar encompasses all the offerings for the upcoming year, serving as an essential resource for your training requirements in 2025. NTPC is the leading provider of skills training for Fiji's industries. Annually, we conduct over 600 courses, with our mission focused on equipping you with the skills needed to enhance your employability in a competitive job market.

As part of our mandate, NTPC has consistently taken a leading role in delivering Technical and Vocational Education and Training (TVET) programs to the trade sectors in Fiji. The Departments of Automotive and Mechanical; Construction; and Electrical and Electronic Engineering are instrumental in offering these diverse array of programs and courses which are specifically designed to enhance the overall efficiency and productivity of organizations in Fiji's trade industries.

The technical programs offered at NTPC consist of 70 percent practical learning and 30 percent theory. Students are provided with insights into the latest industrial practices in Fiji. Our trainers

are industry practitioners, and we have policies to ensure that the trainers are always up to date with the current industry practices and developments. We offer multi-skilled qualified trainers who can help students to achieve their goals. Our trainers are capable of delivering training to suit various levels of participants, including those without formal education qualifications.

NTPC also has comprehensive courses in Information Technology, Executive Management, Tourism, Hospitality, and Travel, as well as specialized training in National Productivity and Industry Innovation with a specific aim for the future readiness of our students for the competitive business and service sectors. As globalization and Industry 4.0 become entrenched, the need for retraining across various industries becomes more pronounced, highlighting the necessity for organizations to adapt to maintain their competitive edge.

NTPC is the only recognized administrator and facilitator of Apprenticeship programs and Trade Testing in Fiji. These initiatives are designed to provide skilled individuals with opportunities to maintain their competitiveness amid the increasing demands from industries for a qualified and experienced workforce.

NTPC also delivers TVET courses in rural and maritime communities through its Non-Formal Education Department. These courses aim to cultivate and empower residents of rural and maritime communities by providing them with practical skills that enhance their lives and contribute to the betterment of their communities.

We take great pride in being the facilitators of the Fiji Business Excellence Awards, along with various productivity-oriented initiatives, including the National Convention on Quality. These efforts are aimed at promoting best practices in business excellence and benchmarking our local organizations with international standards.

We also furnish tailored courses and in-house training depending on your requirements to bridge the existing skills gap needed for your workforce.

We trust that this Training Schedule will be a valuable resource for you and your organization, and we look forward to assisting you at NTPC.

*Dr. Isanepi Tagicakiverata*

**Pro Vice Chancellor - TVET Pasifika & NTPC**

Department of National Productivity and Industry Innovation					
Course Name	Training Dates	Fees	Venue	Mode (FTF/ Online/ Blended)	Session (Day/ Evening)
JANUARY					
Finance for Non-Finance Managers	13 - 14	\$450	Nasese	F2F/Blended	Day
Occupational Health and Safety Modules I & II for Safety Representatives and Committee Members	15 - 17	\$275	Nasese	F2F	Day
Occupational Health and Safety Modules I & II for Safety Representatives and Committee Members	22 - 24	\$275	Nadi	F2F	Day
Finance for Non-Finance Managers	23 - 24	\$450	Naceva	F2F/Blended	Day
Occupational Health and Safety Representatives and Committee Refresher Training	29	\$200	Nasese	F2F	Day
Food Handlers Training	30 - 31	\$250	Nadi	F2F	Day
FEBRUARY					
Project Scope and Time Management	01 - 28	\$330	Virtual	Blended	Day
Finance for Non-Finance Managers	06 - 07	\$450	Labasa	F2F/Blended	Day
Occupational Health and Safety Modules I & II for Safety Representatives and Committee Members	12 - 14	\$275	Labasa	F2F	Day
Manage Procurement & Contract Administration	13 - 14	\$275	Nasese	F2F/Blended	Day
Organize the Workplace using 5S methodology	14	\$165	Nadi	F2F	Day
Manage Enterprise Risk	17 - 18	\$330	Nadi	F2F	Day
Occupational Health and Safety Modules I & II for Safety Representatives and Committee Members	19 - 21	\$275	Naceva	F2F	Day
Allergen Management	20 - 21	\$280	Nasese	F2F	Day
Manage Procurement & Contract Administration	20 - 21	\$275	Naceva	F2F/Blended	Day
Understand and Implement ISO 14001:2015 Environmental Management System	26 - 28	\$385	Naceva	F2F	Day
Occupational Health and Safety Modules I & II for Safety Representatives and Committee Members	26 - 28	\$275	Nasese	F2F	Day
Building High Performance Teams	27 - 28	\$275	Naceva	F2F	Day
MARCH					
Project Cost Management	01 - 31	\$330	Virtual	Blended	Day
Occupational Health and Safety Modules I & II for Safety Representatives and Committee Members	05 - 07	\$275	Nadi	F2F	Day
Manage Micro and Small Enterprise	06 - 07	\$180	Nasese	F2F/Blended	Day
Occupational Health and Safety Representatives and Committee Refresher Training	7	\$200	Nasese	F2F	Day
Manage Micro and Small Enterprise	13 - 14	\$180	Labasa	F2F/Blended	Day
Implement Hazard Analysis Critical Control Points (HACCP) Systems	19 - 21	\$385	Naceva	F2F	Day
Occupational Health and Safety Modules I & II for Safety Representatives and Committee Members	19 - 21	\$275	Nasese	F2F	Day
Manage Micro and Small Enterprise	20 - 21	\$180	Naceva	F2F/Blended	Day
Artificial Intelligence for Business Productivity and Innovation	24 - 25	\$450	Nasese	F2F/Blended	Day
Understand and Implement ISO 9001:2015 Quality Management Systems	26 - 28	\$385	Naceva	F2F	Day
Risk Based Internal Auditing	27 - 28	\$275	Nasese	F2F/Blended	Day



APRIL					
Project Risk and Quality Management	01 - 30	\$330	Virtual	Blended	Day
Enhance Digital Literacy Skills	02 - 03	\$80	Nadi	F2F	Day
Occupational Health and Safety Modules I & II for Safety Representatives and Committee Members	02 - 04	\$275	Naceva	F2F	Day
Occupational Health and Safety Representatives and Committee Refresher Training	4	\$200	Labasa	F2F	Day
Managing Accounts Payable, Vendor Performance & Contract Compliance	07 - 08	\$275	Nasese	F2F/Blended	Day
Occupational Health and Safety Modules I & II for Safety Representatives and Committee Members	09 - 11	\$275	Nasese	F2F	Day
Managing Accounts Payable, Vendor Performance & Contract Compliance	10 - 11	\$275	Naceva	F2F/Blended	Day
Risk Based Internal Auditing	11	\$275	Labasa	F2F/Blended	Day
Basic Security Guard Training	29 - 30	\$165	Nasese	F2F	Day
Understand and Implement ISO22000:2018 Food Safety Management Systems	28 - 30	\$385	Nasese	F2F	Day
MAY					
Environmental Regulation & Compliance	01 - 31	\$280	Virtual	Blended	Day
Project Leadership	01 - 31	\$330	Virtual	Blended	Day
Managing Accounts Payable, Vendor Performance & Contract Compliance	05 - 06	\$275	Labasa	F2F/Blended	Day
Occupational Health and Safety Modules I & II for Safety Representatives and Committee Members	07 - 09	\$275	Nadi	F2F	Day
Manage Payroll	08 - 09	\$275	Labasa	F2F/Blended	Day
Occupational Health and Safety Modules I & II for Safety Representatives and Committee Members	14 - 16	\$275	Nasese	F2F	Day
Manage Payroll	15 - 16	\$275	Nasese	F2F/Blended	Day
ISO 22000:2018 Food Safety Management Systems Internal Auditing	15 - 16	\$330	Nadi	F2F	Day
Risk Based Internal Auditing	15 - 16	\$275	Naceva	F2F/Blended	Day
Organize the Workplace using 5S methodology	22	\$165	Nasese	F2F	Day
Manage Payroll	22 - 23	\$275	Naceva	F2F/Blended	Day
Confined Space Safety	27 - 28	\$275	Nasese	F2F	Day
Safe Handling and Use of Chemicals	28 - 29	\$280	Nasese	F2F	Day
Working at Height Safety	29	\$165	Nasese	F2F	Day
JUNE					
Microsoft Project for Project Managers	01 - 30	\$330	Virtual	Blended	Day
Occupational Health and Safety Modules I & II for Safety Representatives and Committee Members	04 - 06	\$275	Ba	F2F	Day
Enhance Inventory Management & Control	09 - 10	\$275	Nasese	F2F/Blended	Day
Occupational Health and Safety Modules III & VI Implement ISO45001:2018 OHS Management System	11 - 13	\$500	Nasese	F2F	Day
Measuring and Enhancing Firm Level Productivity	12 - 13	\$275	Nadi	F2F	Day
Understand and Implement ISO 9001:2015 Quality Management Systems	16 - 18	\$385	Nasese	F2F	Day
Food Handlers Training	19 - 20	\$250	Nasese	F2F	Day
Enhance Inventory Management & Control	19 - 20	\$275	Naceva	F2F/Blended	Day
Working in Confined Space Safety	25 - 26	\$275	Labasa	F2F	Day

ISO 9001:2015 Quality Management System Internal Auditing	26 - 27	\$330	Nasese	F2F	Day
Working at Height Safety	27	\$165	Labasa	F2F	Day
<b>JULY</b>					
Project Scope and Time Management	01 - 31	\$330	Virtual	Blended	Day
Occupational Health and Safety Modules I & II for Safety Representatives and Committee Members	02 - 04	\$275	Nadi	F2F	Day
Detection and Investigation of Financial Fraud	10 - 11	\$450	Nasese	F2F/Blended	Day
Occupational Health and Safety Modules I & II for Safety Representatives and Committee Members	16 - 18	\$275	Nasese	F2F	Day
Detection and Investigation of Financial Fraud	17 - 18	\$450	Naceva	F2F/Blended	Day
Occupational Health and Safety Modules III & IV Implement ISO45001:2018 OHS Management System	23 - 25	\$500	Labasa	F2F	Day
Allergen Management	24 - 25	\$280	Naceva	F2F	Day
ISO 9001:2015 Quality Management System Internal Auditing	28 - 29	\$330	Naceva	F2F	Day
Understand and Implement ISO 14001:2015 Environmental Management System	28 - 30	\$385	Nasese	F2F	Day
<b>AUGUST</b>					
Project Cost Management	01 - 31	\$330	Virtual	Blended	Day
Improve Tax Administration & Compliance	04 - 05	\$275	Nasese	F2F/Blended	Day
Improve Tax Administration & Compliance	11 - 12	\$275	Naceva	F2F/Blended	Day
Writing Effective Policies and Procedures	14 - 15	\$275	Nasese	F2F	Day
Implement Hazard Analysis Critical Control Points (HACCP) Systems	20 - 22	\$385	Nasese	F2F	Day
Safe Handling and Use of Chemicals	28 - 29	\$280	Nadi	F2F	Day
<b>SEPTEMBER</b>					
Environmental Regulation & Compliance	01 - 30	\$280	Virtual	Blended	Day
Project Risk and Quality Management	01 - 30	\$330	Virtual	Blended	Day
Enhance Digital Literacy Skills	02 - 03	\$80	Nasese	F2F	Day
Writing Effective Policies and Procedures	03 - 04	\$275	Naceva	F2F	Day
Occupational Health and Safety Modules I & II for Safety Representatives and Committee Members	10 - 12	\$275	Nasese	F2F	Day
Managing Accounts Receivable & Collection Strategies	11 - 12	\$275	Nasese	F2F/Blended	Day
Managing Accounts Receivable & Collection Strategies	18 - 19	\$275	Naceva	F2F/Blended	Day
Root Cause Analysis	18 - 19	\$275	Nadi	F2F	Day
Understand and Implement ISO22000:2018 Food Safety Management Systems	24 - 26	\$385	Naceva	F2F	Day
Manage Procurement & Contract Administration	25 - 26	\$275	Labasa	F2F/Blended	Day
Building High Performance Teams	25 - 26	\$275	Nasese	F2F	Day
<b>OCTOBER</b>					
Project Leadership	01 - 31	\$330	Virtual	Blended	Day
Occupational Health and Safety Modules I & II for Safety Representatives and Committee Members	01 - 03	\$275	Naceva	F2F	Day
Root Cause Analysis	08 - 09	\$275	Nasese	F2F	Day
Occupational Health and Safety Modules I & II for Safety Representatives and Committee Members	22 - 24	\$275	Nasese	F2F	Day
ISO 22000:2018 Food Safety Management Systems Internal Auditing	23 - 24	\$330	Nasese	F2F	Day



NOVEMBER					
Microsoft Project for Project Managers	01 - 30	\$330	Virtual	Blended	Day
Occupational Health and Safety Modules I & II for Safety Representatives and Committee Members	05 - 07	\$275	Nadi	F2F	Day
Occupational Health and Safety Modules III & IV Implement ISO45001:2018 OHS Management System	12 - 14	\$500	Nasese	F2F	Day



Department of Executive Management					
Course Name	Training Dates	Fees	Venue	Mode (FTF/Online/ Blended)	Session (Day/ Evening)
JANUARY					
Training of Trainer's Module 1 - Instructional skills workshop	20-24	\$825.00	Naceva	Face to Face	Day
Self Management and Initiative Development	29-30	\$200.00	Nabua	Face to Face	Day
FEBRUARY					
Training of Trainer's Module 1 - Instructional skills workshop	10-14	\$825.00	Nabua	Face to Face	Day
Digital Marketing Strategies: Marketing Data Analytics	11 - 12	\$275.00	Lautoka	Face to Face	Day
Effective Delegation and Time Management Skills	12 - 13	\$200.00	Nabua	Face to Face	Day
Strategic Leadership & Management	13-14	\$352.00	Naceva	FTF	Day
Sewing Machinist	17-20	\$77.00	Nabua	FTF	Day
Transforming Performance with Effective Communication	18 - 19	\$275.00	Lautoka	Face to Face	Day
Pattern Making	24-27	\$110.00	Nabua	Blended	Day
Customer Complaints Management	25 - 26	\$275.00	Nabua	Face to Face	Day
Team Building Skills	26 - 27	\$242.00	Nabua	Face to Face	Day
Leadership for Junior & Middle Executives	27-28	\$495.00	Naceva	FTF	Day
MARCH					
Training of Trainer's Module 1 - Instructional skills workshop	03-07	\$825.00	Labasa	Face to Face	Day
Employee Relations and Interpersonal Skills	3 - 4	\$200.00	Nabua	Face to Face	Day
Freehand Cutting garment construction	3-6	\$110.00	Nabua	FTF	Day
T-Shirt Making	10-13	\$88.00	Nabua	FTF	Day
Training of Trainer's Module 2 - Systematic approach to training	10-14	\$825.00	Naceva	FTF	Day
Customer Service Excellence	11 - 12	\$200.00	Lautoka	Face to Face	Day
Self Management and Initiative Development	13 - 14	\$200.00	Lautoka	Face to Face	Day
Certificate of Attainment in Fashion Designing	17-04	\$600.00	Nabua	FTF	Day
Creating a Customer Focused Organisation	18 - 19	\$275.00	Nabua	Face to Face	Day
Stress Management in the Workplace	19 - 20	\$220.00	Lautoka	Face to Face	Day
Handling Difficult Employee Behavior	25 - 26	\$198.00	Nabua	Face to Face	Day
Corporate Governance	27-28	\$450.00	Nabua	Face to Face	Day
Strategic Leadership & Management	27-28	\$352.00	Labasa	FTF	Day



APRIL					
Mastering Sales Management Techniques	1 - 2	\$352.00	Lautoka	Face to Face	Day
Team Building Skills	2 - 3	\$242.00	Savusavu/ Labasa	Face to Face	Day
Training of Trainer's Module 2 - Systematic approach to training	07-11	\$825.00	Nabua	Face to Face	Day
Ladies Trouser Making	7-10	\$110.00	Nabua	FTF	Day
Communicating with Tact, Diplomacy and Credibility	15	\$165.00	Nabua	Face to Face	Day
Strategic Leadership & Management	16-17	\$352.00	Nabua	FTF	Day
Employee Relations and Interpersonal Skills	23 - 24	\$200.00	Lautoka	Face to Face	Day
Sewing Machinist	28-01	\$77.00	Nabua	FTF	Day
Leadership for Junior & Middle Executives	29-30	\$495.00	Nabua	FTF	Day
Effective Business Writing Skills	29 - 30	\$275.00	Lautoka	Face to Face	Day
MAY					
Creating a Customer Focused Organisation	1 - 2	\$275.00	Lautoka	Face to Face	Day
Business Long Sleeve shirt Making	5-8	\$110.00	Nabua	FTF	Day
Training of Trainer's Module 1 - Instructional Skills Workshop	05-09	\$825.00	Naceva	FTF	Day
Effective Delegation and Time Management Skills	6 - 7	\$200.00	Lautoka	Face to Face	Day
Creative Sales Negotiation Skills	7	\$275.00	Lautoka	Face to Face	Day
Freehand Cutting garment construction	12-15	\$110.00	Nabua	FTF	Day
Sewing Machinist	19-22	\$77.00	Nabua	FTF	Day
Self Management and Initiative Development	20 - 21	\$200.00	Savusavu/ Labasa	Face to Face	Day
Fundamentals of Selling, Advertising and Marketing	20 - 21	\$275.00	Lautoka	Face to Face	Day
Training of Trainer's Module 3 - Training systems in Fiji	22-23	\$395.00	Nabua	Face to Face	Day
Relationship Building Essentials	27 - 28	\$220.00	Nabua	Face to Face	Day
Visual Merchandising	27 - 28	\$250.00	Lautoka	Face to Face	Day
Strategic Leadership & Management	28-29	\$352.00	Nabua	FTF	Day
JUNE					
Dress Making	02-05	\$88.00	Nabua	FTF	Day
Training of Trainer's Module 1 - Instructional skills workshop	02-10	\$825.00	Nadi	FTF	Evening
Self Management and Initiative Development	3 - 4	\$200.00	Nabua	Face to Face	Day
Training of Trainer's Module 4 - Evaluation of Training	04-06	\$495.00	Nabua	Face to Face	Day
Pattern Making	09-12	\$110.00	Nabua	Blended	Day
Digital Marketing Strategies: Marketing Data Analytics	10 - 11	\$275.00	Nabua	Face to Face	Day
Stress Management in the workplace	12 - 13	\$220.00	Nabua	Face to Face	Day

Sewing Machinist	16-19	\$77.00	Nabua	FTF	Day
Team Building Skills	18 - 19	\$242.00	Lautoka	Face to Face	Day
Customer Complaints Management	18 - 19	\$275.00	Lautoka	Face to Face	Day
Training of Trainer's Module 2 - Systematic approach to training	23-27	\$825.00	Labasa	Face to Face	Day
Freehand Cutting Garment Construction	23-26	\$110.00	Nabua	FTF	Day
Training of Trainer's Module 4 - Evaluation of Training	25-27	\$495.00	Naceva	FTF	Day
<b>JULY</b>					
Effective Delegation and Time Management Skills	1 - 2	\$200.00	Savusavu/ Labasa	Face to Face	Day
Training of Trainer's Module 2 - Systematic approach to training	07-11	\$825.00	Naceva	FTF	Day
Dress Making	07-10	\$88.00	Nabua	FTF	Day
Customer Complaints Management	9 - 10	\$275.00	Labasa	Face to Face	Day
Training of Trainer's Module 1 - Instructional skills workshop	14-18	\$825.00	Nabua	Face to Face	Day
sewing machinist	14-17	\$77.00	Nabua	FTF	Day
Mastering Sales Management Techniques	16 - 17	\$352.00	Nabua	Face to Face	Day
Handling Difficult Employee Behavior	17 - 18	\$198.00	Lautoka	Face to Face	Day
Pattern Making	21-24	\$110.00	Nabua	Blended	Day
Cross Cultural Communication	23	\$165.00	Nabua	Face to Face	Day
Training of Trainer's Module 3 - Training systems in fiji	24-25	\$385.00	Naceva	FTF	Day
Training of Trainer's Module 3 - Training systems in fiji	28-29	\$395.00	Labasa	Face to Face	Day
Bula Wear	28-31	\$110.00	Nabua	FTF	Day
Developing a Marketing Plan	29 - 30	\$275.00	Lautoka	Face to Face	Day
<b>AUGUST</b>					
Effective Management Skills	01	\$275.00	Nabua	Face to Face	Day
Evening Gown Wear	04-07	\$110.00	Nabua	FTF	Day
Employee Relations and Interpersonal Skills	5 - 6	\$200.00	Nabua	Face to Face	Day
Pattern Making	11-14	\$110.00	Nabua	Blended	Day
Training of Trainer's Module 1 - Instructional Skills Workshop	11-15	\$825.00	Naceva	FTF	Day
Fundamentals of Selling, Advertising and Marketing	12 - 13	\$275.00	Labasa	Face to Face	Day
Work Life Balance	13 - 14	\$220.00	Nabua	Face to Face	Day
Bula Wear	18-21	\$110.00	Nabua	FTF	Day
Training of Trainer's Module 2 - Systematic approach to training	18-22	\$825.00	Nabua	Face to Face	Day
Media Skills Development	19 - 20	\$330.00	Lautoka	Face to Face	Day
Transforming Performance with Effective Communication	20 - 21	\$275.00	Nabua	Face to Face	Day
Stress Management in the workplace	26 - 27	\$220.00	Savusavu/ Labasa	Face to Face	Day
Training of Trainer's Module 2 - Systematic approach to training	25-29	\$825.00	Nadi	FTF	Day



SEPTEMBER					
Developing a Marketing Plan	2 - 3	\$275.00	Labasa	Face to Face	Day
Effective Delegation and Time Management Skills	3 - 4	\$200.00	Nabua	Face to Face	Day
Training of Trainer's Module 1 - Instructional skills workshop	15-19	\$825.00	Labasa	Face to Face	Day
Business Long Sleeve shirt Making	15-18	\$110.00	Nabua	FTF	Day
Handling Difficult Employee Behavior	17 - 18	\$198.00	Nabua	Face to Face	Day
Training of Trainer's Module 3 - Training systems in fiji	17-19	\$385.00	Naceva	FTF	Day
Evening Gown Wear	22-25	\$110.00	Nabua	FTF	Day
Communication in a Technical Environment	24	\$165.00	Nabua	Face to Face	Day
Product Branding Strategies	24 - 25	\$275.00	Lautoka	Face to Face	Day
Training of Trainer's Module 3 - Training systems in fiji	25-26	\$395.00	Nabua	Face to Face	Day
Leadership, management & supervisory skills	25-26	\$495.00	Savusavu/ Labasa	FTF	Day
Sewing Machinist	29-02	\$77.00	Nabua	FTF	Day
OCTOBER					
Freehand Cutting garment construction	06-09	\$110.00	Nabua	FTF	Day
Transforming Performance with Effective Communication	7 - 8	\$275.00	Savusavu/ Labasa	Face to Face	Day
Effective Business Writing Skills	7 - 8	\$275.00	Nabua	Face to Face	Day
Training of Trainer's Module 2 - Systematic approach to training	13-17	\$825.00	Naceva	FTF	Day
Sewing Machinist	13-16	\$77.00	Nabua	FTF	Day
Digital Marketing Strategies: Marketing Data Analytics	14 - 15	\$275.00	Labasa	Face to Face	Day
Training of Trainer's Module 4 - Evaluation of Training	15-17	\$495.00	Nabua	Face to Face	Day
Management Skills for Administrative Assistants	15 - 16	\$275.00	Nabua	Face to Face	Day
Pattern Making	20-23	\$110.00	Nabua	FTF	Day
Team Building Skills	22 - 23	\$242.00	Nabua	Face to Face	Day
Training of Trainer's Module 1 - Instructional skills workshop	27-04	\$825.00	Naceva	FTF	Evening
Training of Trainer's Module 2 - Systematic approach to training	27-31	\$825.00	Labasa	Face to Face	Day
NOVEMBER					
T-Shirt Making	03-06	\$88.00	Nabua	FTF	Day
Self Management and Initiative Development	4 - 5	\$200.00	Lautoka	Face to Face	Day
Customer Service Excellence	4 - 5	\$200.00	Nabua	Face to Face	Day
Training of Trainer's Module 4 - Evaluation of Training	05-07	\$385.00	Naceva	FTF	Day
Sewing Machinist	10-13	\$77.00	Nabua	FTF	Day
Employee Relations and Interpersonal Skills	12 - 13	\$200.00	Nabua	Face to Face	Day
Pattern Making	17-20	\$110.00	Nabua	Blended	Day





Improving Productivity through Time Management	19	\$198.00	Nabua	Face to Face	Day
Strategic Leadership & Management	27-28	\$352.00	Nadi	FTF	Day
<b>DECEMBER</b>					
Media Skills Development	2 - 3	\$330.00	Nabua	Face to Face	Day
Work Life Balance	3 - 4	\$220.00	Lautoka	Face to Face	Day
Mastering Sales Management Techniques	10 - 11	\$352.00	Labasa	Face to Face	Day
Training of Trainer's Module 1 - Instructional skills workshop	15-19	\$825.00	Naceva	FTF	Day



Department of Quality Awards					
Course Name	Training Dates	Fees	Venue (Centre)	Mode (FTF/Online/Blended)	Session (Day/Evening)
FEBRUARY					
National 5S Certification Registration Opens	03	\$500	Fiji Wide	Face to Face / Online	Day
MARCH					
Lean 5S Training Improving Productivity at Workplace	12 - 13	\$350	Suva	FTF/Online/Blended	Day
Lean 5S Training Improving Productivity at Workplace	19 - 20	\$350	Lautoka/Nadi	FTF/Online/Blended	Day
APRIL					
Team Excellence Application Opens (Virtual Team Meetings)	01			Online	Day / Evening
Lean 5S Training Improving Productivity at Workplace	03 - 04	\$350	Labasa/Fiji Wide	FTF/Online/Blended	Day
Quality Circle Training	16 - 17	\$350	Suva	FTF / Online / Blended	Day
Quality Circle Training	23 - 24	\$350	Nadi	FTF / Online / Blended	Day
MAY					
Quality Circle Training	01 - 02	\$350	Labasa	Face to Face	Day
Innovation & Business Excellence Seminar	22	TBA	Labasa	Face to Face	Day
JUNE					
Productivity Breakfast Session	06	TBA	Nadi/Suva	Face to Face	Day
Productivity Measurement Training- Expert Trainer	09 - 11	\$825	Suva	Face to Face	Day
Benchmarking Training- National Trainer	12 - 13	\$650	Suva	Face to Face	Day
JULY					
Team Excellence Application Close (Virtual Team Meetings)	31		Fiji Wide	Online	Day
AUGUST					
National 5s Surveillance Visit - National 5s Certified Organizations	04-15		Central	FTF	Day
National 5s Surveillance Visit - National 5s Certified Organizations	18 - 25		Western		
National 5s Surveillance Visit - National 5s Certified Organizations	28 - 29		Northern		
SEPTEMBER					
Team Excellence Competition Site Visit	01 - 30		Fiji Wide	FTF	Day
05th Team Excellence Competition Project Submission Deadline	19				
OCTOBER					
Productivity Measurement Training- Expert Trainer	29.09 - 01.10	\$825	Nadi	FTF	Day





National Quality & Innovation Conference/05th Team Excellence Competition	02	\$350	Suva	FTF ( Cocktail Dinner)	Day
<b>NOVEMBER</b>					
National 5S Certification Registration Close	21		Fiji Wide		





FIJI BUSINESS EXCELLENCE AWARDS					
Course Name	Training Dates	Fees	Venue (Centre)	Mode (FTF/Online/ Blended)	Session (Day/ Evening)
<b>JANUARY</b>					
FBEA Evaluator's Application Opens	20		Secretariat		
FBEA Applicant Application Opens	20		Secretariat		
Reconfirm with POR on their Membership	23		Secretariat		
<b>FEBRUARY</b>					
FBEA Information Seminar - SUVA	12 - 13	\$650.00	Suva	Face to Face	Day
FBEA Information Seminar - NADI	19 - 20	\$650.00	Nadi	Face to Face	Day
<b>MARCH</b>					
FBEA Applicant Submission Writing - SUVA	12 - 13	\$700.00	Suva	Face to Face	Day
FBEA Applicant Submission Writing - NADI	19 - 20	\$700.00	Nadi	Face to Face	Day
FBEA Evaluator's Application Form Due	28		Secretariat		
FBEA Applicant Application Form Due	28		Secretariat		
POR Meeting	28-29		Secretariat	Face to Face	
<b>APRIL</b>					
Business Excellence Conference	10		Suva	Face to Face	Day
FBEA Applicant's Submission Due	25		Suva		
FBEA Submission Vetting	29-30		Suva		
<b>JUNE</b>					
Evaluators Training	2 - 6		Suva	Face to Face	Week
Applicants Approval of Evaluation Teams	5		Secretariat		
Distribution of FBEA Submission to Evaluators	6		Secretariat		
Desktop Evaluation Begins	9		Secretariat		
<b>JULY</b>					
Evaluation Window A	28.07 - 01.08		Fiji Wide		Week
<b>AUGUST</b>					
Evaluation Window B	04 - 08		Fiji Wide		Week
Panel of Review Meeting - Afternoon Session	21		Suva	Face to Face	Day
Recognition Advice - FBEA	25		Secretariat		Day
<b>NOVEMBER</b>					
Fiji Business Excellence Awards Night	08		Nadi		Night
Face to Face Feedback	10 - 28		Fiji Wide	Face to Face	Day
Evaluation Process Review Meeting - Team Leaders	26		Suva	Face to Face	Day
Evaluation Process Review Meeting - POR Members	27		Suva		Day



Department of Apprenticeship & Trade Test					
Course Name	Training Dates	Fees	Venue	Mode (FTF/ Online/ Blended)	Session (Day/ Evening)
FEBRUARY					
Heavy Diesel Mechanic Commercial III	5-6	\$200.00	Narere Centre - Suva	FTF	Day
Block Layer III	13-14	\$200.00	Narere Centre - Suva	FTF	Day
Panel Beating III	13-14	\$200.00	Narere Centre - Suva	FTF	Day
Plumber General III	20-21	\$200.00	Narere Centre - Suva	FTF	Day
Heavy Diesel Mechanic Commercial III	20-21	\$200.00	Naceva Centre-Lautoka	FTF	Day
MARCH					
Electronics Technician III	5-6	\$200.00	Narere Centre - Suva	FTF	Day
Motor Vehicle Mechanic III	5-6	\$200.00	Narere Centre - Suva	FTF	Day
Motor Vehicle Electrical Electronics III	13-14	\$200.00	Narere Centre - Suva	FTF	Day
Refrigeration & Airconditioning III	13-14	\$200.00	Naceva Campus - Lautoka	FTF	Day
Electrician III	13-14	\$200.00	Naceva Centre - Lautoka	FTF	Day
Motor Vehicle Mechanic III	20-21	\$200.00	Labasa Campus	FTF	Day
Welding III	20-21	\$200.00	Labasa Campus	FTF	Day
Chef III	20-21	\$200.00	Nasese Campus -Suva	FTF	Day
Pipe Fitter III	27-28	\$200.00	Narere Centre - Suva	FTF	Day
APRIL					
Cabinet Maker III	1-2	\$200.00	Naceva Centre - Lautoka	FTF	Day
Motor Vehicle Mechanic III	2-3	\$200.00	Ba Campus	FTF	Day
Plumber General III	2-3	\$200.00	Naceva Centre - Lautoka	FTF	Day
Carpenter General III	3-4	\$200.00	Naceva Centre - Lautoka	FTF	Day
Fitter Machinist III	10-11	\$200.00	Derrick campus,Suva	FTF	Day
Cabinet Maker III	10-11	\$200.00	Narere Centre - Suva	FTF	Day
Chef III	11	\$200.00	Namaka Campus -Nadi	FTF	Day
Pipe Fitter III	24-25	\$200.00	Narere Centre - Suva	FTF	Day
Refrigeration & Airconditioning III	24-25	\$200.00	Narere Campus - Suva	FTF	Day
Cabinet Maker II	24-25	\$300.00	Narere Centre - Suva	FTF	Day
Baking & Patisserie III	24-25	\$200.00	Nasese Campus -Suva	FTF	Day
Electrician III	24-25	\$200.00	Narere Campus - Suva	FTF	Day
Spray Painting III	10-11	\$200.00	Narere Centre - Suva	FTF	Day
MAY					
Welding III	1-2	\$200.00	Ba Campus	FTF	Day
Motor Vehicle Mechanic II	1-2	\$300.00	Ba Campus	FTF	Day
Carpenter General III	1-2	\$200.00	Narere Centre - Suva	FTF	Day
Baking & Patisserie III	8-9	\$200.00	Namaka Campus- Nadi	FTF	Day
Welding III	8-9	\$200.00	Narere Centre - Suva	FTF	Day
Refrigeration & Airconditioning III	13-14	\$200.00	Labasa Campus	FTF	Day
Electrician III	13-14	\$200.00	Labasa Campus	FTF	Day



Plumber General III	14-15	\$200.00	Labasa Campus	FTF	Day
Panel Beating II	15-16	\$300.00	Narere Centre - Suva	FTF	Day
Carpenter General II	22-23	\$300.00	Narere Centre - Suva	FTF	Day
Chef II	23	\$300.00	Nasese Campus -Suva	FTF	Day
Electronics Technician II	22-23	\$300.00	Narere Centre - Suva	FTF	Day
<b>JUNE</b>					
Baking & Patisserie II	3-4	\$300.00	Namaka Centre - Nadi	FTF	Day
Motor Vehicle Mechanic II	5-6	\$300.00	Narere Centre - Suva	FTF	Day
Plumber General II	5-6	\$300.00	Narere Centre - Suva	FTF	Day
Chef II	5-6	\$300.00	Namaka Campus -Nadi	FTF	Day
Joiner III	12	\$200.00	Naceva Centre - Lautoka	FTF	Day
Pipe Fitter II	12-13	\$300.00	Naceva Centre - Lautoka	FTF	Day
Heavy Diesel Mechanic Commercial II	12-13	\$300.00	Naceva Centre-Lautoka	FTF	Day
Refrigeration & Airconditioning II	12-13	\$300.00	Naceva Centre - Lautoka	FTF	Day
Painter & Decorator III	13	\$200.00	Naceva Centre - Lautoka	FTF	Day
Joiner III	19-20	\$200.00	Narere Centre - Suva	FTF	Day
Cabinet Maker II	24	\$300.00	Narere Centre - Suva	FTF	Day
Fitter Machinist II	26-27	\$300.00	Derrick Campus	FTF	Day
Heavy Diesel Mechanic Commercial II	26-27	\$300.00	Narere Centre - Suva	FTF	Day
Electrician II	29-30	\$300.00	Narere Centre - Suva	FTF	Day
<b>JULY</b>					
Carpenter General III	3-4	\$200.00	Narere Centre - Suva	FTF	Day
Welding II	3-4	\$300.00	Narere Centre - Suva	FTF	Day
Cabinet Maker II	10-11	\$300.00	Naceva Centre - Lautoka	FTF	Day
Welding II	10-11	\$300.00	Naceva Centre - Lautoka	FTF	Day
Chef II	10-11	\$300.00	Namaka Centre - Nadi	FTF	Day
Carpenter General III	22	\$200.00	Labasa	FTF	Day
Refrigeration & Airconditioning II	22	\$300.00	Narere Campus - Suva	FTF	Day
Block Layer III	23	\$200.00	Labasa	FTF	Day
Plasterer III	24	\$200.00	Labasa	FTF	Day
Motor Vehicle Mechanic II	24	\$300.00	Labasa	FTF	Day
Electrician II	10-11	\$300.00	Labasa Campus	FTF	Day
Electrician II	29-30	\$300.00	Naceva Campus - Suva	FTF	Day
Motor Vehicle Electrical Electronics III	25	\$200.00	Labasa Campus	FTF	Day
<b>AUGUST</b>					
Chef III	4-5	\$200.00	Nasese Campus -Suva	FTF	Day
Electrician III	5-6	\$200.00	Naceva Campus - Lautoka	FTF	Day
Electronics Technician II	7-8	\$300.00	Narere Centre - Suva	FTF	Day
Carpenter General III	7-8	\$200.00	Narere Centre - Suva	FTF	Day
Joiner III	14-15	\$200.00	Narere Centre - Suva	FTF	Day
Painter & Decorator III	14-15	\$200.00	Narere Centre - Suva	FTF	Day
Refrigeration & Airconditioning II	14-15	\$300.00	Labasa Campus	FTF	Day





Upholsterer III	14-15	\$200.00	Narere Centre - Suva	FTF	Day
Sheet Metal Worker III	14-15	\$200.00	Narere Centre - Suva	FTF	Day
Motor Vehicle Mechanic III	14-15	\$200.00	Narere Centre - Suva	FTF	Day
Plumber General II	20-21	\$300.00	Naceva Centre - Lautoka	FTF	Day
Motor Vehicle Mechanic III	20-21	\$200.00	Ba Campus	FTF	Day
<b>SEPTEMBER</b>					
Spray Painting II	3	\$300.00	Narere Centre - Suva	FTF	Day
Carpenter General II	4	\$300.00	Narere Centre - Suva	FTF	Day
Heavy Diesel Mechanic Commercial III	9-10	\$200.00	Labasa Campus	FTF	Day
Joiner II	12	\$300.00	Narere Centre - Suva	FTF	Day
Motor Vehicle Electrical Electronics II	18-19	\$300.00	Narere Centre - Suva	FTF	Day
Baking & Patisserie III	24	\$200.00	Namaka Campus	FTF	Day
Cabinet Maker II	25	\$300.00	Narere Centre - Suva	FTF	Day
Chef III	25	\$200.00	Labasa Campus	FTF	Day
<b>OCTOBER</b>					
Motor Vehicle Mechanic I	4	\$400.00	Narere Centre - Suva	FTF	Day
Sheet Metal Worker II	16	\$300.00	Narere Campus- Suva	FTF	Day
<b>NOVEMBER</b>					
Motor Vehicle Electrical & Electronics II	16	\$300.00	Naceva Centre - Lautoka	FTF	Day
Heavy Diesel Mechanic Commercial II	17	\$300.00	Naceva Centre - Lautoka	FTF	Day



Department of Community Based Non-Formal Education					
Course Name	Training Dates	Fees	Venue	Mode (FTF/ Online/ Blended)	Session (Day/ Evening)
JANUARY					
COA in Installation and Implementation of Solar Energy	06-17	\$370	Nausori	Face to Face	Day
COA- Garment Construction Techniques and Processes	06-17	\$370	Suva	Face to Face	Day
COA - Caregiver	06-17	\$370	Sigatoka	Face to Face	Day/Evening
COA- Demonstrate Fiberglass Boat Repair Procedures	12-23	\$370	Ba	Face to Face	Day
COA- Screen Printing Artwork & Design	20-31	\$370	Ba	Face to Face	Day
COA-Block Laying	20-31	\$370	Suva	Face to Face	Day
COA- Fundamentals of Computing and Business Skills	20 - 31	\$370	Suva	Face to Face	Day/ Evening
COA - Caregiver	20-31	\$370	Suva	Face to Face	Day/ Evening
FEBRUARY					
COA in Care Giver	03 - 14	\$370	Tavua	Face to Face	Day/Evening
COA in Fundamentals of Cookery	03 - 14	\$370	Tavua	Face to Face	Day
COA in Fundamentals of Baking & Patisserie	03 - 14	\$370	Ba	Face to Face	Day
COA in Fundamentals of Food & Beverage	03 - 14	\$370	Ba	Face to Face	Day
COA in Caregiver	03 - 14	\$370	Ba	Face to Face	Day
COA in Household and Sanitary Plumbing	10 - 21	\$370	Navua	Face to Face	Day
COA in Wooden House Construction	10 - 21	\$370	Navua	Face to Face	Day
COA in Caregiver	10 - 21	\$370	Suva	Face to Face	Day/Evening
COA in Application of Small Engine Repair	17-28	\$370	Labasa	Face to Face	Face to Face
COA in Installation and Implementation of Solar Energy	17-28	\$370	Labasa	Face to Face	Face to Face
COA in Caregiver	17-28	\$370	Rakiraki	Face to Face	Face to Face
COA in Floristry Design & Techniques	17-28	\$370	Rakiraki	Face to Face	Face to Face
COA in Block Laying	17-28	\$370	Rakiraki	Face to Face	Face to Face
COA in Garment Construction Techniques & Processes	17-28	\$370	Rakiraki	Face to Face	Face to Face
COA in Caregiver	17-28	\$370	Rakiraki	Face to Face	Day/Evening
MARCH					
COA Household and Sanitary Plumbing	10-21	\$370	Labasa	Face to Face	Day
COA in Sustainable Land Management	10-21	\$370	Suva	Face to Face	Day
COA in Cabinet Making & Joinery	10-21	\$370	Suva	Face to Face	Day
COA Apply Domestic Electrical Installation	10-21	\$370	Ba	Face to Face	Day
COA Wooden House Construction	10-21	\$370	Navua	Face to Face	Day

COA in Application of Small Engine Repair	10-21	\$370	Suva	Face to Face	Day
COA in Installation and Implementation of Solar Energy	10-21	\$370	Suva	Face to Face	Day
COA in Caregiver	10-21	\$370	Suva	Face to Face	Day/Evening
COA in Floristry Design & Techniques	10-21	\$370	Suva	Face to Face	Day
COA Screen Printing Artwork & Design	10-21	\$370	Ba	Face to Face	Day
COA in Garment Construction Techniques & Processes	10-21	\$370	Tavua	Face to Face	Day
COA in Block Laying	10-21	\$370	Tavua	Face to Face	Day
<b>APRIL</b>					
COA Household and Sanitary Plumbing	7-18	\$370	Tavua	Face to Face	Day
COA in Sustainable Land Management	7-18	\$370	Ba	Face to Face	Day
COA in Cabinet Making & Joinery	7-18	\$370	Navua	Face to Face	Day
COA Apply Domestic Electrical Installation Skills	7-18	\$370	Suva	Face to Face	Day
COA Screen Printing Artwork & Design	14-25	\$370	Suva	Face to Face	Day
COA Wooden House Construction	14-25	\$370	Ba	Face to Face	Day
COA in Cabinet Making & Joinery	14-25	\$370	Tavua	Face to Face	Day
COA in Installation and Implementation of Solar Energy	14-25	\$370	Tavua	Face to Face	Day
COA in Application of Small Engine Repair	14-25	\$370	Ba	Face to Face	Day
COA in Caregiver	14-25	\$370	Suva	Face to Face	Day/Evening
COA in Floristry Design & Techniques	14-25	\$370	Tavua	Face to Face	Day
COA in Garment Construction Techniques & Processes	14-25	\$370	Tavua	Face to Face	Day
<b>MAY</b>					
COA in Care Giver	5-16	\$370	Suva	Face to Face	Day
COA in Fundamentals of Cookery	5-16	\$370	Suva	Face to Face	Day
COA in Fundamentals of Baking & Patisserie	5-16	\$370	Suva	Face to Face	Day
COA in Fundamentals of Food & Beverage	5-16	\$370	Suva	Face to Face	Day
COA in Household and Sanitary Plumbing	5-16	\$370	Suva	Face to Face	Day
COA in Apply Domestic Electrical Installation Skills	5-16	\$370	Nadi	Face to Face	Day
COA in Caregiver	12-23	\$370	Nadi	Face to Face	Day/Evening
COA in Wooden House Construction	12-23	\$370	Nadi	Face to Face	Day
COA in Application of Small Engine Repair	12-23	\$370	Nasinu	Face to Face	Day
COA in Installation and Implementation of Solar Energy	19-30	\$370	Nasinu	Face to Face	Day
COA in Demonstrate Fiberglass Boat Repair Procedures	19-30	\$370	Nasinu	Face to Face	Day



COA in Floristry Design & Techniques	19-30	\$370	Nasinu	Face to Face	Day
<b>JUNE</b>					
COA in Caregiver	1-13	\$370	Narere	Face to Face	Day/Evening
COA in Block Laying	1-13	\$370	Suva	Face to Face	Day
COA in Sustainable Land Management	12-23	\$370	Nadi	Face to Face	Day
COA in Fundamentals of Cookery	15-27	\$370	Suva	Face to Face	Day
COA in Apply Domestic Electrical Installation Skills	15-27	\$370	Narere	Face to Face	Day
COA in Demonstrate Fiberglass Boat Repair Procedures	19-30	\$370	Nadi	Face to Face	Day
COA In Fundamentals of Food and Beverage	19-30	\$370	Nadi	Face to Face	Day
<b>JULY</b>					
COA in Care Giver	14-25	\$370	Sigatoka	Face to Face	Day/Evening
COA in Fundamentals of Cookery	14-25	\$370	Rakiraki	Face to Face	Day
COA in Wooden House Construction	14-25	\$370	Rakiraki	Face to Face	Day
COA in Fundamentals of Food & Beverage	14-25	\$370	Rakiraki	Face to Face	Day
COA in Household and Sanitary Plumbing	14-25	\$370	Labasa	Face to Face	Day
COA in Apply Domestic Electrical Installation Skills	14-25	\$370	Labasa	Face to Face	Day
COA in Screen Printing Artwork & Design	14-25	\$370	Rakiraki	Face to Face	Day
<b>AUGUST</b>					
COA in Screen Printing Artwork & Design	4-15	\$370	Suva	Face to Face	Day
COA in Cabinet Making & Joinery	4-15	\$370	Suva	Face to Face	Day
COA in Wooden House Construction	4-15	\$370	Rakiraki	Face to Face	Day
COA in Fundamentals of Computing & Business Skills	4-15	\$370	Suva	Face to Face	Day
COA in Sustainable Land Management	18-29	\$370	Labasa	Face to Face	Day
COA in Fundamentals of Baking & Patisserie	18-29	\$370	Rakiraki	Face to Face	Day
COA in Fundamentals of Cookery	18-29	\$370	Rakiraki	Face to Face	Day
COA in Garment Construction Techniques & Processes	18-29	\$370	Suva	Face to Face	Day
COA in Care Giver	18-29	\$370	Suva	Face to Face	Day/Evening
<b>SEPTEMBER</b>					
COA in Caregiver	1-12	\$370	Suva	Face to Face	Day/Evening
COA in Block Laying	1-12	\$370	Suva	Face to Face	Day
COA in Sustainable Land Management	1-12	\$370	Suva	Face to Face	Day
COA in Fundamentals of Cookery	1-12	\$370	Suva	Face to Face	Day
COA in Apply Domestic Electrical Installation Skills	8-19	\$370	Suva	Face to Face	Day





COA in Demonstrate Fiberglass Boat Repair Procedures	8-19	\$370	Nadi	Face to Face	Day
COA In Fundamentals of Food and Beverage	8-19	\$370	Nadi	Face to Face	Day
COA in Fundamentals of Baking & Patisserie	8-19	\$370	Nadi	Face to Face	Day
COA in Fundamentals of Cookery	8-19	\$370	Suva	Face to Face	Day
COA in Garment Construction Techniques & Processes	15-26	\$370	Suva	Face to Face	Day
COA in Care Giver	15-26	\$370	Narere	Face to Face	Day/Evening
COA in Application of Small Engine Repair	15-26	\$370	Suva	Face to Face	Day
<b>OCTOBER</b>					
COA in Wooden House Construction	6-17	\$370	Tavua	Face to Face	Day
COA in Application of Small Engine Repair	6-17	\$370	Ba	Face to Face	Day
COA in Installation and Implementation of Solar Energy	6-17	\$370	Navua	Face to Face	Day
COA in Demonstrate Fiberglass Boat Repair Procedures	6-17	\$370	Suva	Face to Face	Day
COA in Garment Construction Techniques & Processes	6-17	\$370	Suva	Face to Face	Day
COA in Care Giver	13-24	\$370	Ba	Face to Face	Day/Evening
COA in Fundamentals of Cookery	13-24	\$370	Tavua	Face to Face	Day
COA in Wooden House Construction	13-24	\$370	Tavua	Face to Face	Day
COA in Fundamentals of Food & Beverage	20-31	\$370	Ba	Face to Face	Day
COA in Household and Sanitary Plumbing	20-31	\$370	Suva	Face to Face	Day
COA in Apply Domestic Electrical Installation Skills	20-31	\$370	Tavua	Face to Face	Day
<b>NOVEMBER</b>					
COA in Care Giver	3-14	\$370	Narere	Face to Face	Day/Evening
COA in Fundamentals of Cookery	3-14	\$370	Suva	Face to Face	Day
COA in Wooden House Construction	3-14	\$370	Nadi	Face to Face	Day
COA in Fundamentals of Food & Beverage	10-21	\$370	Suva	Face to Face	Day
COA in Household and Sanitary Plumbing	10-21	\$370	Narere	Face to Face	Day
COA in Apply Domestic Electrical Installation Skills	10-21	\$370	Nadi	Face to Face	Day
COA in Screen Printing Artwork & Design	10-21	\$370	Nadi	Face to Face	Day

DECEMBER					
COA in Screen Printing Artwork & Design	1-12	\$370	Suva	Face to Face	Day
COA in Cabinet Making & Joinery	1-12	\$370	Suva	Face to Face	Day
COA in Wooden House Construction	1-12	\$370	Rakiraki	Face to Face	Day
COA in Fundamentals of Computing & Business Skills	1-12	\$370	Suva	Face to Face	Day
COA in Sustainable Land Management	1-12	\$370	Labasa	Face to Face	Day
COA in Fundamentals of Baking & Patisserie	1-12	\$370	Rakiraki	Face to Face	Day
COA in Fundamentals of Cookery	8-19	\$370	Rakiraki	Face to Face	Day
COA in Garment Construction Techniques & Processes	8-19	\$370	Suva	Face to Face	Day
COA in Care Giver	8-19	\$370	Suva	Face to Face	Day/Evening



Department of Tourism, Hospitality & Travel					
Course Name	Training Dates	Fees	Venue	Mode (FTF/Online/Blended)	Session (Day/Evening)
<b>Certificate Of Attainment Apply Leadership And Management Skills In The Hospitality Industry</b>					
<b>FEBRUARY</b>					
Hospitality Human Resource Management	17-28	\$350	Nadi/Labasa/Suva	FTF/Online/Blended	Day/Evening
<b>MARCH</b>					
Hospitality Sales and Marketing	3-14	\$350	Nadi/Labasa/Suva	FTF/Online/Blended	Day/Evening
Financial Literacy and Report Writing for Hospitality	17-28	\$350	Nadi/Labasa/Suva	FTF/Online/Blended	Day/Evening
<b>APRIL</b>					
Ethics Management and Business Communication	1-11	\$350	Nadi/Labasa/Suva	FTF/Online/Blended	Day/Evening
Events Planning and Management Tactics	14-25	\$350	Nadi/Labasa/Suva	FTF/Online/Blended	Day/Evening
MDLS Assessment	28-29	\$350	Nadi/Labasa/Suva	FTF / Online / Blended	Day/Evening
<b>JULY</b>					
Hospitality Human Resource Management	28-8 Aug	\$350	Nadi/Labasa/Suva	FTF / Online / Blended	Day/Evening
<b>AUGUST</b>					
Hospitality Sales and Marketing	11-22	\$350	Nadi/Labasa/Suva	FTF / Online / Blended	Day/Evening
Financial Literacy and Report Writing for Hospitality	25-4 Sep	\$350	Nadi/Labasa/Suva	FTF / Online / Blended	Day/Evening
<b>SEPTEMBER</b>					
Ethics Management and Business Communication	8-19	\$350	Nadi/Labasa/Suva	FTF / Online / Blended	Day/Evening
Events Planning and Management Tactics	15-26	\$350	Nadi/Labasa/Suva	FTF / Online / Blended	Day/Evening
MDLS Assessment	29-30	\$350	Nadi/Labasa/Suva	FTF / Online / Blended	Day/Evening
<b>Certificate of Attainment Plan and Promote Hospitality Sales and Marketing</b>					
<b>FEBRUARY</b>					
Sales and Marketing Module 1	17-7 Mar	\$440	Nadi/Labasa/Suva	FTF / Online / Blended	Day/Evening
<b>MARCH</b>					
Sales and Marketing Module 2	10-28	\$440	Nadi/Labasa/Suva	FTF / Online / Blended	Day/Evening
<b>APRIL</b>					
Sales and Marketing Module 3	1-17	\$440	Nadi/Labasa/Suva	FTF / Online / Blended	Day/Evening
<b>JULY</b>					
Sales and Marketing Module 1	28-15	\$440	Nadi/Labasa/Suva	FTF / Online / Blended	Day/Evening
<b>AUGUST</b>					
Sales and Marketing Module 2	18-4 Sep	\$440	Nadi/Labasa/Suva	FTF / Online / Blended	Day/Evening

SEPTEMBER					
Sales and Marketing Module 3	8-26	\$440	Nadi/Labasa/ Suva	FTF / Online / Blended	Day/Evening
Certificate Of Attainment Provide Hospitality And Tourism Services					
FEBRUARY					
Tourism Industry Knowledge	17-20	\$385	Nadi/Labasa/ Suva	FTF / Online / Blended	Day
Tour Guiding Fundamentals	24-27	\$385	Nadi/Labasa/ Suva	FTF / Online / Blended	Day
MARCH					
Dealing with Customers and Colleagues	3-6	\$385	Nadi/Labasa/ Suva	FTF / Online / Blended	Day
Strategic selling of Tourism Products and Services	10-13	\$385	Nadi/Labasa/ Suva	FTF / Online / Blended	Day
Co-ordinate Arrival and Departure Assistance	17-20	\$385	Nadi/Labasa/ Suva	FTF / Online / Blended	Day
Inbound Travel Services 1	24-27	\$385	Nadi/Labasa/ Suva	FTF / Online / Blended	Day
Inbound Travel Services 2	31 - 3Apr	\$385	Nadi/Labasa/ Suva	FTF / Online / Blended	Day
APRIL					
Inbound Travel Services 3	7-10	\$385	Nadi/Labasa/ Suva	FTF / Online / Blended	Day
Travel and Tourism - Assessment	14-17	\$20	Nadi/Labasa/ Suva	FTF / Online / Blended	Day
JULY					
Tourism Industry Knowledge	28-1 Aug	\$385	Nadi/Labasa/ Suva	FTF / Online / Blended	Day
AUGUST					
Tour Guiding Fundamentals	4-7	\$385	Nadi/Labasa/ Suva	FTF / Online / Blended	Day
Dealing with Customers and Colleagues	11-14	\$385	Nadi/Labasa/ Suva	FTF / Online / Blended	Day
Strategic selling of Tourism Products and Services	18-21	\$385	Nadi/Labasa/ Suva	FTF / Online / Blended	Day
Co-ordinate Arrival and Departure Assistance	25-28	\$385	Nadi/Labasa/ Suva	FTF / Online / Blended	Day
SEPTEMBER					
Inbound Travel Services 1	1-4	\$385	Nadi/Labasa/ Suva	FTF / Online / Blended	Day
Inbound Travel Services 2	8-11	\$385	Nadi/Labasa/ Suva	FTF / Online / Blended	Day
Inbound Travel Services 3	15-18	\$385	Nadi/Labasa/ Suva	FTF / Online / Blended	Day
Travel and Tourism Assessment	22-25	\$20	Nadi/Labasa/ Suva	FTF / Online / Blended	Day
Certificate of Attainment in Childcare Services					
FEBRUARY					
Childcare and Support	17	\$200	Nadi	FTF / Online / Blended	Day
Child Protection and Policies	18	\$200	Nadi	FTF / Online / Blended	Day





Counselling skills for Child	19	\$200	Nadi	FTF / Online / Blended	Day
Disability Support in Childcare	20	\$200	Nadi	FTF / Online / Blended	Day
Leadership & Management in Childcare	21	\$300	Nadi	FTF / Online / Blended	Day
Child Services - Attainment	21	\$100	Nadi	FTF / Online / Blended	Day
<b>MARCH</b>					
Childcare and Support	3	\$200	Suva	FTF / Online / Blended	Day
Child Protection and Policies	4	\$200	Suva	FTF / Online / Blended	Day
Counselling skills for Child	5	\$200	Suva	FTF / Online / Blended	Day
Disability Support in Childcare	6	\$200	Suva	FTF / Online / Blended	Day
Leadership & Management in Childcare	7	\$300	Suva	FTF / Online / Blended	Day
Child Services - Attainment	7	\$100	Suva	FTF / Online / Blended	Day
<b>MAY</b>					
Childcare and Support	5	\$200	Labasa	FTF / Online / Blended	Day
Child Protection and Policies	6	\$200	Labasa	FTF / Online / Blended	Day
Counselling skills for Child	7	\$200	Labasa	FTF / Online / Blended	Day
Disability Support in Childcare	8	\$200	Labasa	FTF / Online / Blended	Day
Leadership & Management in Childcare	9	\$300	Labasa	FTF / Online / Blended	Day
Child Services - Attainment	9	\$100	Labasa	FTF / Online / Blended	Day
<b>JULY</b>					
Childcare and Support	7	\$200	Nadi	FTF / Online / Blended	Day
Child Protection and Policies	8	\$200	Nadi	FTF / Online / Blended	Day
Counselling skills for Child	9	\$200	Suva	FTF / Online / Blended	Day
Disability Support in Childcare	10	\$200	Suva	FTF / Online / Blended	Day
Leadership & Management in Childcare	11	\$300	Suva	FTF / Online / Blended	Day
Child Services - Attainment	11	\$100	Suva	FTF / Online / Blended	Day
<b>AUGUST</b>					
Childcare and Support	25	\$200	Suva	FTF / Online / Blended	Day
Child Protection and Policies	26	\$200	Suva	FTF / Online / Blended	Day
Counselling skills for Child	27	\$200	Suva	FTF / Online / Blended	Day



Disability Support in Childcare	28	\$200	Suva	FTF / Online / Blended	Day
Leadership & Management in Childcare	29	\$300	Suva	FTF / Online / Blended	Day
Child Services - Attainment	29	\$100	Suva	FTF / Online / Blended	Day
<b>SEPTEMBER</b>					
Childcare and Support	8	\$200	Labasa	FTF / Online / Blended	Day
Child Protection and Policies	9	\$200	Labasa	FTF / Online / Blended	Day
Counselling skills for Child	10	\$200	Labasa	FTF / Online / Blended	Day
Disability Support in Childcare	11	\$200	Labasa	FTF / Online / Blended	Day
Leadership & Management in Childcare	12	\$300	Labasa	FTF / Online / Blended	Day
Child Services - Attainment	12	\$100	Labasa	FTF / Online / Blended	Day
<b>Certificate of Attainment Manage Front Office And Customer Relations</b>					
<b>FEBRUARY</b>					
Industry Hospitality Overview	17-19	\$275	Nadi/ Suva	Blended	Day
Telephone Etiquette	24-26	\$275	Nadi/Suva	Blended	Day
<b>MARCH</b>					
IT Hospitality Program	3-5	\$330	Nadi/Suva	Blended	Day
Reservation Procedures & Service	10-12	\$275	Nadi/Suva	Blended	Day
Hotel Accommodation Reception Services	17-19	\$275	Nadi/Suva	Blended	Day
Handling Guest Complaint	24-26	\$275	Nadi/Suva	Blended	Day
Porter and Concierge Service	31 - 2 Apr	\$275	Nadi/Suva	Blended	Day
<b>APRIL</b>					
Customer Service	7-9	\$275	Nadi/Suva	Blended	Day
Night Audit	14-16	\$275	Nadi/Suva	Blended	Day
Front Office Supervision	22-24	\$275	Nadi/Suva	Blended	Day
Front Office Management	28-30	\$275	Nadi/Suva	Blended	Day
<b>MAY</b>					
IT Hospitality Reservation	5-7	\$330	Nadi/Suva	Blended	Day
IT Hospitality Accommodation	13-15	\$330	Nadi/Suva	Blended	Day
IT Hospitality Fidelio OPERA	19-21	\$330	Nadi/Suva	Blended	Day
Final Assessment Semester 1	26-28	\$110	Nadi/Suva	Blended	Day
<b>JULY</b>					
Industry Hospitality Overview	28-30	\$275	Nadi/Suva	Blended	Day
<b>AUGUST</b>					
Telephone Etiquette	4-6	\$275	Nadi/Suva	Blended	Day
IT Hospitality Program	11-13	\$330	Nadi/Suva	Blended	Day
Reservation Procedures & Service	18-20	\$275	Nadi/Suva	Blended	Day
Hotel Accommodation Reception Services	25-27	\$275	Nadi/Suva	Blended	Day

SEPTEMBER					
Handling Guest Complaint	1-3	\$275	Nadi/Suva	Blended	Day
Porter and Concierge Service	8-10	\$275	Nadi/Suva	Blended	Day
Customer Service	15-17	\$275	Nadi/Suva	Blended	Day
Night Audit	22-24	\$275	Nadi/Suva	Blended	Day
Front Office Supervision	29-1 Oct	\$275	Nadi/Suva	Blended	Day
OCTOBER					
Front Office Management	6-8	\$275	Nadi/Suva	Blended	Day
IT Hospitality Reservation	13-15	\$330	Nadi/Suva	Blended	Day
IT Hospitality Accommodation	20,22-23	\$330	Nadi/Suva	Blended	Day
IT Hospitality Fidelio OPERA	27-29	\$330	Nadi/Suva	Blended	Day
NOVEMBER					
Final Assessment Semester 2	3-5	\$110	Nadi/Suva	Blended	Day
Certificate Of Attainment Demonstrate Baking And Patisserie Skills					
FEBRUARY					
OHS & Kitchen Hygiene in Baking and Patisserie	17-19	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
Basic Baking and Patisserie Delights	24-26	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
MARCH					
Basic Coffee Shop Delicacies	3-5	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
Cake Baking	10-12	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
Cream Based Cakes	17-19	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
Basic Cake Decoration	24-26	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
APRIL					
Advance Cake Decoration	31 March- 2 April	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
Pies and Tarts	7-9	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
Puff and Choux Pastry	14-16	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
Breads and Rolls	22-24	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
MAY					
Biscuits, Meringue, and Cookies	5-7	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
Croissants, Danish & Breakfast Pastries	12-14	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
Hot and Cold Desserts	19-21	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
Chocolate Works	26-28	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
JUNE					
Cakes for Special Events	02-04	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
Baking and Patisserie (Assessment)	9-11	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day



JULY					
OHS & Kitchen Hygiene in Baking and Patisserie	28-30	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
AUGUST					
Basic Baking and Patisserie Delights	04-06	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
Basic Coffee Shop Delicacies	11-13	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
Cake Baking	18-20	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
Cream Based Cakes	25-27	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
SEPTEMBER					
Basic Cake Decoration	01-03	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
Advance Cake Decoration	08-10	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
Pies and Tarts	15-17	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
Puff and Choux Pastry	22-24	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
Breads and Rolls	29-01 October	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
OCTOBER					
Biscuits, Meringue, and Cookies	06-08	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
Croissants, Danish & Breakfast Pastries	13-15	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
Hot and Cold Desserts	20-23	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
Chocolate Works	27-29	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
NOVEMBER					
Cakes for special events	03-05	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
Baking and Patisserie (Assessment)	10-12	\$275	Nadi/ Suva/ Labasa	FTF/ Blended	Day
Certificate of Attainment Demonstrate Advanced Culinary Skills					
FEBRUARY					
Kitchen Hygiene and OHS	17 - 19	\$275	Nadi/ Nasese/ Labasa	Blended	Day
Principles and Methods of Cookery	24 - 26	\$275	Nadi/ Nasese/ Labasa	Blended	Day
MARCH					
Organisation & Food Preparation	3 -5	\$275	Nadi/ Nasese/ Labasa	Blended	Day
Stocks, Soups and Sauces	10 - 12	\$275	Nadi/ Nasese/ Labasa	Blended	Day
Salads and Appetizers	17 - 19	\$275	Nadi/ Nasese/ Labasa	Blended	Day
Sandwich Preparation and Presentation	24 - 26	\$275	Nadi/ Nasese/ Labasa	Blended	Day
Basic Cakes and Pastries	31 - 2 April	\$275	Nadi/ Nasese/ Labasa	Blended	Day





APRIL					
Basic Yeast Goods	7 - 9	\$275	Nadi/ Nasese/ Labasa	Blended	Day
Breakfast Cookery and Kitchen Attendance	14 - 16	\$275	Nadi/ Nasese/ Labasa	Blended	Day
Poultry and Game Preparation	28 - 30	\$275	Nadi/ Nasese/ Labasa	Blended	Day
MAY					
Fish and Shellfish Preparation	5 - 7	\$275	Nadi/ Nasese/ Labasa	Blended	Day
Lamb, Pork and Beef Preparation	13 - 15	\$275	Nadi/ Nasese/ Labasa	Blended	Day
Innovative Ways of Using Local Products	19 - 21	\$275	Nadi/ Nasese/ Labasa	Blended	Day
Eggs and Farinaceous dishes	26 - 28	\$275	Nadi/ Nasese/ Labasa	Blended	Day
JUNE					
Kitchen Cost Control	2 - 4	\$275	Nadi/ Nasese/ Labasa	Blended	Day
Menu Planning	9 - 11	\$275	Nadi/ Nasese/ Labasa	Blended	Day
Showpiece and Buffet Techniques	16 - 18	\$275	Nadi/ Nasese/ Labasa	Blended	Day
Final Assessment Semester 1	23 - 25	\$205	Nadi/ Nasese/ Labasa	Blended	Day
JULY					
Kitchen Hygiene and OHS	28 - 30	\$275	Nadi/ Nasese/ Labasa	Blended	Day
AUGUST					
Principles and Methods of Cookery	4 - 6	\$275	Nadi/ Nasese/ Labasa	Blended	Day
Organisation & Food Preparation	11 - 13	\$275	Nadi/ Nasese/ Labasa	Blended	Day
Stocks, Soups and Sauces	18 - 20	\$275	Nadi/ Nasese/ Labasa	Blended	Day
Salads and Appetizers	25 - 27	\$275	Nadi/ Nasese/ Labasa	Blended	Day
SEPTEMBER					
Sandwich Preparation and Presentation	1 - 3	\$275	Nadi/ Nasese/ Labasa	Blended	Day
Basic Cakes and Pastries	8 - 10	\$275	Nadi/ Nasese/ Labasa	Blended	Day
Basic Yeast Goods	15 - 17	\$275	Nadi/ Nasese/ Labasa	Blended	Day
Breakfast Cookery and Kitchen Attendance	22 - 24	\$275	Nadi/ Nasese/ Labasa	Blended	Day
Poultry and Game Preparation	29 - 1 Oct	\$275	Nadi/ Nasese/ Labasa	Blended	Day
OCTOBER					
Fish and Shellfish Preparation	6 - 8	\$275	Nadi/ Nasese/ Labasa	Blended	Day
Lamb, Pork and Beef Preparation	13 - 15	\$275	Nadi/ Nasese/ Labasa	Blended	Day



Innovative Ways of Using Local Products	27 - 29	\$275	Nadi/ Nasese/ Labasa	Blended	Day
<b>NOVEMBER</b>					
Eggs and Farinaceous dishes	3 - 5	\$275	Nadi/ Nasese/ Labasa	Blended	Day
Kitchen Cost Control	10 -12	\$275	Nadi/ Nasese/ Labasa	Blended	Day
Menu Planning	17 - 19	\$275	Nadi/ Nasese/ Labasa	Blended	Day
Showpiece and Buffet Techniques	24 - 26	\$275	Nadi/ Nasese/ Labasa	Blended	Day
Final Assessment Semester 2	27 - 28	\$205	Nadi/ Nasese/ Labasa	Blended	Day
<b>Certificate of Attainment in Hairdressing</b>					
<b>FEBRUARY</b>					
Hairdressing Concepts	19-28	\$704	Nadi	Blended	Day
<b>MARCH</b>					
Hairdressing Products & Equipments	5-14	\$704	Nadi	Blended	Day
Hair and sculp Treatments	20-29	\$704	Nadi	Blended	Day
<b>APRIL</b>					
Anatomy,Physiology & Chemistry of Hair	3-12	\$704	Nadi	Blended	Day
Hairstyling	17-29	\$704	Nadi	Blended	Day
Shampoo and Conditioning	30	\$704	Nadi	Blended	Day
<b>MAY</b>					
Shampoo and Conditioning	9	\$704	Nadi	Blended	Day
Haircutting	15-24	\$704	Nadi	Blended	Day
Chemical Treatments	29	\$704	Nadi	Blended	Day
<b>JUNE</b>					
Chemical Treatments	9	\$704	Nadi	Blended	Day
<b>JULY</b>					
Hairdressing Concepts	30	\$704	Nadi	Blended	Day
<b>AUGUST</b>					
Hairdressing Concepts	8	\$704	Nadi	Blended	Day
Hairdressing Products & Equipments	13-22	\$704	Nadi	Blended	Day
Hair and Sculp Treatments	27	\$704	Nadi	Blended	Day
<b>SEPTEMBER</b>					
Hair and Sculp Treatments	6	\$704	Nadi	Blended	Day
Anatomy,Physiology & Chemistry of Hair	10-19	\$704	Nadi	Blended	Day
Hairstyling	24	\$704	Nadi	Blended	Day
<b>OCTOBER</b>					
Hairstyling	3	\$704	Nadi	Blended	Day
Shampoo and Conditioning	8-18	\$704	Nadi	Blended	Day
Haircutting	22-31	\$704	Nadi	Blended	Day
<b>NOVEMBER</b>					
Chemical Treatments	5-14	\$704	Nadi	Blended	Day

Certificate Of Attainment Deliver Housekeeping And Accommodation Services					
FEBRUARY					
Hospitality Operations	17 -19	\$275	Nadi/ Suva/ Labasa	FTF/ Online/ Blended	Day
Roles and Responsibilities of Housekeeping and Quality Customer Service	24 - 26	\$275	Nadi/ Suva/ Labasa	FTF/ Online/ Blended	Day
MARCH					
Professional Guestroom Cleaning and Procedures	3 - 5	\$275	Nadi/ Suva/ Labasa	FTF/ Online/ Blended	Day
IT Hospitality Housekeeping Accommodation Room Master	10 - 12	\$275	Nadi/ Suva/ Labasa	FTF/ Online/ Blended	Day
General Deep Cleaning and Periodic Maintenance	17- 19	\$275	Nadi/ Suva/ Labasa	FTF/ Online/ Blended	Day
Public Area Cleaning	24 - 26	\$275	Nadi/ Suva/ Labasa	FTF/ Online/ Blended	Day
Sanitation and Hygiene in the Guestroom	31- 2	\$275	Nadi/ Suva/ Labasa	FTF/ Online/ Blended	Day
APRIL					
Laundry Management	7 - 9	\$275	Nadi/ Suva/ Labasa	FTF/ Online/ Blended	Day
Basic Housekeeping Supervision	14 - 16	\$275	Nadi/ Suva/ Labasa	FTF/ Online/ Blended	Day
Basic Housekeeping Cost Control	22 - 24	\$275	Nadi/ Suva/ Labasa	FTF/ Online/ Blended	Day
Managing Linen Inventories	28 - 30	\$275	Nadi/ Suva/ Labasa	FTF/ Online/ Blended	Day
MAY					
Housekeeping and Accommodation Services Assessment	5 - 7	\$275	Nadi/ Suva/ Labasa	FTF/ Online/ Blended	Day
JULY					
Hospitality Operations	28 - 30	\$275	Nadi/ Suva/ Labasa	FTF/ Online/ Blended	Day
AUGUST					
Professional Guestroom Cleaning and Procedures	05 - 07	\$275	Nadi/ Suva/ Labasa	FTF/ Online/ Blended	Day
IT Hospitality Housekeeping Accommodation Room Master	12- 14	\$275	Nadi/ Suva/ Labasa	FTF/ Online/ Blended	Day
General Deep Cleaning And periodic Maintenece	19- 21	\$275	Nadi/ Suva/ Labasa	FTF/ Online/ Blended	Day
Public Area Cleaning	26- 28	\$275	Nadi/ Suva/ Labasa	FTF/ Online/ Blended	Day
SEPTEMBER					
Public Area Cleaning	1 - 3	\$275	Nadi/ Suva/ Labasa	FTF/ Online/ Blended	Day
Sanitation and Hygiene in the Guestroom	9 - 11	\$275	Nadi/ Suva/ Labasa	FTF/ Online/ Blended	Day
Laundry Management	15 -17	\$275	Nadi/ Suva/ Labasa	FTF/ Online/ Blended	Day
Basic Housekeeping Supervision	22 - 24	\$275	Nadi/ Suva/ Labasa	FTF/ Online/ Blended	Day
Basic Housekeeping Cost Control	29 - 1	\$275	Nadi/ Suva/ Labasa	FTF/ Online/ Blended	Day



OCTOBER					
Managing Linen Inventories	6 - 8	\$275	Nadi/ Suva/ Labasa	FTF/ Online/ Blended	Day
Housekeeping and Accommodation Services Assessment	13 - 15	\$275	Nadi/ Suva/ Labasa	FTF/ Online/ Blended	Day
Certificate Of Attainment Manage Room Division					
FEBRUARY					
Rooms Division Management - Module I	17 - 28	\$750	Nadi/ Suva/ Labasa	Online	Evening
MARCH					
Rooms Division Management - Module II	17 - 28	\$750	Nadi/ Suva/ Labasa	Online	Evening
APRIL					
Rooms Division Management - Module III	14 - 30	\$750	Nadi/ Suva/ Labasa	Online	Evening
JULY					
Rooms Division Management - Module I	14 - 25	\$750	Nadi/ Suva/ Labasa	Online	Evening
AUGUST					
Rooms Division Management - Module II	18 - 29	\$750	Nadi/ Suva/ Labasa	Online	Evening
SEPTEMBER					
Rooms Division Management - Module III	15 - 26	\$750	Nadi/ Suva/ Labasa	Online	Evening
Certificate of Attainment Provide Restaurant Services in a Hospitality Environment					
FEBRUARY					
Personal, Restaurant Bar Workplace Hygiene	24-26	\$275	Nadi/Suva/ Labasa	Blended	Day
MARCH					
Restaurant Preperation and Service STG I	3-5	\$275	Nadi/Suva/ Labasa	Blended	Day
Restaurant Preperation and Service STG II	10-12	\$275	Nadi/Suva/ Labasa	Blended	Day
Bar Preperation and Service	17-19	\$275	Nadi/Suva/ Labasa	Blended	Day
Wine and Bevarage Service	24-26	\$275	Nadi/Suva/ Labasa	Blended	Day
APRIL					
Wine Evaluation	31-2	\$275	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
Cocktail Mixing	7-9	\$275	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
Functions and Banquets	14-16	\$275	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
Room service	22-24	\$275	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
Non-Alcoholic Beverages and Coffee Making	28-30	\$275	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
MAY					
Guerdon Service	5-7	\$275	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
Receiving and Storing goods	13-15	\$275	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day



Purchasing Procurement	19-21	\$275	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
Food and Beverage Cost Control	26-28	\$275	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
<b>JUNE</b>					
Basic Food and Beverage Supervision	2-4	\$275	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
<b>JULY</b>					
Workplace Hygiene	28-30	\$275	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
<b>AUGUST</b>					
Restaurant preparation and Service STG1	4-6	\$275	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
Restaurant preparation and Service STG11	11-14	\$275	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
Bar Preparation and Service	18-20	\$275	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
Wine and Beverage Service	25-27	\$275	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
<b>SEPTEMBER</b>					
Wine Evaluation	1-3	\$275	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
Cocktail Mixing	8-10	\$275	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
Functions and Banquets	15-17	\$275	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
Room service	22-24	\$275	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
<b>OCTOBER</b>					
Non-Alcoholic Beverages and Coffee Making	29-1 Oct	\$275	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
Guerdon Service	6-8	\$275	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
Receiving and Storing goods	13-15	\$275	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
Purchasing Procurement	20,22-23	\$275	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
Food and Beverage Cost Control	27-29	\$275	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
<b>NOVEMBER</b>					
Basic Food and Beverage Supervision	3-5	\$275	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
<b>Public Trainings</b>					
<b>Commercial Cookery</b>					
<b>FEBRUARY</b>					
Kitchen Safety and Food Hygiene Practices	7	\$120	Suva	FTF/ Online	Day/ Evening
Kitchen Safety and Food Hygiene Practices	21	\$120	Nadi	FTF/ Online	Day/ Evening
<b>MARCH</b>					
Kitchen Cost Efficiency	7	\$120	Suva	FTF/ Online	Day/ Evening
Kitchen Cost Efficiency	14	\$120	Nadi	FTF/ Online	Day/ Evening

APRIL					
Menu Designing Principles	11	\$120	Suva	FTF/ Online	Day/ Evening
Menu Designing Principles	25	\$120	Nadi	FTF/ Online	Day/ Evening
MAY					
Kitchen Wastage Control	9	\$120	Suva	FTF/ Online	Day/ Evening
Kitchen Wastage Control	23	\$120	Nadi	FTF/ Online	Day/ Evening
JUNE					
Local Gastronomy	12 - 13	\$190	Suva	Blended	Day/ Evening
Local Gastronomy	26 - 27	\$190	Nadi	Blended	Day/ Evening
JULY					
Managing Food Allergens And Dietary Requirements	11	\$120	Suva	FTF/ Online	Day/ Evening
Managing Food Allergens And Dietary Requirements	25	\$120	Nadi	FTF/ Online	Day/ Evening
AUGUST					
Monitor and Roster Staff	8	\$120	Suva	FTF/ Online	Day/ Evening
Monitor and Roster Staff	22	\$120	Nadi	FTF/ Online	Day/ Evening
SEPTEMBER					
Prepare and Monitor Kitchen Budgets	12	\$120	Suva	FTF/ Online	Day/ Evening
Prepare and Monitor Kitchen Budgets	26	\$120	Nadi	FTF/ Online	Day/ Evening
OCTOBER					
Kitchen Safety and Food Hygiene Practices	3	\$120	Suva	FTF/ Online	Day/ Evening
Kitchen Safety and Food Hygiene Practices	24	\$120	Nadi	FTF/ Online	Day/ Evening
NOVEMBER					
Kitchen Cost Efficiency	7	\$120	Suva	FTF/ Online	Day/ Evening
Kitchen Safety and Food Hygiene Practices	21	\$120	Nadi	FTF/ Online	Day/ Evening
Management and Tourism					
MARCH					
Hospitality Supervisory Skills	5-6	\$300	Nadi/Labasa/ Suva	FTF/Online/ Blended	Day
Human Resource Management in Hospitality	19-20	\$300	Nadi/Labasa/ Suva	FTF/Online/ Blended	Day
APRIL					
Effective Time Management Skills	9-10	\$200	Nadi/Labasa/ Suva	FTF/Online/ Blended	Day
Exceptional Customer Services	23-24	\$200	Nadi/Labasa/ Suva	FTF/Online/ Blended	Day
MAY					
Upselling and Suggestive Selling Techniques	7-8	\$200	Nadi/Labasa/ Suva	FTF / Online / Blended	Day
Unleash your Leadership Potentials	21-22	\$200	Nadi/Labasa/ Suva	FTF / Online / Blended	Day
JULY					

Leadership and Manamegment Skills	16-17	\$300	Nadi/Labasa/ Suva	FTF/Online/ Blended	Day
<b>AUGUST</b>					
Fundamentals OF Events Planning Management	13-14	\$200	Nadi/Labasa/ Suva	FTF / Online / Blended	Day
<b>SEPTEMBER</b>					
Manage Diversity in the Workplace	24-25	\$200	Nadi/Nabua/ Labasa	FTF / Online / Blended	Day
<b>OCTOBER</b>					
Eco Tourism Fundamentals	8-9	\$200	Nadi/Nabua/ Labasa	FTF / Online / Blended	Day
Hospitality Supervisory Skills	15-16	\$300	Nadi/Nabua/ Labasa	FTF / Online / Blended	Day
<b>NOVEMBER</b>					
Effective Employee Management Skills	5-6	200	Nadi/Nabua/ Labasa	FTF / Online / Blended	Day
<b>Hair and Beauty</b>					
<b>FEBUARY</b>					
Mens Babering	6-7	\$200	Nadi /Suva / Labasa	Face to face	Day/Evening
<b>MARCH</b>					
Ladies Haircutting	13-14	\$200	Nadi /Suva / Labasa	Face to face	Day/ Evening
<b>APRIL</b>					
Body Massage Treatment	25-26	\$200	Nadi	Face to face	Day/ Evening
<b>MAY</b>					
Mens Babering	23-24	\$200	Nadi /Suva / Labasa	Face to face	Day/ Evening
<b>JUNE</b>					
Ladies Haircutting	13-14	\$200	Nadi /Suva / Labasa	Face to face	Day/ Evening
<b>JULY</b>					
Body Massage Treatment	15-16	\$200	Nadi	Face to face	Day/ Evening
<b>AUGUST</b>					
Mens Babering	20-21	\$200	Nadi /Suva / Labasa	Face to face	Day/ Evening
<b>SEPTEMBER</b>					
Ladies Haircutting	24-25	\$200	Nadi /Suva / Labasa	Face to face	Day/ Evening
<b>OCTOBER</b>					
Body Massage Treatment	16-17	\$200	Nadi	Face to face	Day/ Evening
<b>NOVEMBER</b>					
Mens Babering	20-21	\$200	Nadi /Suva / Labasa	Face to face	Day/ Evening
<b>Housekeeing and Accommodation</b>					
<b>FEBRUARY</b>					
Professional Guestroom Cleaning	27	\$200	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day

MARCH					
Housekeeping Supervision Skills	13	\$99	Nadi/Suva	Blended	Day
Housekeeping Quality Control Procedures	27	\$99	Nadi/Suva	Blended	Day
APRIL					
Public Area Cleaning	10	\$200	Nadi/Suva	Blended	Day
Bed Making and Linen Care	24	\$200	Nadi/Suva	Blended	Day
MAY					
Housekeeping Supervision and checklist	08	\$200	Nadi/Suva	Blended	Day
Inventory Management	29	\$99	Nadi/Suva	Blended	Day
JUNE					
Commercial Laundry Management Skills	12	\$99	Nadi/Suva	Blended	Day
Floral Arrangement	26	\$99	Nadi/Suva	Blended	Day
JULY					
Inventory Management	17	\$99	Nadi/Suva	Blended	Day
Professional Guestroom Cleaning	31	\$200	Nadi/Suva	Blended	Day
AUGUST					
Public Area Cleaning	15	\$200	Nadi/Suva	Blended	Day
Housekeeping Supervision Skills	22	\$99	Nadi/Suva	Blended	Day
SEPTEMBER					
Exceptional Customer Service for Housekeepers	5	\$99	Nadi/Suva	Blended	Day
Housekeeping Quality Control Procedures	26	\$99	Nadi/Suva	Blended	Day
OCTOBER					
Commercial Laundry Management Skills	09	\$20	Nadi/Suva	Blended	Day
Accommodation and Laundry Service	23	\$99	Nadi/Suva	Blended	Day
NOVEMBER					
Housekeeping Supervision and Checklist	07	\$200	Nadi/Suva	Blended	Day
Bed Making and Linen Care	14	\$200	Nadi/Suva	Blended	Day
Restaurant Operations					
FEBRUARY					
Customer Service	28	\$99	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
APRIL					
Restaurant Services	18	\$99	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
MAY					
Bar Services	23	\$99	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
Responsible Service of Alcohol	29-30	\$200	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day



JUNE					
Responsible Service of Alcohol	19-20	\$200	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
Responsible Service of Alcohol	26-27	\$200	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
JULY					
Barista Services	17-18	\$300	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
SEPTEMBER					
Upselling and Suggestive Selling Techniques	19	\$99	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
OCTOBER					
Responsible Service of Alcohol	16-17	\$200	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
Cocktail Mixology and Bar tendering Techniques	23-24	\$300	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
NOVEMBER					
Responsible Service of Alcohol	6-7	\$200	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
Restaurant Preparation and Service	17	\$99	Nadi/Suva/ Labasa	F2F/Online/ Blended	Day
Baking and Patisserie					
FEBRUARY					
Cake Baking and Decoration	27	\$200	Nadi/Suva/ Labasa	Blended	Day
MARCH					
Advance Cake Decoration	6	\$100	Nadi/Suva/ Labasa	Blended	Day
Breakfast Pastries	27	\$100	Nadi/Suva/ Labasa	Blended	Day
APRIL					
Cakes for Special Events	10	\$200	Nadi/Suva/ Labasa	Blended	Day
Breads and Rolls	24	\$100	Nadi/Suva/ Labasa	Blended	Day
MAY					
Puff and Choux Pastry	8	\$100	Nadi/Suva/ Labasa	Blended	Day
Advanced Patisserie	29	\$200	Nadi/Suva/ Labasa	Blended	Day
JUNE					
Cake Baking and Decoration	5	\$200	Nadi/Suva/ Labasa	Blended	Day
Advance Cake Decoration	26	\$100	Nadi/Suva/ Labasa	Blended	Day
JULY					
Breads and Rolls	10	\$100	Nadi/Suva/ Labasa	Blended	Day
Breakfast Pastries	24	\$100	Nadi/Suva/ Labasa	Blended	Day

AUGUST					
Cakes for Special Events	7	\$200	Nadi/Suva/ Labasa	Blended	Day
Puff and Choux Pastry	21	\$100	Nadi/Suva/ Labasa	Blended	Day
SEPTEMBER					
Advanced Pastries	11	\$200	Nadi/Suva/ Labasa	Blended	Day
Cake Baking and Decoration	25	\$200	Nadi and	Blended	Day
OCTOBER					
Advance Cake Decoration	9	\$100	Nadi/Suva/ Labasa	Blended	Day
Cakes for Special Events	30	\$200	Nadi/Suva/ Labasa	Blended	Day
NOVEMBER					
Puff and Choux Pastry	6	\$100	Nadi/Suva/ Labasa	Blended	Day
Advanced Patisserie	20	\$200	Nadi/Suva/ Labasa	Blended	Day



## Department of Information Technology

Course Name	Training Dates	Fees	Venue	Mode (FTF/Online/Blended)	Session (Day/Evening)
<b>JANUARY</b>					
CompTIA Server+ Training	06/01 -07/02	\$700.00	Fiji Wide	Blended	Evening
IT Support Essentials	06/01 -04/02	\$450.00	Narere	FTF	Day
Computers at Beginners Level	06-10	\$275.00	Narere	FTF	Day
Computers at Beginners Level	06-17	\$275.00	Narere/Naceva	FTF	Evening
Computers at Intermediate Level	13-17	\$314.00	Narere/Naceva	FTF	Day
Computers at Advanced Level	20-24	\$385.00	Narere/Naceva	FTF	Day
Computers at Beginners Level	20-24	\$275.00	Namaka	FTF	Day
Computers at Intermediate Level	20-31	\$314.00	Narere	FTF	Evening
Business Analytics using Power BI	21-22	\$280.00	Fiji Wide	Online	Evening
Computers at Intermediate Level	27-31	\$314.00	Namaka	FTF	Day
<b>FEBRUARY</b>					
TAFE Diploma of Information Technology (Advanced Networking)	10/02 - 27/06	\$3,545.00	Fiji Wide	Blended	Evening
Computers at Advanced Level	03-07	\$385.00	Namaka	FTF	Day
Computers at Intermediate Level	03-07	\$314.00	Labasa	FTF	Day
Interactive Excel Dashboard	10-11	\$165.00	Narere	FTF	Day
Computers at Intermediate Level	10-14	\$314.00	Rakiraki	FTF	Day
Essentials of Data Analytics	10-21	\$250.00	Fiji Wide	Online	Evening
Fundamentals of Graphic Design	10-28	\$605.00	Narere	FTF	Evening
Microsoft Office Excel - Advanced	11-12	\$160.00	Narere	Blended	Day
ISO/IEC 20000-1:2018 - Information Technology — Service Management	17-19	\$350.00	Narere	Blended	Day
Perform ICT System Administration	17-27	\$300.00	Fiji Wide	Online	Day
Data Analysis with Excel Pivot Tables	18-19	\$166.00	Namaka	FTF	Day
Disaster Recover and Business Continuity Planning	18-19	\$350.00	Fiji Wide	Online	Evening
Microsoft Project for Managers	24-27	\$330.00	Namaka	FTF	Day
<b>MARCH</b>					
CompTIA Linux+ Training	03-04	\$700.00	Fiji Wide	Blended	Evening
Perform ICT Network Administration	03-13	\$300.00	Fiji Wide	Blended	Day
Fundamentals of Microsoft Office 365	05-06	\$200.00	Narere	FTF	Day
Interactive Excel Dashboard	06-07	\$165.00	Namaka	FTF	Day
Microsoft Office Excel - Foundation	12	\$99.00	Narere	FTF	Day
Fundamentals of Video Editing	17-18	\$275.00	Narere	FTF	Day
CompTIA DataX Training	17/03 - 04/04	\$550.00	Fiji Wide	Online	Evening
Microsoft Office Excel - Intermediate	19-20	\$160.00	Narere	FTF	Day
Demonstrate Administration of Computer Servers	24-28	\$300.00	Fiji Wide	Blended	Evening
ISO/IEC 27001 - Information Security Management Systems	24-28	\$750.00	Narere	Blended	Day



Strategics for Effective Online Marketing	25-26	\$350.00	Fiji Wide	Online	Evening
Check Point Certified Security Expert	25-27	\$168.00	Namaka	Blended	Day
Microsoft Office Excel - Advanced	26-27	\$160.00	Narere	FTF	Day
Analyze Productivity & Sustainability in Organizational ICT Practices	31/03 - 11/04	\$300.00	Narere	Blended	Evening
<b>APRIL</b>					
Data Analysis with Excel Pivot Tables	07-08	\$165.00	Narere	FTF	Day
Fundamentals of Graphic Design	07-11	\$605.00	Namaka	FTF	Day
Web Development using Wordpress	07-11	\$495.00	Narere/Naceva	FTF	Day
Microsoft Office Excel - Intermediate	08-09	\$160.00	Namaka	FTF	Day
Demonstrate Cloud Computing through Virtualization Technologies	10-11	\$300.00	Fiji Wide	Blended	Evening
Fundamentals of Graphic Design	14-18	\$605.00	Naceva	FTF	Day
Green Information and Communication Technology	15-16	\$385.00	Namaka	FTF	Day
CompTIA Project+ Training	28/04 - 20/05	\$650.00	Fiji Wide	Blended	Evening
Disaster Recover and Business Continuity Planning	29-30	\$350.00	Fiji Wide	Online	Evening
<b>MAY</b>					
Data Analysis and Visualisation with Python	05-06	\$245.00	Narere	FTF	Day
Microsoft Project for Managers	05-06	\$330.00	Narere	Blended	Day
PC Repair And Maintenance For Non-IT Personnel	05-09	\$385.00	Fiji Wide	Online	Evening
Computers at Beginners Level	05-09	\$275.00	Narere	FTF	Day
Computers at Beginners Level	05-16	\$275.00	Narere	FTF	Evening
Computers at Intermediate Level	12-16	\$314.00	Naceva	FTF	Day
Embracing Industry 4.0 with ICT Tools and Techniques	22-23	\$330.00	Fiji Wide	Online	Evening
ISO/IEC 20000-1:2018 - Information Technology — Service Management	27-29	\$350.00	Narere	Blended	Day
<b>JUNE</b>					
Advance Cyber Defense: Ethical Hacking & Penetration Testing	02-06	\$650.00	Fiji Wide	Online	Evening
Computers at Beginners Level	02-06	\$275.00	Namaka	FTF	Day
CompTIA Data+ Training	02-21	\$550.00	Fiji Wide	Online	Evening
Fundamentals of Microsoft Office 365	04-05	\$200.00	Narere	FTF	Day
CompTIA A+ Training	09/06 - 18/07	\$580.00	Fiji Wide	Blended	Evening
Computers at Intermediate Level	09-13	\$314.00	Namaka	FTF	Day
MYOB: Computerised Accounting	09-20	\$825.00	Namaka	Blended	Day
Microsoft Office Excel - Foundation	11	\$99.00	Narere	FTF	Day
Interactive Excel Dashboard	16-17	\$165.00	Narere	FTF	Day
Data Analysis and Cleaning with Excel Power Query	17-18	\$165.00	Narere	FTF	Day
Microsoft Office Excel - Intermediate	18/06 - 11/07	\$160.00	Narere	FTF	Day
Interactive Excel Dashboard	19-20	\$165.00	Namaka	FTF	Day



Advanced Graphic Design	23-27	\$715.00	Namaka/Naceva	FTF	Day
Microsoft Office Excel - Advanced	25-26	\$160.00	Narere	FTF	Day
<b>JULY</b>					
TAFE Diploma of Information Technology (Advanced Networking)	14/07 - 28/11	\$4,345.00	Fiji Wide	Blended	Evening
Data Analysis with Excel Pivot Tables	02-03	\$167.00	Namaka	FTF	Day
Green Information and Communication Technology	02-03	\$385.00	Narere	Blended	Day
Data Analysis with Excel Pivot Tables	07-08	\$165.00	Narere	FTF	Day
Essentials of Data Analytics	07-18	\$250.00	Fiji Wide	Online	Evening
Exceptional Power Point Presentations	09-10	\$220.00	Narere	FTF	Day
Software Installation for Beginners	14-18	\$198.00	Narere	FTF	Day
Computers at Advanced Level	14-18	\$385.00	Namaka	FTF	Day
Microsoft Project for Managers	15-18	\$330.00	Namaka	FTF	Day
Check Point Certified Security Expert	22-24	\$168.00	Namaka	Blended	Day
Ethical Hacking for Beginners	28-30	\$250.00	Fiji Wide	Online	Evening
Microsoft Office Excel - Intermediate	29-30	\$160.00	Namaka	FTF	Day
<b>AUGUST</b>					
Advance Cyber Defense: Ethical Hacking & Penetration Testing	04-15	\$650.00	Fiji Wide	Online	Evening
Business Analytics using Power BI	05-06	\$280.00	Fiji Wide	Online	Evening
Microsoft Office Excel - Advanced	06-07	\$160.00	Namaka	FTF	Day
Fundamentals of Microsoft Exchange Server	06-08	\$350.00	Namaka	FTF	Evening
Microsoft Office Excel - Foundation	06	\$99.00	Narere	FTF	Day
Strategics for Effective Online Marketing	07	\$350.00	Fiji Wide	Online	Evening
Computers at Intermediate Level	11-15	\$314.00	Labasa	FTF	Day
Microsoft Office Excel - Intermediate	12-13	\$160.00	Narere	FTF	Day
Computers at Intermediate Level	18-22	\$314.00	Rakiraki	FTF	Day
Designing Blueprints and Schemas using Microsoft Visio	21-22	\$198.00	Fiji Wide	Online	Day
Microsoft Project for Managers	21-22	\$330.00	Narere	Blended	Evening
Computers at Beginners Level	25/08 - 19/09	\$275.00	Narere	FTF	Day
Computers at Beginners Level	25/08 - 05/09	\$275.00	Narere	FTF	Evening
<b>SEPTEMBER</b>					
Fundamentals of Graphic Design	01-05	\$605.00	Naceva	FTF	Day
CompTIA DataX Training	01-19	\$550.00	Fiji Wide	Online	Evening
MYOB: Computerised Accounting	02-13	\$825.00	Namaka	Blended	Day
Artificial Intelligence Fundamentals	08-12	\$550.00	Fiji Wide	Online	Evening
ISO/IEC 27001 - Information Security Management Systems	08-12	\$750.00	Narere	Blended	Day
Green Information and Communication Technology	11-12	\$385.00	Fiji Wide	Online	Evening
Advanced Graphic Design	15-19	\$715.00	Naceva	FTF	Day
CompTIA Security+ Training	22-24	\$700.00	Fiji Wide	Blended	Evening





OCTOBER					
Microsoft Office Excel - Advanced	01-02	\$160.00	Namaka	FTF	Day
Design and Develop Databases	02-03	\$495.00	Namaka	FTF	Day
Fundamentals of Graphic Design	06-28	\$605.00	Narere	FTF	Evening
Microsoft Office Excel - Intermediate	16-17	\$160.00	Naceva	Blended	Day
Microsoft Office Excel - Advanced	27-28	\$160.00	Naceva	Blended	Day
IT Security Awareness Training	27-30	\$-	Fiji Wide	Online	Evening
NOVEMBER					
Computers at Beginners Level	03-07	\$275.00	Namaka	FTF	Day
Transforming Productivity with Artificial Intelligence	10	\$280.00	Namaka	FTF	Day
Microsoft Office Powerpoint - Intermediate	10-11	\$99.00	Narere	FTF	Day
Comptia Network+ Training	10-12	\$650.00	Fiji Wide	Blended	Evening
Helpdesk Support Skills	10-14	\$275.00	Narere	FTF	Day
Computers at Intermediate Level	10-14	\$314.00	Namaka	FTF	Day
Microsoft Project for Managers	20-21	\$330.00	Narere	Blended	Day
Microsoft Office Powerpoint - Advanced	24-25	\$99.00	Narere	FTF	Day
IT Support Essentials	24/11 - 19/12	\$450.00	Narere	FTF	Day
Check Point Certified Security Expert	25-27	\$168.00	Namaka	Blended	Day
Exceptional Power Point Presentations	27-28	\$220.00	Narere	FTF	Day
DECEMBER					
Computers at Advanced Level	01-05	\$385.00	Namaka	FTF	Day
Green Information and Communication Technology	02-03	\$385.00	Narere	Blended	Day
AI - Powered Industries - Strategies and Implementation	03-04	\$350.00	Fiji Wide	Online	Evening
Disaster Recover and Business Continuity Planning	09-10	\$350.00	Fiji Wide	Online	Evening
Computers at Advanced Level	15-19	\$385.00	Narere	FTF	Day

Department of Electrical and Electronics Engineering						
Course Name	Training Dates	Fees	Venue	Mode (FTF/ Online/ Blended)	Session (Day/ Evening)	Stream/ Round
ELECTRICAL ENGINEERING						
FEBRUARY						
Computing Fundamentals & Applications	03-11	\$198.00	Narere/Naceva	Face to Face	Day	1
Electrical Wireman's Module I	3-24 Apr	\$550.00	Narere/Naceva	Face to Face	Evening	1
Workplace Communication & Ethics	13-21	\$198.00	Narere/Naceva	Face to Face	Day	1
Workshop & Electrical Safety	24-4 Mar	\$198.00	Narere/Naceva	Face to Face	Day	1
MARCH						
Workshop Craft Practice	6-19	\$330.00	Narere/Naceva	Face to Face	Day	1
Trade Calculations	24 -4 Apr	\$198.00	Narere/Naceva	Face to Face	Day	1
APRIL						
Computing Fundamentals & Applications	7-15	\$198.00	Narere/Naceva	Face to Face	Day	2
Electrical Wireman's Module I	7-6 May	\$550.00	Narere/Naceva	Face to Face	Day	1
Electrical Wireman's Module I	7-30 Jun	\$550.00	Narere/Naceva	Face to Face	Evening	2
Workplace Communication & Ethics	17-29	\$198.00	Narere/Naceva	Face to Face	Day	2
Electrical Wireman's Module II	28-21 Jul	\$550.00	Narere/Naceva	Face to Face	Evening	1
MAY						
Workshop & Electrical Safety	1-9	\$198.00	Narere/Naceva	Face to Face	Day	2
Electrical Schematic Drawing & Interpretation	7-16	\$198.00	Narere/Naceva	Face to Face	Day	1
Workshop Craft Practice	13-26	\$330.00	Narere/Naceva	Face to Face	Day	2
Computing Fundamentals & Applications	19-27	\$198.00	Narere/Naceva	Face to Face	Day	3
Electrical Wireman's Module I	19-6 Aug	\$550.00	Narere/Naceva	Face to Face	Evening	3
Electrical Wireman's Module II	21-18 Jun	\$550.00	Narere/Naceva	Face to Face	Day	1
Trade Calculations	28-6 Jun	\$198.00	Narere/Naceva	Face to Face	Day	2
Workplace Communication & Ethics	29-9 Jun	\$198.00	Narere/Naceva	Face to Face	Day	3
JUNE						
Electrical Wireman's Module I	9-4 Jul	\$550.00	Narere/Naceva	Face to Face	Day	2
Workshop & Electrical Safety	11-19	\$198.00	Narere/Naceva	Face to Face	Day	3
Workshop Craft Practice	23-4 Jul	\$330.00	Narere/Naceva	Face to Face	Day	3
Electrical Wireman's Module III	23-18 Jul	\$550.00	Narere/Naceva	Face to Face	Day	1



JULY						
Trade Calculations	7-15	\$198.00	Narere/Naceva	Face to Face	Day	3
Electrical Schematic Drawing & Interpretation	7-15	\$198.00	Narere/Naceva	Face to Face	Day	2
Electrical Wireman's Module II	7-25 Sept	\$550.00	Narere/Naceva	Face to Face	Evening	2
Electrical Wireman's Module I	17-13 Aug	\$550.00	Narere/Naceva	Face to Face	Day	3
Electrical Wireman's Module II	17-13 Aug	\$550.00	Narere/Naceva	Face to Face	Day	2
Maintenance Planning Fundamentals	21-29	\$198.00	Narere/Naceva	Face to Face	Day	1
Electrical Wireman's Module III	28-20 Oct	\$550.00	Narere/Naceva	Face to Face	Evening	1
Protection System & Devices	31-8 Aug	\$198.00	Narere/Naceva	Face to Face	Day	1
AUGUST						
Solar PV Principles & Applications	11-19	\$198.00	Narere/Naceva	Face to Face	Day	1
Electrical Wireman's Module II	11-4 Nov	\$550.00	Narere/Naceva	Face to Face	Evening	3
Electrical Schematic Drawing & Interpretation	18-26	\$198.00	Narere/Naceva	Face to Face	Day	3
Electrical Wireman's Module III	18-16 Sept	\$550.00	Narere/Naceva	Face to Face	Day	2
Maintenance Planning Fundamentals	19-29	\$198.00	Narere/Naceva	Face to Face	Day	2
Planning & Estimation of Electrical Installations	21-29	\$198.00	Narere/Naceva	Face to Face	Day	1
Electrical Wireman's Module II	28-26 Sep	\$550.00	Narere/Naceva	Face to Face	Day	3
Electrical Wireman's Module III	29-22 Dec	\$550.00	Narere/Naceva	Face to Face	Evening	2
SEPTEMBER						
Electronics for Electricians	1-12	\$308.00	Narere/Naceva	Face to Face	Day	1
Motor Starter & Control Technology	16-25	\$308.00	Narere/Naceva	Face to Face	Day	1
Electrical Wireman's Module III	29-28 Oct	\$550.00	Narere/Naceva	Face to Face	Day	3
Automation Technology Principles & Applications	30-9 Oct	\$308.00	Narere/Naceva	Face to Face	Day	1
OCTOBER						
Protection System & Devices	1-9	\$198.00	Narere/Naceva	Face to Face	Day	2
Solar PV Principles & Applications	13-22	\$198.00	Narere/Naceva	Face to Face	Day	2
Motor Rewinding Module I	14-23	\$198.00	Narere/Naceva	Face to Face	Day	1
Electronics for Electricians	24-4 Nov	\$308.00	Narere/Naceva	Face to Face	Day	2
Motor Rewinding Module II	27-7 Nov	\$308.00	Narere/Naceva	Face to Face	Day	1
Maintenance Planning Fundamentals	31-10 Nov	\$198.00	Narere/Naceva	Face to Face	Day	3

NOVEMBER						
Automation Technology Principles & Applications	6-17	\$308.00	Narere/Naceva	Face to Face	Day	2
Power Generation & Control	10-18	\$198.00	Narere/Naceva	Face to Face	Day	1
Protection System & Devices	12-20	\$198.00	Narere/Naceva	Face to Face	Day	3
Planning & Estimation of Electrical Installations	19-27	\$198.00	Narere/Naceva	Face to Face	Day	2
Introduction to SCADA configuration	19-28	\$440.00	Narere/Naceva	Face to Face	Day	1
Solar PV Principles & Applications	24-2 Dec	\$198.00	Narere/Naceva	Face to Face	Day	3
DECEMBER						
Motor Starter & Control Technology	1-10	\$308.00	Narere/Naceva	Face to Face	Day	2
Electronics for Electricians	4-15	\$308.00	Narere/Naceva	Face to Face	Day	3
INDUSTRIAL AUTOMATION						
MARCH						
Computer Fundamentals & Applications	3-11	\$198.00	Narere	Face to Face	Day	
Workplace & Electrical Safety	13-21	\$198.00	Narere	Face to Face	Day	
Introduction to Programmable Logic Controller	3-10 Apr	\$440.00	Narere	Face to Face	Evening	
Workshop Craft Practice	24-4 Apr	\$330.00	Narere	Face to Face	Day	
APRIL						
Trade Calculations fundamentals	7-15	\$198.00	Narere	Face to Face	Day	
Introduction to SCADA Configuration	14-27 May	\$440.00	Narere	Face to Face	Evening	
Power Electronics	17-30	\$308.00	Narere	Face to Face	Day	
MAY						
Workplace Communication & Ethics	5-14	\$198.00	Narere	Face to Face	Day	
Electrical Principles	16-29	\$308.00	Narere	Face to Face	Day	
JUNE						
Analogue Electronics	2-11	\$220.00	Narere	Face to Face	Day	
Advanced Programmable Logic Controllers	2-3 Jul	\$385.00	Narere	Face to Face	Evening	
Digital Electronics	16-25	\$253.00	Narere	Face to Face	Day	
Pneumatic Power Systems	30-9 Jul	\$308.00	Narere	Face to Face	Day	
JULY						
Process Control Instrumentation I	14-25	\$308.00	Narere	Face to Face	Day	
Process Control Instrumentation II	28-6 Aug	\$275.00	Narere	Face to Face	Day	
Advanced SCADA Configuration	7-6 Aug	\$385.00	Narere	Face to Face	Evening	



AUGUST					
Process Control Instrumentation III	11-15	\$198.00	Narere	Face to Face	Day
Electrical Schematic Drawing & Interpretation	18-26	\$198.00	Narere	Face to Face	Day
Introduction to Programmable Logic Controller	28-12 Sep	\$440.00	Narere	Face to Face	Day
SEPTEMBER					
Introduction to SCADA Configuration	17-30	\$440.00	Narere	Face to Face	Day
OCTOBER					
Advanced Programmable Logic Controllers	3-15	\$385.00	Narere	Face to Face	Day
Advanced SCADA Configuration	20-30	\$385.00	Narere	Face to Face	Day
NOVEMBER					
Automation Project Design	5-14	\$385.00	Narere	Face to Face	Day





Department of Construction					
Course Name	Training Dates	Fees	Venue	Mode (FTF/Online/Blended)	Session (Day/Evening)
Construction					
FEBRUARY					
Safety Requirements for Construction Workplace	10 - 14	\$165.00	Narere/Ltk	FTF/Blended	Day
Trade Calculation for Builders	17 - 21	\$166.00	Narere/Ltk	FTF/Blended	Day
Read and Interpret Construction Plans	24 - 28	\$165.00	Narere/Ltk	FTF/Blended	Day
MARCH					
Hand and Power Tools Operation	3 - 7	\$165.00	Narere/Ltk	FTF/Blended	Day
Setout and Mark Building	12 - 20	\$200.00	Narere/Ltk	FTF/Blended	Day
Timber Floor and Wall Construction	24 - 01 April	\$198.00	Narere/Ltk	FTF/Online	Day
APRIL					
Window and Door Construction	02 - 08	\$165.00	Narere/Ltk	FTF/Blended	Day
Construct Timber Roof Structure	09 - 17	\$198.00	Narere/Ltk	FTF/Online	Day
Construct Timber Stairs	28 - 06 May	\$198.00	Narere/Ltk	FTF/Online	Day
MAY					
Carry Out Levelling	13 - 19	\$165.00	Narere/Ltk	FTF/Blended	Day
Formwork to Simple Concreting	21 - 29	\$198.00	Narere/Ltk	FTF/Blended	Day
JUNE					
Carry out excavation	02 - 10	\$198.00	Narere/Ltk	FTF/Blended	Day
Erect and Dismantle Restricted Height Scaffold	16 - 20	\$198.00	Narere/Ltk	FTF/Blended	Day
Fabricate and place reinforcing steel for basic construction	23 - 27	\$198.00	Narere/Ltk	FTF/Blended	Day
JULY					
Concreting to Simple Forms	07 - 11	\$198.00	Narere/Ltk	FTF/Blended	Day
Prepare for block Laying	14- 22	\$198.00	Narere/Ltk	FTF/Blended	Day
Prepare for solid plastering	23 - 31	\$198.00	Narere/Ltk	FTF/Blended	Day
AUGUST					
Fix for Plasterboard	04 - 08	\$165.00	Narere/Ltk	FTF/Blended	Day
Finish Plasterboard	11 - 15	\$165.00	Narere/Ltk	FTF/Blended	Day
Painting module I	18 - 22	\$165.00	Narere/Ltk	FTF/Blended	Day
Painting module II	25 - 29	\$165.00	Narere/Ltk	FTF/Blended	Day
SEPTEMBER					
Lay Floor Tiles	15 - 19	\$165.00	Narere/Ltk	FTF/Online	Day
Lay Wall tiles	22 - 26	\$165.00	Narere/Ltk	FTF/Blended	Day
OCTOBER					
Lay Decorative tiles	01 - 07	\$165.00	Narere/Ltk	FTF/Blended	Day
Tiling Curved Surfaces	13 - 17	\$165.00	Narere/Ltk	FTF/Blended	Day
NOVEMBER					
Safety Requirements for Construction Workplace	03 - 07	\$165.00	Narere/Ltk	FTF/Blended	Day
Trade Calculation for Builders	10 - 14	\$165.00	Narere/Ltk	FTF/Blended	Day

Read and Interpret Construction Plans	17 - 21	\$165.00	Narere/Ltk	FTF/Blended	Day
<b>DECEMBER</b>					
Hand and Power Tools Operation	01 - 05	\$165.00	Narere/Ltk	FTF/Blended	Day
Setout and Mark Building	10 - 16	\$200.00	Narere/Ltk	FTF/Blended	Day
<b>Cabinet Making &amp; Joinery</b>					
<b>FEBRUARY</b>					
Workplace Safety	10-18	\$198.00	Narere/Ltk	FTF/Blended	Day
Workplace Communication & Ethics	21.02 - 03.03	\$198.00	Narere/Ltk	FTF/Blended	Day
<b>MARCH</b>					
Computer Fundamentals & Applications	06 - 14	\$198.00	Narere/Ltk	FTF/Blended	Day
Plan Interpretation & Cost Job Estimation	19 -27	\$396.00	Narere/Ltk	FTF/Blended	Day
<b>APRIL</b>					
Make measurements and calculate cabinet and joinery material at workplace.	01-07	\$200.00	Narere/Ltk	FTF/Blended	Day
Operate woodwork portable hand tools and static machines	10-22	\$385.00	Narere/Ltk	FTF/Blended	Day
Cut and Assemble kitchen wall cabinet at wood workshop	25-1 May	\$250.00	Narere/Ltk	FTF/Blended	Day
<b>MAY</b>					
Assemble and install Door & drawers using manufactured hardware	06-08	\$120.00	Narere/Ltk	FTF/Blended	Day
Install furniture on-site	13-15	\$120.00	Narere/Ltk	FTF/Blended	Day
Timber Selection for Basic Furniture Making in wood workshop	20-28	\$418.00	Narere/Ltk	FTF/Blended	Day
<b>JUNE</b>					
Craft and Install Wooden Doors on Worksite	02-10	\$308.00	Narere/Ltk	FTF/Blended	Day
Apply Furniture Finishing in the workshop	16-18	\$198.00	Narere/Ltk	FTF/Blended	Day
<b>JULY</b>					
Fabricate shopfitting components using CNC machines	23/6 - 4	\$400.00	Narere	FTF	Day
Machine material using CNC machining and processing centres	09-22	\$400.00	Narere	FTF	Day
<b>AUGUST</b>					
Plan Interpretation & Cost Job Estimation	11-19	\$396.00	Narere/Ltk	FTF/Blended	Day
Make measurements and calculate cabinet and joinery material at workplace.	22-28	\$200.00	Narere/Ltk	FTF/Blended	Day
<b>SEPTEMBER</b>					
Operate woodwork portable hand tools and static machines	02-11	\$385.00	Narere/Ltk	FTF/Blended	Day
Cut and Assemble kitchen wall cabinet at wood workshop	16-22	\$250.00	Narere/Ltk	FTF/Blended	Day
Assemble and install Door & drawers using manufactured hardware	25-29	\$120.00	Narere/Ltk	FTF/Blended	Day

OCTOBER					
Install furniture on-site	02 - 06	\$120.00	Narere/Ltk	FTF/Blended	Day
Timber Selection for Basic Furniture Making in wood workshop	13-22	\$418.00	Narere/Ltk	FTF/Blended	Day
NOVEMBER					
Craft and Install Wooden Doors on Worksite	27 Oct - 04	\$308.00	Narere/Ltk	FTF/Blended	Day
Apply Furniture Finishing in the workshop	07-11	\$198.00	Narere/Ltk	FTF/Blended	Day
DECEMBER					
Fabricate shopfitting components using CNC machines	17-28	\$400.00	Narere	FTF	Day
Machine material using CNC machining and processing centres	01-12	\$400.00	Narere	FTF	Day
Plumber General					
JANUARY					
Water Fitters Intermediate Level	21 – Feb 1	\$165.00	Narere/Ltk	FTF/Blended	Evening
FEBRUARY					
Plumbing & Sheet Metal Workplace Safety	03 - 11	\$198.00	Narere/Ltk	FTF/Blended	Day
Computer Fundamentals	13 - 21	\$198.00	Narere/Ltk	FTF/Blended	Day
Read Plans and Calculates Plumbing Quantities	24 – 28	\$165.00	Narere/Ltk	FTF/Blended	Day
Water Fitters Supervisory Level	04 - 15	\$165.00	Narere/Ltk	FTF/Blended	Evening
Install and Fit off Sanitary Fixtures	19 – Mar 1	\$165.00	Narere/Ltk	FTF/Blended	Evening
MARCH					
Use Plumbing Hand and Power Tools	03 - 07	\$165.00	Narere/Ltk	FTF/Blended	Day
Introduction to Welding Oxy-Acetylene Gas	10 - 18	\$198.00	Narere/Ltk	FTF/Blended	Day
Introduction to Oxy Fuel Cutting	20 – Apr 1	\$198.00	Narere/Ltk	FTF/Blended	Day
Marking Out of Plumbing Materials	03 - 14	\$165.00	Narere/Ltk	FTF/Blended	Evening
Cut and Join Sheet Metal	17 – Apr 1	\$165.00	Narere/Ltk	FTF/Blended	Evening
APRIL					
Fundamentals of Arc Welding	02 - 08	\$198.00	Narere/Ltk	FTF/Blended	Day
Erect and Dismantle Restricted Height Scaffolding	14 - 18	\$198.00	Narere/Ltk	FTF/Blended	Day
Set Out and Install Water Services	21 - 25	\$198.00	Narere/Ltk	FTF/Blended	Day
Install Water Mains Pipeline	28 - May 2	\$198.00	Narere/Ltk	FTF/Blended	Day
Read Plans and Calculates Plumbing Quantities	02 - 15	\$165.00	Narere/Ltk	FTF/Blended	Day
Fabricate and Install Roof Drainage Components	16 – 29	\$198.00	Narere/Ltk	FTF/Blended	Evening
Select and Install Roof Sheeting and Wall Cladding	30 - May 13	\$198.00	Narere/Ltk	FTF/Blended	Evening
MAY					
Install and Adjust Water Service Controls Devices	05 - 09	\$198.00	Narere/Ltk	FTF/Blended	Day
Install Water Pump Sets -	12 - 16	\$198.00	Narere/Ltk	FTF/Blended	Day
Fit and Commission Hot and Cold Water	19 - 23	\$198.00	Narere/Ltk	FTF/Blended	Day



Green Plumbing	26 – 30	\$198.00	Narere/Ltk	FTF/Blended	Day
Carry Out Levelling	14 - 27	\$165.00	Narere/Ltk	FTF/Blended	Evening
Plan and Layout Residential Drainage	28 – Jun 10	\$198.00	Narere/Ltk	FTF/Blended	Evening
<b>JUNE</b>					
Fabricate and Install Fire Hydrant and Hose Reel	02 - 06	\$198.00	Narere/Ltk	FTF/Blended	Day
Install Sprinkle System	09 - 13	\$198.00	Narere/Ltk	FTF/Blended	Day
Carry Out Levelling	16 - 20	\$165.00	Narere/Ltk	FTF/Blended	Day
Install Storm Water and Subsoil Drainage	23 - 27	\$198.00	Narere/Ltk	FTF/Blended	Day
Install and Fit off Sanitary Fixtures	30 – Jul 4	\$198.00	Narere/Ltk	FTF/Blended	Day
Fit and Commission Hot and Cold Water	11 - 24	\$198.00	Narere/Ltk	FTF/Blended	Evening
Green Plumbing	25 – Jul 8	\$198.00	Narere/Ltk	FTF/Blended	Evening
<b>JULY</b>					
Plan and Layout Residential Drainage System	07 - 11	\$198.00	Narere/Ltk	FTF/Blended	Day
Pipe Layers	14 - 18	\$198.00	Narere/Ltk	FTF/Blended	Day
Install Gas Piping Systems	21 – 25	\$198.00	Narere/Ltk	FTF/Blended	Day
Fabricate and Install Fire Hydrant and Hose Reel	09 - 22	\$198.00	Narere/Ltk	FTF/Blended	Evening
Introduction to Welding Oxy-Acetylene Gas	23 – Aug 5	\$198.00	Narere/Ltk	FTF/Blended	Evening
<b>AUGUST</b>					
Install and Commission Type 'A' Gas Appliances	04 -08	\$198.00	Narere/Ltk	FTF/Blended	Day
Marking Out of Plumbing Materials	11 - 15	\$165.00	Narere/Ltk	FTF/Blended	Day
Cut and Join Sheet Metal	18 - 22	\$165.00	Narere/Ltk	FTF/Blended	Day
Select and Install Roof Sheetting and Wall Cladding	25 - 29	\$198.00	Narere/Ltk	FTF/Blended	Day
Introduction to Oxy Fuel Cutting	06 - 19	\$198.00	Narere/Ltk	FTF/Blended	Evening
Fundamentals of Arc Welding	20 – Sep 2	\$198.00	Narere/Ltk	FTF/Blended	Evening
<b>SEPTEMBER</b>					
Collect and Store Roof Water	01 - 5	\$165.00	Narere/Ltk	FTF/Blended	Day
Plumbing & Sheet Metal Workplace Safety	16 - 24	\$198.00	Narere/Ltk	FTF/Blended	Day
Computer Fundamentals	29 – Oct 7	\$198.00	Narere/Ltk	FTF/Blended	Day
Marking out of Plumbing Material	03 - 17	\$165.00	Narere/Ltk	FTF/Blended	Evening
Cut and Join Sheet Metal	18 – Oct 1	\$165.00	Narere/Ltk	FTF/Blended	Evening
<b>OCTOBER</b>					
Read Plans and Calculates Plumbing Quantities	13 - 17	\$165.00	Narere/Ltk	FTF/Blended	Day
Use Plumbing Hand and Power Tools	20 - 24	\$165.00	Narere/Ltk	FTF/Blended	Day
Introduction to Welding Oxy-Acetylene Gas	27 – Nov 5	\$198.00	Narere/Ltk	FTF/Blended	Day
Water Fitter Intermediate	02 - 16	\$165.00	Narere/Ltk	FTF/Blended	Evening
Water Fitter Supervisory	17 – 30	\$165.00	Narere/Ltk	FTF/Blended	Evening
<b>NOVEMBER</b>					
Introduction to Oxy Fuel Cutting	10 - 18	\$198.00	Narere/Ltk	FTF/Blended	Day



Fundamentals of Arc Welding	19 - 25	\$198.00	Narere/Ltk	FTF/Blended	Day
Erect and Dismantle Restricted Height Scaffolding	26 – Dec 2	\$198.00	Narere/Ltk	FTF/Blended	Day
Install and Fit Off Sanitary Fixtures	3 - 14	\$198.00	Narere/Ltk	FTF/Blended	Evening
Select and Install Roof Sheeting and Wall Cladding	17 - 28	\$198.00	Narere/Ltk	FTF/Blended	Evening
<b>DECEMBER</b>					
Carry Out Levelling	01 - 12	\$165.00	Narere/Ltk	FTF/Blended	Evening





Department of Automotive and Mechanical					
Course Name	Training Dates	Fees	Venue	Mode (FTF/Online/Blended)	Session (Day/Evening)
Light Automotive					
FEBRUARY					
Computer Fundamentals & Applications	3-11	\$198	Naceva/Narere	Blended	Day
Automotive Workshop Safety (OH & S)	3-18	\$165	Naceva/Narere	Blended	Evening
Workplace Communication & Ethics	13-21	\$198	Naceva/Narere	Blended	Day
Engine Principles	19-5	\$165	Naceva/Narere	Blended	Evening
Trade Calculation Fundamentals	25-5	\$198	Naceva/Narere	Blended	Day
MARCH					
Two Stroke Engines	6-24	\$165	Naceva/Narere	Blended	Evening
Automotive Workshop Safety	7-17	\$198	Naceva/Narere	Blended	Day
Workshop Practices	19-2	\$330	Naceva/Narere	Blended	Day
Lubricating Systems	25-9	\$165	Naceva/Narere	Blended	Evening
APRIL					
Automotive Industry environmental standard and Regulations	4-10	\$165	Naceva/Narere	Blended	Day
Cooling System Service & Repair	10-29	\$165	Naceva/Narere	Blended	Evening
Automotive Mechanical,Hydraulic and Phneumatic Principles	16-24	\$165	Naceva/Narere	Blended	Day
Automotive Engine Principles	28-2	\$165	Naceva/Narere	Blended	Day
Inspect & Repair Engine Force Induction Systems	30-15	\$165	Naceva/Narere	Blended	Evening
MAY					
Two Stroke Engines	8-14	\$165	Naceva/Narere	Blended	Day
Light Vehicle Fuel System/ Carburretor/EFI service and repair	19-3	\$165	Naceva/Narere	Blended	Evening
Lubricating Systems	19-23	\$165	Naceva/Narere	Blended	Day
Cooling System service and Repair	27-3	\$165	Naceva/Narere	Blended	Day
JUNE					
Engine Troubleshooting	4-19	\$165	Naceva/Narere	Blended	Evening
Inspect & Repair Engine Force Induction Systems	9-13	\$165	Naceva/Narere	Blended	Day
Light Vehicle Fuel System	17-23	\$165	Naceva/Narere	Blended	Day
Engine Overhaul & measurement	23-8	\$165	Naceva/Narere	Blended	Evening
Engine Troubleshooting	27-3	\$165	Naceva/Narere	Blended	Day
JULY					
Manual Transmission and Clutch Systems Service & Repair	9-24	\$165	Naceva/Narere	Blended	Evening
Engine Overhaul & Measurement	9-15	\$165	Naceva/Narere	Blended	Day
Clutch Systems Service & Repair	21-25	\$165	Naceva/Narere	Blended	Day

Automatic Transmission service & Repair	28-12	\$165	Naceva/Narere	Blended	Evening
Manual Transmission Service & Repair	29-4	\$165	Naceva/Narere	Blended	Day
<b>AUGUST</b>					
Automatic Transmission service & Repair	8-14	\$165	Naceva/Narere	Blended	Day
Suspension System Service & Repair	13-28	\$165	Naceva/Narere	Blended	Evening
Suspension System Service & Repair	20-26	\$165	Naceva/Narere	Blended	Day
<b>SEPTEMBER</b>					
Final Drive and Differential Service and Repair	1-8	\$165	Naceva/Narere	Blended	Day
Final Drive and Differential Service and Repair	1-16	\$165	Naceva/Narere	Blended	Evening
Steering System Service & repair	12-18	\$165	Naceva/Narere	Blended	Day
Steering Systems Service and Repair	17-2	\$165	Naceva/Narere	Blended	Evening
Wheel Alignment & Tires	24-30	\$165	Naceva/Narere	Blended	Day
<b>OCTOBER</b>					
Hydraulic Brake Service & Repair	2-8	\$165	Naceva/Narere	Blended	Day
Wheel Alignment and Tires	3-20	\$165	Naceva/Narere	Blended	Evening
Automotive Battery and Safety	13-17	\$165	Naceva/Narere	Blended	Day
Hydraulic Brake Service and Repair	22-6	\$165	Naceva/Narere	Blended	Evening
Vehicle Periodic Maintenance	24-30	\$165	Naceva/Narere	Blended	Day
<b>NOVEMBER</b>					
Automotive Electrical Principles	3-7	\$165	Naceva/Narere	Blended	Day
Vehicle Periodic Maintenance	10-25	\$165	Naceva/Narere	Blended	Evening
Gas Fuel Systems	11-17	\$165	Naceva/Narere	Blended	Day
Engineering Science for Automotive Technician	18-26	\$198	Naceva/Narere	Blended	Day
Engineering Drawing for Automotive Trade	27-5	\$198	Naceva/Narere	Blended	Day
Automotive Electrical Principles	26-11	\$198	Naceva/Narere	Blended	Evening
<b>Heavy Automotive</b>					
<b>FEBRUARY</b>					
Automotive Workshop Safety (OH & S)	3-18	\$198	Narere/Naceva	Blended	Evening
Computer Fundamentals & Applications	3-11	\$198	Narere/Naceva	Blended	Day
Workplace Communication & Ethics	13-21	\$198	Narere/Naceva	Blended	Day
Diesel Engine Fundamentals	19-5	\$198	Narere/Naceva	Blended	Evening
Trade Calculation Fundamentals	25-5	\$198	Narere/Naceva	Blended	Day
<b>MARCH</b>					
2-stroke Engine Principles	6-24	\$165	Narere/Naceva	Blended	Evening
Automotive Workshop Safety	7-17	\$198	Narere/Naceva	Blended	Day
Workshop Practices	19-2	\$330	Narere/Naceva	Blended	Day



Lubrication System	25-9	\$165	Narere/Naceva	Blended	Evening
<b>APRIL</b>					
Workshop Tools & Equipment	4-14	\$198	Narere/Naceva	Blended	Day
Cooling System Service & Repair	10-29	\$198	Narere/Naceva	Blended	Evening
Bearings, Seals, Gaskets, Sealants & Adhesives	16-24	\$165	Narere/Naceva	Blended	Day
Diesel Engine Fundamentals	28-6	\$198	Narere/Naceva	Blended	Day
Exhaust and Induction System Service & Repair	30-15	\$165	Narere/Naceva	Blended	Evening
<b>MAY</b>					
2-stroke Engine Principles	8-14	\$165	Narere/Naceva	Blended	Day
Diesel Injection Pump & Injector Service	19-3	\$198	Narere/Naceva	Blended	Evening
Lubrication System	19-23	\$165	Narere/Naceva	Blended	Day
Cooling System Service & Repair	27-5	\$198	Narere/Naceva	Blended	Day
<b>JUNE</b>					
Diesel Engine Fault Diagnosis and Tuning	4-19	\$198	Narere/Naceva	Blended	Evening
Exhaust and Induction System Service & Repair	9-13	\$165	Narere/Naceva	Blended	Day
Diesel Injection Pump & Injector Service	17-25	\$198	Narere/Naceva	Blended	Day
Diesel Engine Overhaul	23-8	\$198	Narere/Naceva	Blended	Evening
Diesel Engine Fault Diagnosis and Tuning	27-7	\$198	Narere/Naceva	Blended	Day
<b>JULY</b>					
Diesel Engine Overhaul	9-17	\$198	Narere/Naceva	Blended	Evening
Clutch System Service & Repair	9-24	\$165	Narere/Naceva	Blended	Day
Clutch System Service & Repair	21-25	\$198	Narere/Naceva	Blended	Day
Standard Transmission Service & Repair	28-12	\$198	Narere/Naceva	Blended	Evening
Standard Transmission Service & Repair	29-6	\$198	Narere/Naceva	Blended	Day
<b>AUGUST</b>					
Automatic Transmission Service & Repair	8-18	\$198	Narere/Naceva	Blended	Day
Suspension System Service & Repair	13-28	\$198	Narere/Naceva	Blended	Evening
Suspension System Service & Repair	20-28	\$198	Narere/Naceva	Blended	Day
<b>SEPTEMBER</b>					
Drive Axles Service & Repair	1-10	\$198	Narere/Naceva	Blended	Day
Drive Axles Service & Repair	1-16	\$198	Narere/Naceva	Blended	Evening
Steering System Service & Repair	17-2	\$198	Narere/Naceva	Blended	Evening
Steering System Service & Repair	12-22	\$198	Narere/Naceva	Blended	Day
Wheel Alignment & Tires	24-30	\$165	Narere/Naceva	Blended	Day
<b>OCTOBER</b>					
Brake System Fundamentals	2-8	\$165	Narere/Naceva	Blended	Day
Wheel Alignment & Tires	3-20	\$165	Narere/Naceva	Blended	Evening
Air Brake Servicing	13-22	\$198	Narere/Naceva	Blended	Day

Brake System Fundamentals	22-6	\$165	Narere/Naceva	Blended	Evening
Vehicle Periodic Maintenance	24-30	\$165	Narere/Naceva	Blended	Day
<b>NOVEMBER</b>					
Fundamentals of Electricity	3-7	\$165	Narere/Naceva	Blended	Day
Vehicle Periodic Maintenance	10-25	\$165	Narere/Naceva	Blended	Evening
Hydraulic Fundamentals and Applications	11-17	\$165	Narere/Naceva	Blended	Day
Fundamentals of Electricity	26-11	\$165	Narere/Naceva	Blended	Evening
<b>Maintenance &amp; Diagnostics</b>					
<b>FEBRUARY</b>					
Apply Basic Meat Works Industry Skills	03 - 05	\$200	Narere	Blended	Day
Computer Fundamental & Application	06-13	\$198	Narere	Blended	Day
Basic Fitting & Machining	17-28	\$330	Narere	Blended	Day
Doggers & Riggers	03-20	\$220	Narere	Blended	Evening
<b>MARCH</b>					
Mechanical Engineering Drawing & Interpretation	03 - 10	\$165	Narere	Blended	Day
Introduction to CAD	11 - 17	\$275	Narere	Blended	Day
Precision Measurement & Inspection Technique	18 - 27	\$330	Narere	Blended	Day
Basic Tribology	28-03	\$220	Narere	Blended	Day
Basic Fitting & Machining	24-02	\$330	Narere	Blended	Evening
<b>APRIL</b>					
Doggers & Riggers	07-11	\$220	Narere	Blended	Day
Engine Maintenance/ Diagnostics & Repair	14-22	\$275	Narere	Blended	Day
Heat Engines	23-29	\$275	Narere	Blended	Day
Machining Processes	07-24	\$220	Narere	Blended	Evening
<b>MAY</b>					
Mechanical Science	01- 08	\$198	Narere	Blended	Day
Engineering Calculation	15-23	\$198	Narere	Blended	Day
Applied Engineering Materials	26-03	\$198	Narere	Blended	Day
Industrial Pumps 1	05 - 22	\$330	Narere	Blended	Evening
<b>JUNE</b>					
Workplace Communication & Ethics	04 - 12	\$198	Narere	Blended	Day
Basic Craft Practice	16-27	\$330	Narere	Blended	Day
Industrial Pumps 2	26-12	\$330	Narere	Blended	Evening
Hydraulic Power System	16-2	\$220	Narere	Blended	Evening
<b>JULY</b>					
Apply Basic Meat Works Industry Skills	01-03	\$200	Narere	Blended	Day
Computer Fundamental & Application	04-11	\$198	Narere	Blended	Day
Basic Fitting & Machining	14-25	\$330	Narere	Blended	Day
Pneumatic Power Systems	07-24	\$275	Narere	Blended	Evening



AUGUST					
Mechanical Engineering Drawing & Interpretation	28-04	\$165	Narere	Blended	Day
Introduction to CAD	05-11	\$275	Narere	Blended	Day
Precision Measurement & Inspection Technique	13-22	\$330	Narere	Blended	Day
Machine Installation & Commissioning	04-21	\$330	Narere	Blended	Evening
SEPTEMBER					
Basic Tribology	01-05	\$220	Narere	Blended	Day
Doggers & Riggers	08-15	\$220	Narere	Blended	Day
Engine Maintenance/ Diagnostics & Repair	16-22	\$275	Narere	Blended	Day
Mechanical Science	23-30	\$198	Narere	Blended	Day
Basic Boiler Operation	01-18	\$770	Narere	Blended	Evening
OCTOBER					
Heat Engines	01-07	\$275	Narere	Blended	Day
Engineering Calculation	09-17	\$198	Narere	Blended	Day
Applied Engineering Materials	20-28	\$198	Narere	Blended	Day
Care & Maintenance of Bearings	29-16	\$220	Narere	Blended	Evening
NOVEMBER					
Workplace Communication & Ethics	03-11	\$198	Narere	Blended	Day
Basic Craft Practice	12-25	\$330	Narere	Blended	Day
Apply Basic Meat Works Industry Skills	26-28	\$200	Narere	Blended	Day
Doggers & Riggers	03 - 20	\$220	Narere	Blended	Evening
DECEMBER					
Machining Processes	03-07	\$220	Narere	Blended	Day
AutoCAD					
FEBRUARY					
Fundamentals of Computer Aided Design Module 1	03-07	\$275	Narere	F2F	Day
Fundamentals of Computer Aided Design Module 2	10-14	\$275	Narere	F2F	Day
Fundamentals of Computer Aided Design Module 3	17-21	\$275	Narere	F2F	Day
Fundamentals of Computer Aided Design	03-20	\$550	Narere	F2F	Evening
2-Dimensional Design	24 - 13/03	\$660	Narere	F2F	Evening
MARCH					
2-Dimensional Design Module 1	03-07	\$330	Narere	F2F	Day
2-Dimensional Design Module 2	10-14	\$330	Narere	F2F	Day
2-Dimensional Design Module 3	17-21	\$330	Narere	F2F	Day
3-Dimensional Design	17 - 03/04	\$770	Narere	F2F	Evening
3-Dimensional Design Module 1	24-28	\$385	Narere	F2F	Day
3-Dimensional Design Module 2	31 - 04/04	\$385	Narere	F2F	Day
APRIL					
3-Dimensional Design Module 3	07-11	\$385	Narere	F2F	Day



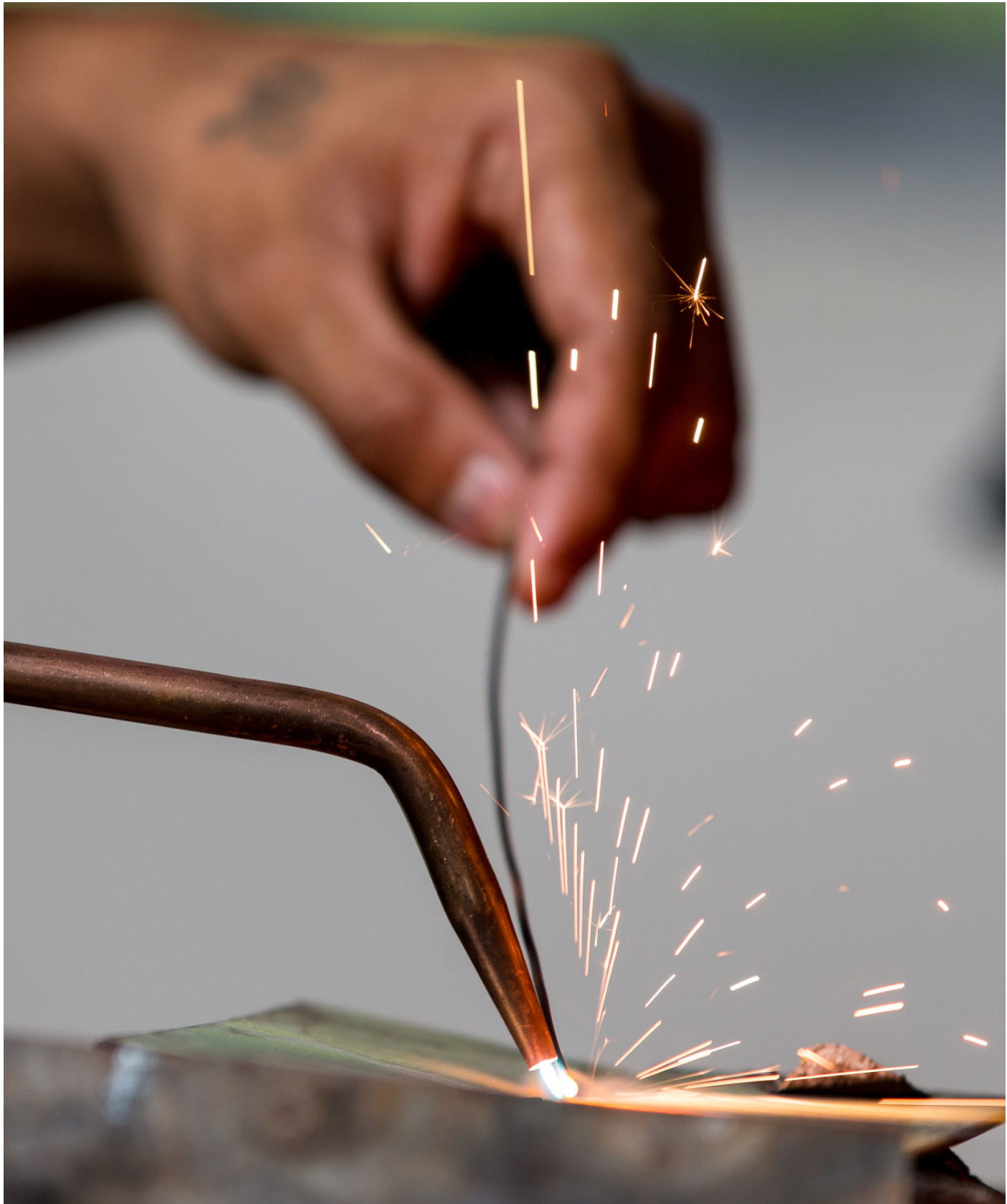
MAY					
Fundamentals of Computer Aided Design Module 1	05-09	\$275	Narere	F2F	Day
Fundamentals of Computer Aided Design Module 2	13-19	\$275	Narere	F2F	Day
Fundamentals of Computer Aided Design Module 3	21-27	\$275	Narere	F2F	Day
Fundamentals of Computer Aided Design	05-26	\$550	Narere	F2F	Evening
JUNE					
2-Dimensional Design	02-19	\$660	Narere	F2F	Evening
2-Dimensional Design Module 1	02-06	\$330	Narere	F2F	Day
2-Dimensional Design Module 2	09-13	\$330	Narere	F2F	Day
2-Dimensional Design Module 3	16-20	\$330	Narere	F2F	Day
3-Dimensional Design Module 1	23-27	\$385	Narere	F2F	Day
3-Dimensional Design Module 2	30-04/07	\$385	Narere	F2F	Day
3-Dimensional Design	23-10/07	\$770	Narere	F2F	Evening
JULY					
3-Dimensional Design Module 3	07-11	\$385	Narere	F2F	Day
AUGUST					
Fundamentals of Computer Aided Design Module 1	04-08	\$275	Narere	F2F	Day
Fundamentals of Computer Aided Design Module 2	11-15	\$275	Narere	F2F	Day
Fundamentals of Computer Aided Design Module 3	18-22	\$275	Narere	F2F	Day
2-Dimensional Design Module 1	25-29	\$330	Narere	F2F	Day
Fundamentals of Computer Aided Design	04-21	\$550	Narere	F2F	Evening
2-Dimensional Design	25-15/09	\$660	Narere	F2F	Evening
SEPTEMBER					
2-Dimensional Design Module 2	01-05	\$330	Narere	F2F	Day
2-Dimensional Design Module 3	'09-15	\$330	Narere	F2F	Day
3-Dimensional Design Module 1	'17-23	\$385	Narere	F2F	Day
3-Dimensional Design Module 2	'25-01/10	\$385	Narere	F2F	Day
3-Dimensional Design	"17-07/10	\$550	Narere	F2F	Evening
OCTOBER					
3-Dimensional Design Module 3	'06-13	\$385	Narere	F2F	Day
Refrigeration & Aircoditioning					
FEBRUARY					
RAC Workplace Safety	10-18	\$198.00	Narere/Naceva	Face to Face	Day
Trade Calculations Fundamentals	20-28	\$198.00	Narere/Naceva	Face to Face	Day
Refrigeration Fundamentals	17-28	\$198.00	Narere/Naceva	Face to Face	Evening
MARCH					
Refrigeration Fundamentals	3-11	\$165	Narere/Naceva	Face to Face	Day
Refrigeration Procedures	17-25	\$165	Narere/Naceva	Face to Face	Day
Workshop Craft Practice	27-09	\$330	Narere/Naceva	Face to Face	Day
Refrigeration Procedures	3-14	\$165	Narere/Naceva	Face to Face	Evening



Refrigerants	17-28	\$165	Narere/Naceva	Face to Face	Evening
Refrigeration System Components	31-11	\$198	Narere/Naceva	Face to Face	Evening
<b>APRIL</b>					
Refrigerants	10-22	\$165	Narere/Naceva	Face to Face	Day
Refrigeration System Components	24-02	\$198	Narere/Naceva	Face to Face	Day
Fundamentals of Air Conditioning	22-05	\$198	Narere/Naceva	Face to Face	Evening
<b>MAY</b>					
Workplace Communication & Ethics	5-14	\$198	Narere/Naceva	Face to Face	Day
Computer Fundamentals & Applications	19-27	\$198	Narere/Naceva	Face to Face	Day
Domestic Refrigerators & Freezers	6-19	\$165	Narere/Naceva	Face to Face	Evening
Residential Air-Conditioning	26-09	\$165	Narere/Naceva	Face to Face	Evening
<b>JUNE</b>					
Electrical Principles	2-10	\$220	Narere/Naceva	Face to Face	Day
Fundamentals of Air Conditioning	12-20	\$198	Narere/Naceva	Face to Face	Day
Domestic Refrigerators & Freezers	23-01	\$165	Narere/Naceva	Face to Face	Day
Electric Motors and Circuits	16-27	\$198	Narere/Naceva	Face to Face	Evening
Refrigeration System Operation	30-11	\$198	Narere/Naceva	Face to Face	Evening
<b>JULY</b>					
Residential Air-Conditioning	7-15	\$198	Narere/Naceva	Face to Face	Day
Electric Motors and Circuits	17-25	\$198	Narere/Naceva	Face to Face	Day
Refrigeration System Operation	28-5	\$198	Narere/Naceva	Face to Face	Day
Refrigerants Control	14-25	\$165	Narere/Naceva	Face to Face	Evening
Installation	28-08	\$198	Narere/Naceva	Face to Face	Evening
<b>AUGUST</b>					
Refrigerants Control	7-15	\$165	Narere/Naceva	Face to Face	Day
Installation	16-26	\$198	Narere/Naceva	Face to Face	Day
Systems Control	27-04	\$198	Narere/Naceva	Face to Face	Day
Systems Control	11-22	\$198	Narere/Naceva	Face to Face	Evening
Ventilation	25-08	\$165	Narere/Naceva	Face to Face	Evening
<b>SEPTEMBER</b>					
Ventilation	8-16	\$165	Narere/Naceva	Face to Face	Day
Air Conditioning Systems	18-26	\$165	Narere/Naceva	Face to Face	Day
Air Conditioning Controls	29-07	\$165	Narere/Naceva	Face to Face	Day
Air Conditioning Systems	15-26	\$165	Narere/Naceva	Face to Face	Evening
Air Conditioning Controls	29-13	\$165	Narere/Naceva	Face to Face	Evening
<b>OCTOBER</b>					
Capillary Systems	13-22	\$165	Narere/Naceva	Face to Face	Day
Cool Rooms/Freezer Rooms	27-04	\$165	Narere/Naceva	Face to Face	Day
Capillary Systems	27-07	\$165	Narere/Naceva	Face to Face	Evening

NOVEMBER					
Maintenance & Service of Comfort & Process Cool	10-18	\$180	Narere/Naceva	Face to Face	Day
Cool Rooms/Freezer Rooms	10-21	\$165	Narere/Naceva	Face to Face	Evening
Maintenance & Service of Comfort & Process Cool	24-05	\$198	Narere/Naceva	Face to Face	Evening
Welding & Fabrication					
FEBRUARY					
Workshop & Welding Safety	3-11	\$198	Narere/Naceva	Face to Face	Day
Workshop & Welding Safety	3-20	\$198	Narere/Naceva	Face to Face	Evening
Welding & Fabrication Level 1	12-25	\$660	Narere/Naceva	Face to Face	Day
Gas Welding & Cutting	24-13	\$198	Narere/Naceva	Face to Face	Evening
MARCH					
Arc Welding Technology 1	17-3	\$187	Narere/Naceva	Face to Face	Evening
APRIL					
Computer Fundamentals	2-10	\$198	Narere/Naceva	Face to Face	Day
Arc Welding Technology 2	7-28	\$187	Narere/Naceva	Face to Face	Evening
Welding & Fabrication Level 2	14-27	\$660	Narere/Naceva	Face to Face	Day
MIG Welding Mild Steel	29-19	\$220	Narere/Naceva	Face to Face	Evening
MAY					
MIG Welding Aluminum	20-20	\$220	Narere/Naceva	Face to Face	Evening
JUNE					
Workplace Communication & Ethics	2-10	\$198	Narere/Naceva	Face to Face	Day
Welding Calculation	11-19	\$198	Narere/Naceva	Face to Face	Day
MIG Welding Stainless Steel	10-30	\$220	Narere/Naceva	Face to Face	Evening
Gas Welding 7 Cutting	23-01	\$198	Narere/Naceva	Face to Face	Day
JULY					
TIG Welding	1-17	\$242	Narere/Naceva	Face to Face	Evening
Brazing & Soldering	3-11	\$198	Narere/Naceva	Face to Face	Day
Arc Welding Technology 1	14-22	\$187	Narere/Naceva	Face to Face	Day
High Pressurized Pipe Welding	21-7	\$242	Narere/Naceva	Face to Face	Evening
Arc Welding Technology 2	24-1	\$187	Narere/Naceva	Face to Face	Day
AUGUST					
MIG Welding Mild Steel	4-12	\$220	Narere/Naceva	Face to Face	Day
Welding Calculation	11-28	\$198	Narere/Naceva	Face to Face	Evening
Mig Aluminum	18-26	\$220	Narere/Naceva	Face to Face	Day
Mig Stainless Steel	28-08	\$220	Narere/Naceva	Face to Face	Day
SEPTEMBER					
Engineering Drawing	1-18	\$198	Narere/Naceva	Face to Face	Evening
TIG Welding	11-19	\$242	Narere/Naceva	Face to Face	Day
Fabrication Techniques	22-13	\$198	Narere/Naceva	Face to Face	Evening
High Pressurized Pipe Welding	23-1	\$242	Narere/Naceva	Face to Face	Day

OCTOBER					
Engineering Drawing	6-15	\$198	Narere/Naceva	Face to Face	Day
Non-Destructive Testing	14-3	\$198	Narere/Naceva	Face to Face	Evening
Fabrication Techniques	17-28	\$198	Narere/Naceva	Face to Face	Day
Non-Destructive Testing	30-7	\$198	Narere/Naceva	Face to Face	Day







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