



Trades Offered

We test knowledge and Practical skills and related trade competencies in the following twenty-nine (29) established trades:

1. Carpenter General
2. Joiner
3. Block Layer
4. Sheet Metal Worker
5. Upholsterer
6. Pipe Fitter
7. Wood Machinist
8. Plasterer
9. Letter Press Machinist
10. Spray Painting
11. Photo Mechanic
12. Panel Beating
13. Chef
14. Refrigeration & Air Conditioning
15. Heavy Diesel Mechanic Commercial
16. Motor Vehicle Mechanic
17. Electrician
18. Fitter Machinist
19. Cabinet Maker
20. Sign Writer
21. Welding
22. Hand & Machine Typographer
23. Painter & Decorator
24. Print Finishing
25. Lithographic Offset Machinist
26. Baking & Patisserie
27. Plumber General
28. Electronics Technician
29. Motor Vehicle Electrical Electronics

The above trade booklets are available at a cost of \$5.00 each.

Care | Honesty | Accountability
Service | Excellence



www.fnu.ac.fj/httpc/

CONTACT

For further enquiries, please contact:
Narere Campus:

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NTPC
National Training &
Productivity Center

CERTIFIED
ISO 9001



National Trade Testing Scheme



www.fnu.ac.fj



About Us

The National Trade Testing Scheme (NTTS) is the only trade skills assessment body in the country, managed by the National Training and Productivity Centre (NTPC) of the Fiji National University (FNU).

The scheme was set up in 1976 to upgrade the standard of skills in various trades through skills testing and certification, hence providing the required standard of manpower to industries in Fiji. Levels of testing under the scheme (and as required by the 1976 Fiji National Trade Testing Regulation) are:

Class III Assistant Tradesperson Level

Class II Qualified Tradesperson Level

Class I Supervisor Level

There are no minimal educational requirements for candidates, which means that candidates having some or no formal training are entitled to demonstrate their levels of skills against the established standards, provided that they have the necessary trade or industry experience and knowledge in the discipline.

Eligibility Criteria

There are two (2) sets of criteria, one for Electricians and the General one for all the other trades. Prospective candidates are advised to contact the Department for further clarification on equivalent eligibility and exemption criteria.

General Qualifying Stream	Minimum Equivalent Full Time Work Experience		
	Class III	Class II	Class I
No Formal Training	2 Years	4 Years	6 Years
Vocational Candidates	Sit Direct	3 Years	5 Years
Completion of NTPC Modular Programs	1400 Hours	3 Years	5 Years
Successful Completion of Apprenticeship	Exempted	Sit Direct	2 Years Post Apprenticeship
40 years + 20 Years' Experience	Optional	Optional	Sit Direct

Electrician Qualifying Streams	Minimum Equivalent Full Time Work Experience		
	Class III	Class II	Class I
No Formal Training	6 Years	9 Years + Refresher Course	11 Years + Re-fresher Course
Completion of NTPC Modular Programs	1400 Hours	3 Years	5 Years
Trade Certificate	1 Year Experience	4 Years	6 Years
Vocational Candidate	Sit Direct	3 Years + Refresher Course	5 Years + Re-fresher course
Diploma	Sit Direct	4 Years	6 Years
EFL Wireman's Licence	Sit Direct	3 Years	5 Years
Successful Completion of Trade Apprenticeship Program	Exempted	Sit Direct	2 Years Post Apprenticeship
Successful Completion of Technician Apprenticeship Program	Exempted	Sit Direct	3 Years Post Apprenticeship

Nature of Tests and Result Determination

Trade Tests cover theoretical knowledge as well as practical demonstration of the trade, however, in the Class III category, candidates may opt between a written or an oral theoretical test.

Pass result and trade test certificate awarded:

Passed Practical test = 60% minimum marks obtained in the practical test.

Passed Theory Test = 50% minimum marks obtained in the theory test.

Partial – pass result:

Passed Practical test = 60% minimum marks obtained in the practical test.

Failed Theory Test = below 50% marks obtained in the theory test. Required to re-sit the theory test only.

Fail result:

Failed Practical test = below 60% marks obtained in the practical test. Required to repeat both the practical and theory tests.

Trade Test Fees		
Full Test	Normal	Special
Certificate Class III	\$200.00	\$480.00
Certificate Class II	\$300.00	\$640.00
Certificate Class I	\$400.00	\$800.00
Re-sit Theory Only	Normal	Special
Certificate Class III	\$100.00	\$240.00
Certificate Class II	\$150.00	\$320.00
Certificate Class I	\$200.00	\$400.00

Normal Test:

is conducted on the minimum number of candidates.

Special Test: candidates do not have to wait for the minimum number. All Special tests are conducted in the central division.

Applying for Trade Test

Participants are required to apply online through the FNU Website- <https://crm-student.fnu.ac.fj> New users need to create an account first. The following documents will be required to be uploaded:

- 1 passport size photo
- Birth Certificate
- Joint Card/ TIN Letter
- Certified true copy of business registration and/or business license –if self-employed
- Statutory Declaration signed by a Justice of Peace if the candidate is self-employed
- Principal's testimonial and/or high school result for candidates below the age of 21 years
- Job References(s) showing full-time experience (provide statutory declaration where references cannot be provided)
- If NTPC Student – Logbook (1400 Hrs., signed & Stamped on every page) with letter of completion (Modular Program- Class III level only).

Candidates will be notified of the date, time and place of the trade test should your application be approved. Candidates whose application has not been successful will be notified accordingly.

