

# Memorandum

## TO: WHOM IT MAY CONCERN

### FROM: CHIEF EXECUTIVE OFFICER – FIJI MARITIME ACADEMY

#### **DATE: 3<sup>RD</sup> JUNE 2021**

#### SUBJECT: CANCELLATION OF ALL SHORT COURSE DUE TO COVID-19

This is to formally advise you that all scheduled short courses (Safety and Survival, Simulator, Rating Training Etc.) are suspended until further notice.

This decision was taken due to the current pandemic situation experienced by Fiji. Course postponement is subject to the COVID 19 situation in the country and advise from Fiji National University. Current situation would be re-evaluated when the circumstances improve. This memorandum shall be valid until the 31<sup>st of</sup> August 2021 and subjected to extension of dates if necessary.

Update on the resumption of the said courses would be declared by way of another memorandum.

Meanwhile for any further queries, please do not hesitate to contact our Administration Team on following email:

taslim.mohammed@fnu.ac.fj or priya.p@fnu.ac.fj

Thank you,