**GRADUATE STUDENT RESEARCH GRANT – APPROVED BUDGET**

Please complete this form and submit it to the Research Office to enable the creation of your grant code.

Ensure that the following forms accompany your budget approval submission to the Research Office.

1. Copy of your budget and Gantt chart presented during candidature confirmation
2. Creation of the Project code form
3. Candidature Confirmation Letter

**STUDENT DETAIL**

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| **GRADUATE**  **STUDENT** | **NAME:** | | **STUDENT ID NUMBER:** | |
|  | |  | |
| **COLLEGE:** | | | |
| CBHTS ☐ CMNHS ☐ CAFF ☐ CHEL ☐ CETVET | | | |
| **PHONE CONTACT:** | **EMAIL ADDRESS:** | | **SIGNATURE:** |
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| **Research**  **Detail** | **Research Topic:** | |
|  | |
| **Start Date:** | **End Date:** |
|  |  |

**Approved Budget (during candidature confirmation)**

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| **No.** | **ACTIVITY** | **QUANTITY** | **ESTIMATED COST** | **DURATION**  **(tentative dates)** |
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| **Total** | | | **$** |  |

***Contingency - up to 5% only. [You may add more lines if you require.]***

**PRINCIPAL SUPERVISOR APPROVAL:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SUPERVISOR**  **APPROVAL** | **NAME (Principal *Supervisor)*:** | | | |
|  | | | |
| **COLLEGE:** | | | |
| CBHTS ☐ CMNHS ☐ CAFF ☐ CHEL ☐ CETVET | | | |
| **PHONE CONTACT:** | **EMAIL ADDRESS:** | **SIGNATURE:** | |
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**COLLEGE APPROVAL**

|  |  |  |  |
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| **COLLEGE**  **APPROVAL(s)** | **NAME (Associate *Dean Research & Innovation*):** | | |
|  | | |
| **COLLEGE** | | |
| ☐ CBHTS ☐ CMNHS ☐ CAFF ☐ CHEL ☐ CETVET | | |
| **PHONE CONTACT** | **EMAIL ADDRESS** | **SIGNATURE** |
|  |  |  |
| **NAME (College *Dean*):** | | |
|  | | |
| **PHONE CONTACT:** | **EMAIL ADDRESS:** | **SIGNATURE:** |
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**RESEARCH OFFICE APPROVAL**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PRO VICE CHANCELLOR  RESEARCH & INNOVATION** | **NAME** | | | |
|  | | | |
| **Approved** | Yes | **Date** | **Signature** |
| No |  |  |

**Request submitted to:**

A signed electronic copy is to be emailed to the Research Office.

**Contact Person:** Reena Singh

**Email Address:** [geo@fnu.ac.fj](mailto:geo@fnu.ac.fj).

**Extension:** 2042

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