

**Colleges:**

College of Agriculture, Fisheries & Forestry
College of Business, Hospitality & Tourism Studies
College of Engineering, Science & Technology
College of Humanities & Education
College of Medicine, Nursing & Health Sciences
National Training & Productivity Centre

P.O Box 7222, Nasinu Fiji | **Tel:** (679) 3394 000

Fax: (679) 3394 003 | **Web:** www.fnu.ac.fj

April 10, 2026

PIHRS 2026 WRITING INTENSIVES/WORKSHOPS

Participant Eligibility & Requirements

Core Principle (applies to all workshops)

- Maximum **25 participants per workshop**
- Participants must come **prepared with draft material**
- Workshops are **not introductory training** — they are **output-focused working sessions**
- Participants must commit to **full attendance (1.5 days)**

1. MANUSCRIPT WRITING WORKSHOP

“From Draft to Journal-Ready Submission”

Eligibility Criteria

Participants MUST:

1. Have a **full draft manuscript** (minimum: Introduction, Methods, Results, Discussion)
2. Be based on **completed research or analysed data**
3. Have identified **at least one target journal**
4. Have **minimum 5–10 relevant references** already incorporated
5. Be prepared to:
 - Share draft with facilitators/peers
 - Receive and act on critical feedback

Priority Will Be Given To:

- Manuscripts linked to Pacific health priorities
- Early-career researchers with near-complete drafts
- Work with potential policy relevance

Expected Output:

✓ Manuscript refined to **journal-ready submission standard**

2. CONCEPT NOTE WRITING WORKSHOP

“From Idea to Fundable Concept”

Eligibility Criteria

Participants MUST:

1. Have **at least one clearly defined research idea**
2. Provide **minimum three references** supporting the idea
3. Be able to articulate:
 - Problem statement
 - Target population/context
4. Demonstrate alignment with:
 - Pacific health priorities / SDG 3
5. Be willing to develop:
 - Theory of change
 - Preliminary objectives and approach

Additional Requirements:

- Idea should be **feasible within 12–36 months**
- Participant must commit to developing a **complete concept note during workshop**

Expected Output:

✓ **Fundable concept note** ready for donor calls

3. RESEARCH PROPOSAL WRITING WORKSHOP
“From Concept to Full Proposal”**Eligibility Criteria**

Participants **MUST**:

1. Present **three potential research ideas**
2. Provide **at least one reference per idea**
3. Select **one idea to develop during the workshop**
4. Have basic understanding of:
 - Study design
 - Data collection methods
5. Be ready to develop:
 - Research question(s)
 - Methodology
 - Workplan and timeline

Additional Requirements:

- Proposal must be **implementable within a realistic setting**
- Preferably linked to institutional or programme priorities

Expected Output:

✓ **Full draft research proposal**

4. GRANT PROPOSAL WRITING WORKSHOP
“From Proposal to Competitive Funding Application”**Eligibility Criteria**

Participants **MUST**:

1. Have **completed at least one research project**
2. Have **one well-developed research idea requiring funding**
3. Provide:
 - Preliminary concept or proposal draft (preferred)
4. Demonstrate understanding of:
 - Research design
 - Budget basics
5. Be ready to:
 - Align proposal to a specific funding opportunity (or type of funder)

Additional Requirements:

- Participants should ideally:
 - Be part of an institution or programme
 - Have potential collaborators identified


Expected Output:

✓ **Refined grant proposal (near submission-ready)**

GENERAL PARTICIPANT COMMITMENTS

All participants must:

- Attend full workshop duration
- Submit draft materials **before workshop (if required)**
- Engage in **peer review sessions**
- Commit to **post-workshop follow-up (submission/funding)**



Dr Donald Wilson
Chair, PIHRS 2026
Associate Dean Research and Director
Fiji Institute of Pacific Health Research (FIPHR)
CMNHS/FNU