

CERTIFICATE IN FUNDAMENTALS OF GRAPHICS DESIGN

Overview

This course is designed to introduce participants to the Fundamentals of Graphic Designing using new graphics tools like Photoshop, Illustrator and Fireworks from the Adobe Suite.

The participant will learn to edit the colour, size, shape and background of an image to customise the image to suite the client need. Candidates will learn to provide a distinctive artwork for any project, by craft vector assets for use in any design project, from logos and branding to graphics for advertising, packaging and environments.

Capabilities Addressed

After completing this course the participant should be able to:

- Execute the Adobe applications
- Use the Workspace
- Demonstrate the skills to open exiting file(s)
- Differentiate between bitmap and vector images
- Use appropriate Image Size and Resolution to create new image file(s)
- Conduct saving of file(s) using default and other file formats
- Use Panels and Menus
- Use different Selections techniques
- Employ various tools and their attributes to create and modify objects
- Perform formatting and transformation on objects including text and illustrations
- Use gradient/pattern/solid fills to enhance objects
- Employ the concept of Layers effectively
- Apply different Opacity Level and Blending Modes
- Design digital projects including logos, flyers, advertisements, and many more

Target group

This course is best suited for individuals who are interested in choosing digital graphics designing as their career and also individuals who are in the field and need to refresh/enhance basic skills in adobe suite namely Photoshop, Illustrator and Fireworks.

Course Dates	Session	Enrolment Closes
23 Oct - 10 Nov, 2017	Evening (5.30pm - 8.30pm)	20 Oct, 2017

Course Fees: \$550 (Your investment includes: Manual, Refreshments and Certificate)

Venue: Derrick campus, Samabula (**Limited Seats Available!**)

Prerequisite: Basic Computer Knowledge

NTPC reserves the right to re-schedule the course if the minimum number of participants is not met.



For application and further enquiries, contact:

Anjana Raju | Ph: 338 1044 | Ext: 1914 | Email: anjana.raju@fnu.ac.fj
Mandeep Singh | Ph: 338 1044 | Ext: 1912 | Email: mandeep.singh@fnu.ac.fj



CERTIFICATE IN FUNDAMENTALS OF MICROSOFT EXCHANGE SERVER 2013 ADMINISTRATION

Overview

This course provides students with the knowledge and skills to configure and manage an Exchange Server 2013 messaging environment. This course will teach you how to configure Exchange Server 2013, as well as provide guidelines, best practices, & considerations that will help you optimize your Exchange Server deployment.

Capabilities Addressed

After completing this course the participant should be able to:

- Install and deploy Exchange Server 2013.
- Configure Mailbox servers and mailbox server components.
- Manage recipient objects
- Configure the Client Access server role.
- Test email on MS. Outlook and Web browsers via OWA
- Plan and implement backup and restore for the server roles.

Target Group

This course is intended for people aspiring to be network, system administrators including IT generalists and help desk professionals who want to learn about Exchange Server 2013.

Training Dates	Session	Venue	Enrolment Closes
13 - 20 Nov, 2017	Evening (5.30pm - 8.30pm)	Samabula	10 Nov, 2017

Duration: 18 hours

Fees: \$350.00 (your investment includes: Certificate)

For application and further enquiries, contact:

Anjana Raju | Ph: 338 1044 | Ext: 1912 | Email: anjana.raju@fnu.ac.fj
Manpreet Singh | Ph: 338 1044 | Ext: 1914 | Email: manpreet.singh@fnu.ac.fj



CERTIFICATE IN ADVANCED GRAPHICS DESIGN

Overview

Advance Graphics Design is a course that will enable participants to develop practical skills and knowledge required to produce and communicate creative graphic design images for reproduction in print and digital media. This course will also enable participants to create rich, interactive content for digital, web, and mobile platforms. The course will cover advanced features of Photoshop, Illustrator and basics animation skill from Flash.

Capabilities Addressed

- Masks And Channels
- Advanced Layering
- Advanced Compositing
- Working With 3D Images
- Preparing Files For The Web
- Blending Colors And Shapes
- Applying Effects
- Applying Appearance Attributes And Graphic Styles
- Working With Symbols
- Combining Illustrator CS5/CS6 Graphics With Other Adobe Applications
- Getting To Know Flash
- Working With Graphics
- Creating And Editing Symbols
- Using Text
- Adding Animation

Target Group

This course is for participants who have prior knowledge / experience in graphics designing or have successfully completed Certificate in Fundamentals of Graphics Design. It is best suited for professional photographers, graphic designers and web designers.

Training Dates	Session	Venue	Enrolment Closes
13 November - December, 2017	Evening (5.30pm - 8.30pm)	Samabula	10 November, 2017

Duration: 45 Hours

Training Fees: \$650 (your investment includes: Refreshments and Certificate)

Limited Seats Available

Prerequisite: Certificate in Fundamentals of Graphics Design or relevant work experience.

For application and further enquiries, contact:

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Pinky Kumar | Ph: 338 1044 | Ext: 1914 | Email: pinky.kumar@fnu.ac.fj



CERTIFICATE IN PC REPAIR & MAINTENANCE FOR NON-IT PERSONNEL

Overview

The course is designed for participants who are looking to understand about PC repair and maintenance work and provides background in regards to the operations of a personal computer. After participating in the course candidates are expected to have a firmer understanding of issues concerning computer repair. The course is designed for all levels of individuals who aspire to become proficient in diagnosing computer issues and improving the overall performance of the PC.

Capabilities Addressed

After completing this course the participant should be able to:

- Identify types, functions and operations of PC and laptop components
- Install and configure peripheral devices and system components.
- Describe the basic configuration of PC components for operation
- Install, configure and maintain the Windows operating system on a PC
- Identify various operating systems and software
- Perform basic PC maintenance while working safely and responsibly.
- Install and configure Microsoft Windows 7 and Microsoft Windows 8.
- Install, configure, upgrade, and maintain PC workstations
- Use anti-virus tools to prevent and recover from malware infections.
- Troubleshooting techniques and tools to effectively and efficiently Windows, PC hardware, network, and printer troubleshooting scenarios.
- Understand operational procedure.
- Setup internet on Workstation.

Target Group

A Typical candidate should have completed computing courses with Microsoft Windows 7 or equivalent knowledge or at least experience in using computing interfaces and software's.

Training Dates	Session	Venue	Enrolment Closes
6 - 10 Nov, 2017	Day (8.30am - 4.30pm)	Samabula	3 Nov, 2017
13 - 24 Nov, 2017	Evening (5.30pm - 8.30pm)		10 Nov, 2017

Duration: 30 Hours

Training Fees: \$350 (your investment includes: Refreshments and Certificate)

Limited Seats Available

Prerequisite: Certificate in Fundamentals of Graphics Design or relevant work experience.

For application and further enquiries, contact:

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