

Library Annual Plan 2016

Libraries Annual Plan 2016 supports in bringing out the final **FNU Library Annual Plan 2016** which will be aligned with strategic plan of the Fiji National University. The FNU Library Annual Plan 2016 is “*a step towards excellence*” which will play a catalyst role in achieving excellence in teaching, learning, and research. The library staff determines the effectiveness of the all the libraries through the actions as depicted in Table below.

Plan	Actions	Timeframe
User-focused collection and effective services/operations	Revamp the collections by adding the new editions	Throughout the year
	Weeding out the obsolete editions	June 2016
	Maximize the usability of the resources and services	Throughout the year
	Promote access awareness of library resources and services to community	Throughout the year
	Revision of Library Procedures, Forms, Policies	April 2016
	Ensure and continue the best practices and standards as set through operational priorities, policies and ISO procedures	Throughout the year
	Conducting Library User Survey in all the libraries. Three surveys to be carried out per year.	May 2016 July 2016 September 2016
Infrastructure Facilities	Provide study environments that meet changing and diverse user needs	From January 2016 to December 2016
	Create more reading space in the libraries	From January 2016 to December 2016
	Install more AC units or central AC unit	From January 2016 to December 2016
	Revamping the users PC's by adding new and repairing old	From January 2016 to December 2016
	Review and develop a plan for maximizing library income and reducing extra expenditures in terms of photocopy/printing	From January 2016 to December 2016
Research and Publication	Create and develop an on-line research/institutional repository	From January 2016 to December 2016
	Support and encourage the staff and students towards research and publication	Throughout the year
	Uplifting the research and publication by providing the information/journal article that is not available in FNU libraries using the cost	Throughout the year

	saving option	
Professional Training and Development	Develop a comprehensive Staff Training and Development Plan and implement it in libraries to equip all Library staff to be creative and effective in a continually evolving information environment	From January 2016 to December 2016
Information Research Skills/Information Literacy/User Education Programme	Develop a comprehensive Information Research Skills programme modules and implement it to enhance research at FNU	From January 2016 to December 2016
	Training Sessions on e-resources database, information literacy, Refworks flow, and Turnitin.	From January 2016 to December 2016
LIS programme	Produce the qualified professionals and encourage the library staff as well to enhance their qualification by enrolling in LIS programme	Throughout the year
	Promote awareness of LIS programme	Throughout the year